



TOWN OF NAGS HEAD

AGENDA

TOWN OF NAGS HEAD BOARD OF COMMISSIONERS
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM
WEDNESDAY, JULY 7, 2021, 9:00 A.M.

A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

B. ADOPTION OF AGENDA

C. RECOGNITION

1. RECOGNITION

- FIVE YEARS - Planning Dept Zoning Administrator Margaux Kerr - June 13, 2016
- FIVE YEARS - Planning Dept Code Compliance Officer Ed Snyder - June 27, 2016
- TWENTY YEARS - Public Information Officer Roberta Thuman - June 25, 2001
- RETIRED EMPLOYEE - Public Works Director Ralph Barile - 1982 - 2020
- PROCLAMATION - National Night Out - August 3, 2021

Documents:

[7 C RECOGNITION SUMMARY.PDF](#)
[7 C RECOGNITION NNO PROC.PDF](#)

D. PUBLIC COMMENT

E. CONSENT AGENDA

1. Consideration Of Budget Adjustment #1 To FY 21/22 Budget

Documents:

[7 E1 BUDGET ADJ TO FY 21-22 SUMMARY.PDF](#)
[7 E1 BUD ADJ WORKSHEETS.PDF](#)

2. Consideration Of Tax Adjustment Report

Documents:

[7 E2 TAX ADJUST REPORT SUMMARY.PDF](#)
[7 E2 TAX ADJUST MSD REPORT.PDF](#)
[7 E2 TAX ADJUST TOWN-WIDE REPORT.PDF](#)

3. Consideration Of Business License And Registration Fee Debt Release

Documents:

[7 E3 LIS-REGIS DEBT RELEASE SUMMARY.PDF](#)

[7 E3 LIC-REGIS DEBT RELEASE MEMO.PDF](#)
[7 E3 LIC-REGIS DEBT RELEASE LIST.PDF](#)

4. Approval Of Minutes

Documents:

[7 E4 MINUTES SUMMARY.PDF](#)
[7 E4 MINUTES JUN 2 2021 BOC MINS.PDF](#)
[7 E4 MINUTES JUN 16 2021 BOC MINS.PDF](#)
[7 E4 MINUTES JUN 29 2021 BOC MINS.PDF](#)

5. Consideration Of Resolution Authorizing
equipment exchange between the Town of Nags Head and the Town of Duck Fire
Departments in accordance with GS 160A-271

Documents:

[7 E5 EXCH EQUIP EXCHANGE DUCK SUMMARY.PDF](#)
[7 E5 EXCH EQUIP EXCHANGE DUCK PN.PDF](#)
[7 E5 EXCH EQUIP EXCHANGE GS 160A-271.PDF](#)
[7 E5 EXCH EQUIP EXCHANGE DUCK RES.PDF](#)

6. Consideration Of Resolution Authorizing Higher Federal Micro-Purchase Thresholds

Documents:

[7 E6 MICRO-PURCHASE THRESHOLD SUMMARY.PDF](#)
[7 E6 MICRO-PURCHASING THRESHHOLD RES.PDF](#)

7. Consideration Of Reimbursement Resolution
declaring the intention to reimburse the cost of certain expenditures

Documents:

[7 E7 REIMBURSEMENT RES SUMMARY.PDF](#)
[7 E7 REIMBURSEMENT RES.PDF](#)

8. Consideration Of Housekeeping Modification To Adopted Pay And Classification Plan

Documents:

[7 E8 PAY CLASS SUMMARY.PDF](#)
[7 E8 PAY CLASS PLAN TABLE.PDF](#)

9. Request For Public Hearing
to consider Special Use Permit/Change of Use Application submitted by Outer Banks
Community Church to operate a Religious Complex within Croatan Center Shopping
Center, Unit 12 (former Radio Shack). The property is zoned C-2, General Commercial
and is located at 4711 S. Croatan Highway, Nags Head NC

Documents:

F. PUBLIC HEARINGS

1. 1a) Consideration Of Adoption Of

Town of Nags Head Low Impact Development and Stormwater Reference Manual and Amendment of the Recommended Standard Details Manual (Public Hearing not required)

Documents:

[7 F1 PH REF MANUAL AMEND SUMMARY.PDF](#)
[7 F1 PH REFERENCE MANUALS PN.PDF](#)
[7 F1A PH - UDO LID BOC MEMO.PDF](#)
[7 F1A PH LID MANUAL.PDF](#)
[7 F1A PH REC STD DETAILS MANUAL.PDF](#)

--. 1b) Public Hearing To Consider Text Amendments

to the Unified Development Ordinance to update references in the Stormwater, Fill and Runoff Management Ordinance for regulatory reference manuals

Documents:

[7 F1B PH REF MANUAL UDO AMEND ORD.PDF](#)

G. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR

1. Update From Planning Director

- Update on Sign Ordinance Update project
- Update on responses to Town Seasonal Workforce Housing RFI

Documents:

[7 G1 PD UPDATE REPORT SUMMARY.PDF](#)
[7 G1 PD REPORT-MEMO.PDF](#)
[7 G1 PD REPORT-MONTHLY REPORT.PDF](#)
[7 G1 PD REPORT-STREET LIGHTING POLICY.PDF](#)

2. Discussion Of FY 2021-2022

Public Beach and Coastal Waterfront Grant pre-application for Epstein Street Beach Access; Request for Public Hearing

Documents:

[7 G2 EPSTEIN ST CAMA BEACH ACCESS SUMMARY.PDF](#)
[7 G2 EPSTEIN ST CAMA BEACH ACCESS GRANT MEMO.PDF](#)
[7 G2 EPSTEIN ST BEACH ACCESS GRANT MATERIALS.PDF](#)

H. OLD BUSINESS TABLED FROM PREVIOUS MEETINGS

1. From June 2nd Board Meeting - Discussion Of Beach Driving Season

Documents:

[7 H1 BEACH DRIVING SEASON DISC SUMMARY.PDF](#)
[7 H1 BEACHDRIVINGWHITEPAPER.PDF](#)

I. NEW BUSINESS

1. Committee Reports

Documents:

[7 I1 COMMITTEE REPORTS SUMMARY.PDF](#)

J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY

1. Request To Update Town Attorney Retainer

Documents:

[7 J1 TOWN ATT REQUEST TO UPDATE RETAINER SUMMARY.PDF](#)

2. Request For Closed Session Pursuant To GS 143-318.11(A)(3)
in order for the Board to consult with the Town Attorney regarding matters protected by attorney/client privilege and to preserve that privilege, including the cases of Town v Hale and other condemnation litigation as well as the 205 Baltic Street litigation

Documents:

[7 J2 TOWN ATT REQUEST FOR CS SUMMARY.PDF](#)

K. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER

1. Presentation Of Year 1 Report Of Beach Nourishment Multi-Decadal Master Plan
- Presented by Moffatt & Nichol

Documents:

[7 K1 TM BN YR 1 DECADAL MASTER PLAN SUMMARY.PDF](#)

2. Professional Services Contract Amendment For Year 2 Of Beach Nourishment Master Plan
- Amendment #1 to Beach Nourishment Master Plan Capital Project Ordinance

Documents:

[7 K2 TM BN YR 2 DECADAL MASTER PLAN SUMMARY.PDF](#)
[7 K2 TM BN YR 2 BOC MEMO.PDF](#)
[7 K2 TM BN YR 2 MOFFAT NICHOL SCOPE.PDF](#)
[7 K2 TM BN YR 2 BUD AMENDMENT.PDF](#)
[7 K2 TM BN CAPITAL PROJECT AMEND 1 ORD.PDF](#)

3. Discussion Of FY 21/22 Fire Truck Purchase

Documents:

[7 K3 TM FIRE TRUCK PURCHASE SUMMARY.PDF](#)

4. Request For Closed Session

to discuss and preserve attorney/client privilege in accordance with GS 143-318.11(a)
(3)

Documents:

[7 K4 TM REQ FOR CS SUMMARY.PDF](#)

L. BOARD OF COMMISSIONERS AGENDA

1. Comr. Renée Cahoon

- Discussion of request that NCDOT perform traffic study at US 158 and Grey Eagle Street

Documents:

[7 L1 RCAHOON REQUEST NCDOT SUMMARY.PDF](#)

2. Mayor Pro Tem Siers

- Discussion of large home safety concerns

Documents:

[7 L2 SIERS DISC LARGE HOME SAFETY SUMMARY.PDF](#)

M. MAYOR'S AGENDA

1. Future Town Envision

Documents:

[7 M1 MAYOR ENVISION THE TOWN SUMMARY.PDF](#)

N. OTHER BUSINESS

O. ADJOURNMENT

P. FULL AGENDA In .PDF Format With Bookmarks