



# TOWN OF NAGS HEAD

## AGENDA

TOWN OF NAGS HEAD BOARD OF COMMISSIONERS  
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM  
*WEDNESDAY, SEPTEMBER 1, 2021, 9:00 A.M.*

---

**A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**

**B. ADOPTION OF AGENDA**

**C. RECOGNITION**

1. RECOGNITION

**PRESENTATION**

Update from College of the Albemarle (COA) - Dr. Jack Bagwell, President; Mr. Timothy Sweeney, Dean

**NEW EMPLOYEES**

Facilities Maintenance Jerry Hvozdovic - July 26, 2021

Facilities Maintenance Egan Mansfield - July 26, 2021

Facilities Maintenance Chase Hundley - August 9, 2021

Sanitation Equipment Operator Edwin Maldonado - July 31, 2021

Sanitation Equipment Operator Marcelo Mora - August 9, 2021

**FIFTEEN YEARS**

Police Sergeant Gregory South - August 17, 2006

Documents:

[9 C RECOGNITION SUMMARY.PDF](#)

[9 C RECOGNITION COA PPT PRES.PDF](#)

**D. PUBLIC COMMENT**

**E. CONSENT AGENDA**

1. Consideration Of Budget Adjustment #3 To FY 20/21 Budget

Documents:

9 E1 BUDGET ADJ TO FY 21-22 SUMMARY.PDF  
9 E1 BUDGET ADJ TO FY 21-22 WORKSHEET.PDF

2. Consideration Of New Year (FY 21/22) Tax Adjustment Reports

Documents:

9 E2 TAX ADJUST REPORT SUMMARY.PDF  
9 E2 TAX ADJUST NEW YEAR MSD RPT.PDF  
9 E2 TAX ADJUST NEW YEAR TOWN WIDE RPT.PDF

3. Approval Of Minutes

Documents:

9 E3 MINUTES SUMMARY.PDF  
9 E3 MINUTES AUG 4 2021 BOC MINS.PDF  
9 E3 MINUTES AUG 6 2021 BOC MINS.PDF  
9 E3 MINUTES AUG 12 2021 BOC MINS.PDF  
9 E3 MINUTES AUG 13 2021 BOC MINS.PDF  
9 E3 MINUTES AUG 16 2021 BOC MINS.PDF

4. Consideration Of Resolution Authorizing The Surplus And Donation Of Police Dept Items To COA

Documents:

9 E4 POLICE DEPT DONATION TO COA SUMMARY.PDF  
9 E4 POLICE DEPT DONATION COA PN.PDF  
9 E4 POLICE DEPT DONATION COA MEMO.PDF  
9 E4 POLICE DEPT DONATION COA RES.PDF  
9 E4 POLICE DEPT DONATION COA SURPLUS FORMS.PDF  
9 E4 POLICE DEPT DONATION COA STATUTE.PDF

5. Consideration Of Three-Year Cintas Contract For Public Works Uniforms

Documents:

9 E5 CINTAS UNIFORMS SUMMARY.PDF  
9 E5 CINTAS QUOTE.PDF  
9 E5 CINTAS UNIFORMS TERMS CONTRACT.PDF

6. Consideration Of Amendment #2 To Beach Nourishment Capital Project Ordinance (for Dorian) for beach sprigging

Documents:

9 E6 BN CAP PROJECT ORD AMENDMENT 2 SUMMARY.PDF  
9 E6 BN CAP PROJECT ORD AMENDMENT 2 ORD.PDF

7. Housekeeping Item

- Consideration of Traffic Control Map amendment re: E. Dove Street - from Aug 4th Board meeting

Documents:

[9 E7 TCM AMEND DOVE STREET SUMMARY.PDF](#)  
[9 E7 TCM AMEND DOVE STREET MAP.PDF](#)  
[9 E7 TCM AMEND DOVE STREET ORD.PDF](#)

## **F. PUBLIC HEARINGS**

1. Public Hearing To Consider Adoption Of The Town Of Nags Head CAMA Land Use Plan Update

Documents:

[9 F1 PH CAMA LUP SUMMARY.PDF](#)  
[9 F1 PH CAMA LUP PN.PDF](#)  
[9 F1 PH CAMA LUP MEMO.PDF](#)  
[9 F1 PH CAMA LAND USE PLAN ATTACHMENTS.PDF](#)

2. Public Hearing To Consider  
a text amendment to the Unified Development Ordinance pertaining to lot coverage associated with recycling dumpsters

Documents:

[9 F2 PH RECYCLING DUMPSTERS SUMMARY.PDF](#)  
[9 F2 PH RECYCLING DUMPSTERS PN.PDF](#)  
[9 F2 PH RECYCLING DUMPSTERS MEMO.PDF](#)  
[9 F2 PH RECYCLING DUMPSTERS ORD.PDF](#)

## **G. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR**

1. UPDATE FROM PLANNING DIRECTOR

Documents:

[9 G1 PD REPORT - SUMMARY.PDF](#)  
[9 G1 PD REPORT - MEMO.PDF](#)  
[9 G1 PD REPORT - MONTHLY REPORT.PDF](#)  
[9 G1 PD REPORT - WHALEBONE PARK SCOPE.PDF](#)

## **H. OLD BUSINESS TABLED FROM PREVIOUS MEETINGS**

1. From Aug 4th Board Meeting  
- Consideration of revised Street Lighting Policy

Documents:

[9 H1 STREET LIGHTING SUMMARY.PDF](#)  
[9 H1 STREET LIGHTING MEMO.DOC.PDF](#)  
[9 H1 STREET LIGHTING POLICY REV1.PDF](#)

2. From Jul 7th Board Meeting  
- Appointments to Estuarine Shoreline Management Plan Advisory/Steering Committee

Documents:

9 H2 EST SHORELINE APPTS SUMMARY.PDF  
9 H2 EST SHORELINE APPTS MEMO.PDF  
9 H2 EST SHORELINE APPTS REQUESTS.PDF

## **I. NEW BUSINESS**

### 1. Committee Reports

Documents:

9 I1 COMMITTEE REPORTS SUMMARY.PDF

### 2. Consideration Of Resolutions In Support Of Annual Fishing Tournaments

- Fraternal Order of Eagles (FOE)
- Outer Banks Association of Realtors (OBAR)

Documents:

9 I2 FOE AND OBAR FISHING TOURN SUMMARY.PDF  
9 I2 FOE FISHING TOURN REQUEST LTR.PDF  
9 I2 FOE FISHING TOURN RES.PDF  
9 I2 OBAR FISHING TOURN REQUEST LTR.PDF  
9 I2 OBAR FISHING TOURN RES.PDF

## **J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY**

### 1. Request For Closed Session

pursuant to GS 143-318.11(a)(3) for the Board to consult with the Town Attorney re: matters protected by attorney/client privilege and to preserve that privilege, including the case of Town v Hale and other condemnation litigation

Documents:

9 J1 TOWN ATT RCS SUMMARY.PDF

## **K. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER**

### 1. Project Updates

- a) NCDOT traffic studies/Crosswalk recommendations
- b) Beach Driving ordinance
- c) Summary of Waste Reduction Task Force items
- d) Outer Banks Visitors Bureau grants for Epstein, Bonnett, and Barnes Streets

Documents:

9 K1A TM NCDOT STUDIES-CROSSWALK SUMMARY.PDF  
9 K1B TM BEACH DRIVING ORD SUMMARY.PDF  
9 K1B TM BEACH DRIVING ORD.PDF  
9 K1B TM BEACH DRIVING ORD REV.PDF  
9 K1C TM WASTE RED TASK FORCE SUMMARY.PDF  
9 K1C TM WASTE RED TASK FORCE MEMO.PDF  
9 K1D TM OBVB GRANTS SUMMARY.PDF  
9 K1D TM OBVB GRANTS BACKUP.PDF

### 2. Request For Closed Session

Request for Closed Session to confer with the Town Attorney regarding a matter within the attorney/client privilege and to discuss possible acquisition of real property pursuant to GS 143-318.11(a)(3) and (5)

Documents:

[9 K2 TM RCS SUMMARY.PDF](#)

**L. BOARD OF COMMISSIONERS AGENDA**

**M. MAYOR'S AGENDA**

**N. OTHER BUSINESS**

**O. ADJOURNMENT**

1. ADJOURNMENT - Recess To Tuesday, September 21, 2021  
at 8:30 a.m. at the Villas Clubhouse for a Board Retreat

---

**5401 S. Croatan Hwy, Nags Head, NC 27959  
252-441-5508**