



# TOWN OF NAGS HEAD

## AGENDA

TOWN OF NAGS HEAD BOARD OF COMMISSIONERS  
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM  
*WEDNESDAY, SEPTEMBER 1, 2021, 9:00 A.M.*

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**A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**

**B. ADOPTION OF AGENDA**

**C. RECOGNITION**

1. RECOGNITION

**PRESENTATION**

Update from College of the Albemarle (COA) - Dr. Jack Bagwell, President; Mr. Timothy Sweeney, Dean

**NEW EMPLOYEES**

Facilities Maintenance Jerry Hvozdovic - July 26, 2021

Facilities Maintenance Egan Mansfield - July 26, 2021

Facilities Maintenance Chase Hundley - August 9, 2021

Sanitation Equipment Operator Edwin Maldonado - July 31, 2021

Sanitation Equipment Operator Marcelo Mora - August 9, 2021

**FIFTEEN YEARS**

Police Sergeant Gregory South - August 17, 2006

Police Officer Paul Lipscomb - August 23, 2006

**RETIREMENT**

Former Sanitation Superintendent Ricky Spencer

Documents:

[9 C RECOGNITION SUMMARY.PDF](#)

[9 C RECOGNITION COA PPT PRES.PDF](#)

## D. PUBLIC COMMENT

## E. CONSENT AGENDA

### 1. Consideration Of Budget Adjustment #3 To FY 20/21 Budget

Documents:

[9 E1 BUDGET ADJ TO FY 21-22 SUMMARY.PDF](#)  
[9 E1 BUDGET ADJ TO FY 21-22 WORKSHEET.PDF](#)

### 2. Consideration Of Tax Adjustment Reports

- Consideration of New Year (FY 21/22) Tax Adjustment Reports
  
- Consideration of Monthly Tax Adjustment Reports

Documents:

[9 E2 TAX ADJUST REPORT SUMMARY.PDF](#)  
[9 E2 TAX ADJUST NEW YEAR MSD RPT.PDF](#)  
[9 E2 TAX ADJUST NEW YEAR TOWN WIDE RPT.PDF](#)

### 3. Approval Of Minutes

Documents:

[9 E3 MINUTES SUMMARY.PDF](#)  
[9 E3 MINUTES AUG 4 2021 BOC MINS.PDF](#)

### 4. Consideration Of Resolution Authorizing The Surplus And Donation Of Police Dept Items To COA

Documents:

[9 E4 POLICE DEPT DONATION TO COA SUMMARY.PDF](#)  
[9 E4 POLICE DEPT DONATION COA PN.PDF](#)  
[9 E4 POLICE DEPT DONATION COA MEMO.PDF](#)  
[9 E4 POLICE DEPT DONATION COA RES.PDF](#)  
[9 E4 POLICE DEPT DONATION COA SURPLUS FORMS.PDF](#)  
[9 E4 POLICE DEPT DONATION COA STATUTE.PDF](#)

### 5. Consideration Of Three-Year Cintas Contract For Public Works Uniforms

Documents:

[9 E5 CINTAS UNIFORMS SUMMARY.PDF](#)  
[9 E5 CINTAS QUOTE.PDF](#)  
[9 E5 CINTAS UNIFORMS TERMS CONTRACT.PDF](#)

### 6. Consideration Of Amendment #2 To Beach Nourishment Capital Project Ordinance (for Dorian) for beach sprigging

Documents:

[9 E6 BN CAP PROJECT ORD AMENDMENT 2 SUMMARY.PDF](#)  
[9 E6 BN CAP PROJECT ORD AMENDMENT 2 ORD.PDF](#)

7. Housekeeping Item
  - Consideration of Traffic Control Map amendment re: E. Dove Street - from Aug 4th Board meeting

Documents:

[9 E7 TCM AMEND DOVE STREET SUMMARY.PDF](#)  
[9 E7 TCM AMEND DOVE STREET ORD.PDF](#)

## **F. PUBLIC HEARINGS**

1. Public Hearing To Consider Adoption Of The Town Of Nags Head CAMA Land Use Plan Update

Documents:

[9 F1 PH CAMA LUP SUMMARY.PDF](#)  
[9 F1 PH CAMA LUP PN.PDF](#)  
[9 F1 PH CAMA LUP MEMO.PDF](#)

2. Public Hearing To Consider
  - a text amendment to the Unified Development Ordinance pertaining to lot coverage associated with recycling dumpsters

Documents:

[9 F2 PH RECYCLING DUMPSTERS SUMMARY.PDF](#)  
[9 F2 PH RECYCLING DUMPSTERS PN.PDF](#)  
[9 F2 PH RECYCLING DUMPSTERS MEMO.PDF](#)  
[9 F2 PH RECYCLING DUMPSTERS ORD.PDF](#)

## **G. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR**

1. UPDATE FROM PLANNING DIRECTOR

Documents:

[9 G1 PD REPORT - SUMMARY.PDF](#)  
[9 G1 PD REPORT - MEMO.PDF](#)  
[9 G1 PD REPORT - MONTHLY REPORT.PDF](#)  
[9 G1 PD REPORT - WHALEBONE PARK SCOPE.PDF](#)

## **H. OLD BUSINESS TABLED FROM PREVIOUS MEETINGS**

1. From Aug 4th Board Meeting
  - Consideration of revised Street Lighting Policy

Documents:

[9 H1 STREET LIGHTING SUMMARY.PDF](#)  
[9 H1 STREET LIGHTING MEMO.DOC.PDF](#)  
[9 H1 STREET LIGHTING POLICY.PDF](#)

2. From Jul 7th Board Meeting
  - Appointments to Estuarine Shoreline Management Plan Advisory/Steering Committee

Documents:

[9 H2 EST SHORELINE APPTS SUMMARY.PDF](#)  
[9 H2 EST SHORELINE APPTS MEMO.PDF](#)  
[9 H2 EST SHORELINE APPTS REQUESTS.PDF](#)

## **I. NEW BUSINESS**

1. Committee Reports

Documents:

[9 I1 COMMITTEE REPORTS SUMMARY.PDF](#)

2. Consideration Of Resolutions In Support Of Annual Fishing Tournaments
  - Fraternal Order of Eagles (FOE)
  - Outer Banks Association of Realtors (OBAR)

Documents:

[9 I2 FOE AND OBAR FISHING TOURN SUMMARY.PDF](#)  
[9 I2 FOE FISHING TOURN REQUEST LTR.PDF](#)  
[9 I2 FOE FISHING TOURN RES.PDF](#)  
[9 I2 OBAR FISHING TOURN REQUEST LTR.PDF](#)  
[9 I2 OBAR FISHING TOURN RES.PDF](#)

3. Consideration Of Resolution Opposing The US Fish & Wildlife Service's proposed designation of critical habitat for the Red Knot Rufa

Documents:

[9 I3 RED KNOT RUFA CRITICAL HABITAT RES SUMMARY.PDF](#)  
[9 I3 RED KNOT RUFA CRITICAL HABITAT RES.PDF](#)

## **J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY**

1. Request For Closed Session pursuant to GS 143-318.11(a)(3) for the Board to consult with the Town Attorney re: matters protected by attorney/client privilege and to preserve that privilege, including the case of Town v Hale and other condemnation litigation

Documents:

[9 J1 TOWN ATT RCS SUMMARY.PDF](#)

## **K. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER**

1. Project Updates
  - a) NCDOT traffic studies/Crosswalk recommendations
  - b) Beach Driving ordinance

- c) Summary of Waste Reduction Task Force items
- d) Outer Banks Visitors Bureau grants for Epstein, Bonnett, and Barnes Streets

Documents:

[9 K1A TM NCDOT STUDIES-CROSSWALK SUMMARY.PDF](#)  
[9 K1B TM BEACH DRIVING ORD SUMMARY.PDF](#)  
[9 K1B BEACH DRIVING ORD.PDF](#)  
[9 K1C TM WASTE RED TASK FORCE SUMMARY.PDF](#)  
[9 K1C WASTE RED TASK FORCE MEMO.PDF](#)  
[9 K1D TM OBVB GRANTS SUMMARY.PDF](#)  
[9 K1D TM OBVB GRANTS BACKUP.PDF](#)

2. Request For Closed Session

Request for Closed Session to confer with the Town Attorney regarding a matter within the attorney/client privilege and to discuss possible acquisition of real property pursuant to GS 143-318.11(a)(3) and (5)

Documents:

[9 K2 TM RCS SUMMARY.PDF](#)

**L. BOARD OF COMMISSIONERS AGENDA**

**M. MAYOR'S AGENDA**

**N. OTHER BUSINESS**

**O. ADJOURNMENT**

- 1. ADJOURNMENT - Recess To Tuesday, September 21, 2021  
at 8:30 a.m. at the Villas Clubhouse for a Board Retreat

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**5401 S. Croatan Hwy, Nags Head, NC 27959**  
**252-441-5508**