



Agenda Item Summary Sheet

Item No: **J-1**
Meeting Date: **July 7, 2021**

Item Title: Town Attorney John Leidy - Request to update Town Attorney Retainer

Item Summary:

We last requested an increase in our fees effective July 1, 2015. At that time, our monthly retainer was increased to \$2300 to cover our attendance at 2 meetings per month as well as all telephone consultations on general matters with staff and the Board. For all other services we charge a blended rate of \$190. ("Blended rate" means that we charge this rate for any attorney's actual time regardless of the standard rate charged by the attorney doing the work.)

I will be requesting an increase to a monthly retainer of \$2600 and a blended hourly rate of \$220. Notwithstanding these increases, I do not expect them to require an increase in the legal services budget. I will be prepared to discuss in more detail with the Board at the meeting.

Number of Attachments: 0

Specific Action Requested:

Provided for Board discussion.

Submitted By: Town Attorney

Date: June 30, 2021

Finance Officer Comment:

Date: June 30, 2021

Town Attorney Comment:

Signature: John Leidy

Date: June 30, 2021

Town Manager Comment and/or Recommendation:

Signature: Andy Garman

Date: June 30, 2021