



**TOWN OF NAGS HEAD  
BOC ACTIONS  
WEDNESDAY, FEBRUARY 7, 2018**

1. Call to order - Mayor Cahoon called the meeting to order at 9 am and recognized Town of Southern Shores Council member Jim Conners in the audience. Mayor Cahoon reported that long-time dedicated Fire Auxiliary and Relief Fund Board member Josephine Fessler recently passed away.
2. Agenda adoption – The Board adopted the February 7<sup>th</sup> agenda as amended – with removal of agenda item #H-3 re: trash cart rollback ordinance.
3. Recognition - Dep Town Manager Andy Garman introduced Town Engineer David Ryan who was recognized by the Board for five years of service.

Dep Fire Chief Shane Hite introduced Fire Dept Office Assistant Jackie Hart who was recognized by the Board for 15 years of service.

Presentation – Outer Banks Chamber of Commerce Chair Bob Peele and Chamber President/CEO Karen Brown were present. A new Community Housing Initiative Group has been formed to address housing issues on the Outer Banks. A brief powerpoint presentation was provided. Today's presentation was to introduce the newly formed group. Mayor Cahoon stated that he appreciated the Chamber bringing the issue forward and looking into the problem.

**4. Public Comment**

– Louis Toth - Village at Nags Head resident; he thanked Police Chief Kevin Brinkley and Animal Control for hiring the trapper who has so far trapped 14 coyotes.

- Al Friedman - Nags Head resident as of Fall 2017; he is in support of the Chamber's Housing Initiative subcommittee; he has 30+ years in real estate and is a former engineer; he is aware it is very difficult to find quality long-term housing and hopes to be able to help come up with some solutions to this issue.

- Meade Gwinn - President of Village at Nags Head Property Owners Association; he commented on the trash cart rollback issue which will be considered by the Board at an upcoming meeting; he was a member of the town committee that addressed this issue; there are problems with carts being overloaded, not being pulled back, etc. - he asked the Board to not relax the ordinance by removing citations/fines as the Village would then lose the leverage it has with property owners.

**5. Consent Agenda – was approved as presented and consisted of the following agenda items:**

Consideration of Budget Adjustment #8 to FY 17/18 Budget

Consideration of Tax Adjustment Report

Consideration of request for order of advertisement of delinquent taxes and in rem foreclosures

Consideration of resolutions authorizing lease/purchase financing contracts

Approval of minutes

Request for Public Hearing - Conditional Use/Site Plan to construct a 6-unit, 24-bedroom Cottage Court

Request for Public Hearing – Code amendments re: lot coverage exemption for shared driveways

6. Public Hearing - to consider zoning ordinance amendments recommended by the Local Business Committee as relates to number of required plantings in a buffer yard – The Board adopted the ordinance with Comr. Fuller casting the NO vote – he did not agree with the proposed vegetation reduction.
7. Project Updates – Planner Holly White provided an update on the January FOCUS Nags Head Technical Committee – UDO - meeting in which Appendix A, Article 5 and Article 6 were discussed.
8. From Jan 10<sup>th</sup> Board meeting – Consideration of taxi cab driver denial appeal – The Board entered Closed Session to prevent the disclosure of confidential information at 10:07 a.m. The Board re-entered Open Session at 10:14 a.m. and approved the taxicab driver application from Jessica Urbano.
9. From Jan 10<sup>th</sup> Board meeting – The Board adopted the updated resolution in opposition to offshore oil drilling. Comr. Cahoon and Mayor Pro Tem Walters went to Raleigh recently and met with Secretary of Interior Zinke and others concerning this issue. Mayor Cahoon agreed to forward the resolution (with follow-up letter) to the NC League of Municipalities requesting they take a stand. Mayor Cahoon and Mayor Pro Tem Walters are planning on attending the BOEM hearing in Raleigh on February 26<sup>th</sup>.
10. Consideration of Board/Committee appointments

Planning Board – The Board appointed Megan Vaughan to the Planning Board.

Board of Adjustment – The Board appointed Bobby Gentry; it was noted that the Alternate position will be filled at the March Board meeting. The Board reappointed Jack Cooper as Chair and Margaret Suppler as Vice-Chair.

Town Stormwater Committee – The Board appointed Comr. Siers.

Dangerous Animal Appeal Board – The Board appointed Mayor Cahoon.

Albemarle Rural Planning Organization (ARPO) – Transportation Advisory Committee – The Board appointed Mayor Cahoon to represent the Town.

11. Fire Prevention – The Board adopted the ordinance amending Town Code Chapter 20 Fire Prevention and Protection as presented. The Board approved the Commercial Fire Inspection Schedule Policy as presented.
12. Water Impact Fee Study – The Board approved the budget adjustment to transfer the necessary funds – up to \$25,000 – to conduct the Water Impact Fee Study as presented.
13. Town Manager Ogburn - Police Chief Kevin Brinkley provided an update on Community Watch. The meeting scheduled for Tuesday, February 13<sup>th</sup> at 6 pm will be in the south wing of the Douglas A Remaley Fire Station #16 – and will focus on what it's like to be a member of Community Watch.
14. Comr. Cahoon – The Board adopted the resolution opposing proposed changes to the commercial fishing definition as presented.
15. Mayor Cahoon – The Board concurred with the CIP/Budget Workshop schedule as presented:

CIP Workshop - Friday, March 16<sup>th</sup>

Present Manager's Recommended Budget - Wednesday, May 2<sup>nd</sup>

BOC Workshops - Wednesday, May 9<sup>th</sup> and Thursday, May 17<sup>th</sup>

Public Hearing - Wednesday, June 6<sup>th</sup>

BOC Workshop - Monday, June 11<sup>th</sup>  
Adoption of Budget - Wednesday, June 20<sup>th</sup>

**16.** Mayor Cahoon – He reported on his recent completion of Essentials of Municipal Government Class as well as the required ethics class.

**17.** Mayor Cahoon – He spoke of the “Rising” Project of which he is an advisor – the project is a multi-media project funded in part by the NC Sea Grant. Result of the research project is a photo essay re: coastal community beliefs and understandings of climate-related changes – Opening Exhibition will take place at the Love House and Hutchins Forum in Chapel Hill on February 16<sup>th</sup> at 5:30 pm.

**18.** Adjournment – The Board recessed to Wednesday, February 21<sup>st</sup> at 5:30 pm in the Board Room. The Board will recess to a Flood Map Workshop to provide staff direction concerning the actions to take on the new flood maps. The time was 10:55 a.m.