



# TOWN OF NAGS HEAD

## AGENDA

TOWN OF NAGS HEAD BOARD OF COMMISSIONERS  
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM  
*WEDNESDAY, AUGUST 4, 2021, 9:00 A.M.*

---

**A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**

**B. ADOPTION OF AGENDA**

**C. RECOGNITION**

1. RECOGNITION

**PRESENTATION** - Dowdy Park Events Update - Paige Griffin

**PRESENTATION** - Outer Banks Sporting Events re: Half Marathon

**RETIREMENT** - Former Fire Captain/EMT John Kenny

Documents:

[8 C RECOGNITION SUMMARY.PDF](#)

**D. PUBLIC COMMENT**

**E. CONSENT AGENDA**

1. Consideration Of Budget Adjustment #2 To FY 21/22 Budget

Documents:

[8 E1 BUDGET ADJ TO FY 21-22 SUMMARY.PDF](#)

[8 E1 BUD ADJ WORKSHEET.PDF](#)

2. Consideration Of Tax Documents

- FY 20/21 Year End Tax Adjustment Reports
- FY 20/21 Year End Tax Settlement Report
- FY 21/22 Charge to Tax Collector to prepare new year taxes

Documents:

[8 E2 TAX DOCUMENTS SUMMARY.PDF](#)

8 E2 MSD TAX ADJ YR END.PDF  
8 E2 TOWN-WIDE TAX ADJ YR END.PDF  
8 E2 TAX SETTLEMENT REPORT YR END.PDF  
8 E2 ORDER TO TAX COLLECTOR.PDF

3. Approval Of Minutes

Documents:

8 E3 MINUTES SUMMARY.PDF  
8 E3 JUL 7 2021 BOC MINS.PDF  
8 E3 JUL 19 2021 BOC MINS.PDF

4. Consideration Of Beach Nourishment Master Plan Capital Project Ordinance -  
Amendment #2

Documents:

8 E4 BN CAP PROJECT ORD AMENDMENT 2 SUMMARY.PDF  
8 E4 BN CAP PROJECT ORD AMENDMENT 2 ORD.PDF

5. Consideration Of ACI Payment, Inc. ELockbox Agreement

Documents:

8 E5 ACI PAYMENTS INC ELOCKBOX SUMMARY.PDF  
8 E5 ACI PAYMENT INC ELOCKBOX PRE AUDIT STAMP.PDF  
8 E5 ACI PAYMENTS INC ELOCKBOX AGREEMENT.PDF

6. Formal Approval Of Law Firm Contract - Terms Approved At July 7th Board Meeting

Documents:

8 E6 ATTORNEY AGREEMENT SUMMARY.PDF  
8 E6 ATTORNEY AGREEMENT.PDF

7. Consideration Of Banking Renewal With Southern Bank Multi-Year Contract

Documents:

8 E7 BANK RENEWAL CONTRACT SUMMARY.PDF  
8 E7 BANK RENEWAL MULTI-YEAR CONTRACT.PDF

8. Consideration Of Police Dept. Career Progression Program

Documents:

8 E8 POLICE DEPT CAREER PROGRESSION SUMMARY.PDF  
8 E8 POLICE DEPT CAREER PROGRESSION MATRIX.PDF

9. Request For Public Hearing To Consider Adoption Of The Town Of Nags Head CAMA  
Land Use Plan Update

Documents:

8 E9 RPH CAMA LAND USE PLAN SUMMARY SHEET.PDF  
8 E9 RPH CAMA LAND USE PLAN ATTACHMENTS.PDF

10. Request For Public Hearing

to consider a text amendment to the Unified Development Ordinance pertaining to lot coverage associated with recycling dumpsters

Documents:

[8 E10 RPH RECYCLING DUMPSTERS SUMMARY.PDF](#)

**F. PUBLIC HEARINGS**

1. Public Hearing To Consider

Special Use Permit/Change of Use Application submitted by Outer Banks Community Church to operate a Religious Complex within Croatan Center Shopping Center, Unit 12 (former Radio Shack).

The property is zoned C-2, General Commercial and is located at 4711 S. Croatan Highway, Nags Head NC

Documents:

[8 F1 PH OB COMMUNITY CHURCH SUMMARY.PDF](#)

[8 F1 PH PUBLIC HEARING PN.PDF](#)

[8 F1 PH OB COMMUNITY CHURCH REPORT.PDF](#)

2. Public Hearing To Consider

FY 2021/2022 Public Beach and Coastal Waterfront Grant pre-application for Epstein Street Beach Access

Documents:

[8 F2 PH EPSTEIN BEACH ACCESS GRANT PRE-APP SUMMARY.PDF](#)

[8 F2 PH PUBLIC HEARING PN.PDF](#)

[8 F2 PH EPSTEIN BEACH ACCESS GRANT BACKUP.PDF](#)

**G. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR**

1. Update From Planning Director

Documents:

[8 G1 PD UPDATE REPORT SUMMARY.PDF](#)

[8 G1 PLANNING DIRECTOR REPORT.PDF](#)

[8 G1 PD PERMITTING REPORT.PDF](#)

2. Consideration Of An SED-80 Zoning District Site Plan

for 468 W. Villa Dunes Drive required by the requested removal of trees greater than 16" in caliper

Documents:

[8 G2 LOUISA FARR TREE REMOVAL SUMMARY.PDF](#)

8 G2 LOUISA FARR TREE REMOVAL SITE PLAN.PDF

3. Consideration Of Dune Grass Planting Program

Documents:

8 G3 DUNE VEGETATION COST SHARE PGM SUMMARY.PDF

8 G3 DUNE VEGETATION COST SHARE PGM MEMO.PDF

8 G3 DUNE VEGETATION COST SHARE PGM.PDF

4. Consideration Of Specifications For Streetlights; Consider Updates To The Town's Street Lighting Policy

Documents:

8 G4 STREETLIGHTS SUMMARY.PDF

8 G4 STREETLIGHTS STAFF MEMO.PDF

8 G4 STREETLIGHTS POLICY OF NOV 2013.PDF

8 G4 STREETLIGHTS DOMINION CATALOG.PDF

--. Consideration Of Police Dept. Career Progression

Documents:

8 E8 POLICE CAREER PROGRESSION SUMMARY-MATRIX.PDF

**H. NEW BUSINESS**

1. Committee Reports

Documents:

8 H1 COMMITTEE REPORTS SUMMARY.PDF

2. Consideration Of Resolution In Support Of Nags Head Surf Fishing Tournament

Documents:

8 H2 NH SURF FISHING TOURN SUMMARY.PDF

8 H2 NH SURF FISHING TOURN REQUEST.PDF

8 H2 NH SURF FISHING TOURN RES.PDF

**I. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY**

**J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER**

1. Presentation Of Public Works Master Plan

Documents:

8 J1 TM PW MASTER PLAN SUMMARY.PDF

8 J1 TM PW MASTER PLAN - SITE PLAN.PDF

2. Request For Closed Session

to discuss possible acquisition of real property located at 105 W Seachase Drive in accordance with GS 143-318.11(a)(3)

Documents:

[8 J2 TM RCS SUMMARY.PDF](#)

**K. BOARD OF COMMISSIONERS AGENDA**

1. Comr. Renée Cahoon - Discussion Of Crosswalks - Signage And Lights

Documents:

[8 K1 R CAHOON CROSSWALKS SUMMARY.PDF](#)

2. Comr. Webb Fuller

Discussion of possible wind/water sport event venue at Harvey Sound Access/Outer Banks Visitors Bureau site

Documents:

[8 K2 W FULLER HARVEY SITE SUMMARY.PDF](#)

**L. MAYOR'S AGENDA**

1. Discussion Of Next Board Retreat

Documents:

[8 L1 MAYOR DISC OF BOC RETREAT SUMMARY.PDF](#)

2. Future Town Envision

Documents:

[8 L2 MAYOR ENVISION THE TOWN SUMMARY.PDF](#)

**M. OTHER BUSINESS**

**N. ADJOURNMENT**

---

**5401 S. Croatan Hwy, Nags Head, NC 27959  
252-441-5508**