

**Randy Wells**  
Fire Chief

**Shane Hite**  
Deputy Fire Chief

**Chad Motz**  
Ocean Rescue Captain



**Nags Head Fire & Rescue**  
Post Office Box 99  
Nags Head, NC 27959  
Phone 252.441.5909  
[www.nagsheadnc.gov](http://www.nagsheadnc.gov)

**Fire Captains**  
Chris Day  
Wayne Kidd  
James Moseman  
Matthew Swain  
Phil Wolfe  
Tanner Mann

## **Town of Nags Head Tent Inspections**

- 1) Contact the Chief Building Inspector at 252-449-6043 and secure an electrical permit for all proposed electric service to the tent.
- 2) Install on tent posts or assigned poles, ABC type fire extinguishers, in a conspicuous location, equal distance apart in the tent; number is based on the size of the tent. Install fire extinguishers in the food service tent.
- 3) Tent sides require additional designated exiting and exit lighting.
- 4) Exit areas must be marked with an illuminated exit sign. Two separate power sources are required, one of which shall be an approved emergency system, if total occupancy exceeds 300 people. In addition, battery backup emergency access lights must be placed to illuminate the path of travel to exit areas in case of a power failure.
- 5) Install lighting to provide appropriate levels of ambient light in the facility and light pathways to exits, no less than 1 foot candle at the floor level in the facility. This lighting shall be supplied from a separate circuit or source of power. Chandeliers must be installed in a manner capable of supporting their weight.
- 6) Maximum occupancy shall be posted in the tent at all times during the event.
- 7) NFPA 701 Flame spread rating affidavit for the tent, carpet and all decorative materials is required for review by the fire official. This information can be faxed to 252-441-8268.
- 8) A required 20 foot fire lane shall be maintained leading to the tent. A required twelve foot passageway on all sides of the tent, free of all guy ropes and other obstructions, must be available for firefighting operations.
- 9) NO Smoking signs must be conspicuously posted on all walls of the tent. No cooking or fireworks are permitted. Sterno heat cans may be used to maintain food temperature. Food service areas shall be in a separate tent, not occupied by guests and at least 20 feet away from the assembly tent. No LP gas shall be stored inside any tent or canopy.
- 10) The tent shall be adequately braced and anchored to withstand the elements of weather and prevent against collapsing.
- 11) Chair and table seating configurations must not block exit areas and a minimum of 44 inch aisles shall be maintained between seating areas.
- 12) An appointed crowd manager shall maintain that all exits are available, maintain a fire watch, extinguish fires, verify occupancy load and report emergencies.

- 13) Any decorative materials or flame producing equipment must be approved by the fire official.
- 14) Submit a \$75.00 tent inspection fee to the 2nd floor receptionist at Nags Head Town Hall.
- 15) Tent inspection for compliance are based the requirements of the 2018 NC Fire Prevention code and shall be determined by the Fire Chief or designee.
- 16) All fire protection, mechanical, electrical, and plumbing systems required by the NC Building Code shall be present and in service for the proposed occupancy type/use before use.
- 17) Contact the Fire Department at 252-441-5909 to schedule an inspection.