



Agenda Item Summary Sheet

Item No: **E-3**
Meeting Date: **January 5, 2022**

Item Title: Establishment of the Public Works Capital Project Fund
- Consideration of associated Budget Amendment

Item Summary:

The attached Capital Project Ordinance is provided for Board consideration at the January 5th Board of Commissioners meeting. The ordinance establishes the Public Works Capital Project Fund and provides the budgeted amount for the Design and Oversight of the Public Works Complex project.

Also attached is the associated budget amendment for Board consideration.

Number of Attachments: 2

Specific Action Requested:

Request Board adoption/approval of attached Capital Project Ordinance and associated budget amendment for the Public Works Complex project.

Submitted By: Amy Miller, Finance Director

Date: December 29, 2021

Finance Officer Comment:

No unbudgeted costs associated with this item. I will be available to answer any questions as necessary. Funds previously approved in the General Fund are being transferred to establish the Capital Project Fund for the purpose of tracking the Public Works Complex expenditures that will likely span across fiscal years.

Signature: Amy Miller

Date: December 29, 2021

Town Attorney Comment:

N/A

Signature: John Leidy

Date: December 29, 2021

Town Manager Comment and/or Recommendation:

I concur with staff's request.

Signature: Andy Garman

Date: December 29, 2021