



TOWN OF NAGS HEAD

AGENDA

TOWN OF NAGS HEAD BOARD OF COMMISSIONERS
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM
WEDNESDAY, MAY 4, 2022, 9:00 A.M.

A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

B. ADOPTION OF AGENDA

C. RECOGNITION

1. RECOGNITION

NEW EMPLOYEE - Facilities Maintenance Technician Kevin Ford – April 1, 2022

NEW EMPLOYEE - Payroll Specialist Fay Sims - April 11, 2022

NEW EMPLOYEE - Facilities Maintenance Technician Corvaunti Gibbs - April 25, 2022

FIVE YEARS - Firefighter/EMT Ben Williams - April 3, 2017

FIFTEEN YEARS - Facilities Maintenance Technician Chad Forrester - April 9, 2007

ADVANCED LAW ENFORCEMENT CERTIFICATE – Detective Mike Alvarez

PROCLAMATION - Police Officer's Week - May 11 - 17, 2022

Documents:

[5 C RECOGNITION SUMMARY.PDF](#)

[5 C RECOGNITION POLICE WEEK PROC.PDF](#)

D. PUBLIC COMMENT

E. CONSENT AGENDA

1. Consideration Of Budget Amendment #12 To FY 21/22 Budget

Documents:

[5 E1 BUDGET AMEND TO FY 21-22 SUMMARY.PDF](#)

[5 E1 BUD AMEND WORKSHEETS.PDF](#)

2. Consideration Of Tax Adjustment Report

Documents:

[5 E2 TAX ADJUST REPORT SUMMARY.PDF](#)

[5 E2 TAX ADJ REPORT MSD.PDF](#)

[5 E2 TAX ADJ REPORT TOWN-WIDE.PDF](#)

3. Approval Of Minutes

Documents:

[5 E3 MINUTES SUMMARY.PDF](#)
[5 E3 MINUTES APR 6 2022 BOC MINS.PDF](#)
[5 E3 MINUTES APR 6 2022 BOC BW MINS.PDF](#)

4. Consideration Of Vehicle Use Policy

Documents:

[5 E4 VEHICLE USE POLICY SUMMARY.PDF](#)
[5 E4 VEHICLE USE POLICY.PDF](#)

5. Consideration Of SCADA Redundancy Proposal

Documents:

[5 E5 SCADA SYSTEM REDUNDANCY SUMMARY.PDF](#)
[5 E5 SCADA SYSTEM UPGRADE PROPOSAL.PDF](#)

6. Request For Public Hearing

to consider citizen comment on the Town Manager's proposed operating budget for July 1, 2022 – June 30, 2023, proposed CIP requests for FY 22/23 through FY 26/27, and updated Consolidated Fee Schedule

Documents:

[5 E6 RPH CITIZEN COMMENT ON PROPOSED BUDGET SUMMARY.PDF](#)

7. Request For Public Hearing

to consider a text amendment to the Unified Development Ordinance submitted by George E. Goodrich to vary/increase the maximum allowable gross floor area permitted within individual dwelling units within a conforming Cottage Court

Documents:

[5 E7 RPH GOODRICH TEXT AMEND SUMMARY.PDF](#)

F. PUBLIC HEARINGS

G. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR

1. Update From Planning Director

Documents:

[5 G1 PLANNING DIR REPORT SUMMARY.PDF](#)
[5 G1 PLANNING DIR REPORT.PDF](#)

2. Update On Resilient Coastal Communities Program (RCCP)

Documents:

[5 G2 RCCP SUMMARY.PDF](#)

5 G2 RCCP UPDATE MEMO.PDF

3. Consideration Of Adoption Of The Decentralized Wastewater Management Plan

Documents:

5 G3 DECENTRAL WW MGMT PLAN SUMMARY.PDF
5 G3 DWMP ADOPTION DOC.PDF

H. NEW BUSINESS

1. Committee Reports

Documents:

5 H1 COMMITTEE REPORTS SUMMARY.PDF

2. Consideration Of Town Board/Committee Appointments

Documents:

5 H2 BOARD-COMM APPOINTMENTS SUMMARY.PDF
5 H2 BD-COMM BOA CURRENT.PDF
5 H2 BD-COMM BOA CANDIDATES.PDF
5 H2 BD-COMM FIREMENS RELIEF CURRENT.PDF

3. Consideration Of Request From Community Care Clinic - Time Specific 10 A.m.

Documents:

5 H3 CCC REQUEST SUMMARY.PDF
5 H3 CCC LETTER OF REQUEST.PDF
5 H3 CCC LEASE REQUIREMENTS.PDF
5 H3 CCC LEASE AGREEMENT.PDF
5 H3 CCC LEASE EXT.PDF

4. Consideration Of Request From Dominion Energy

Documents:

5 H4 ROW DOMINION SUMMARY.PDF
5 H4 ROW DOMINION EASEMENT.PDF

I. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY

J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER

1. Request To Approve

- Nags Head Cove and Nags Head Acres sidewalk projects
- Consideration of Budget Amendment

Documents:

5 J1 TM SIDEWALK PROJECTS SUMMARY.PDF
5 J1 TM SIDEWALK PROJECTS MAP.PDF
5 J1 TM SIDEWALK PROJECTS BID TAB.PDF
5 J1 NH COVE-NH ACRES SIDEWALK BUD WORKSHEET.PDF

2. Soundside Road Traffic Update
 - Consideration of Budget Amendment

Documents:

[5 J2 TM SOUNDSIDE ROAD SUMMARY.PDF](#)
[5 J2 SOUNDSIDE ROAD BUD WORKSHEET.PDF](#)

3. Consideration Of Adoption Of Updated Traffic Control Map

Documents:

[5 J3 TM TCM ADOPTION SUMMARY.PDF](#)
[5 J3 TM TCM POLICE MEMO.PDF](#)
[5 J3 TM TCM ADOPTION ORD.PDF](#)
[5 J3 TM TCM DRAFT MAP.PDF](#)

- . Public Hearing To Consider Adoption Of System Development Fee

Documents:

[5 F1 PH SYS DEV FEE SUMMARY.PDF](#)
[5 F1 PH SYS DEV FEE PN.PDF](#)
[5 F1 PH SYS DEV FEE MEMO.PDF](#)
[5 F1 PH SYS DEV FEE REPORT FINAL.PDF](#)
[5 F1 PH SYS DEV FEE ORD.PDF](#)
[5 F1 PH SYS DEV FEE CFS PAGE.PDF](#)

4. Consideration Of Request
to revise Planning and Development Dept. organizational chart and Grade Lisr

Documents:

[5 J4 PLANNING ORGANIZATION SUMMARY.PDF](#)
[5 J4 PLANNING GRADE LIST UPDATE.PDF](#)
[5 J4 PLANNING ORG CHART.PDF](#)

5. Presentation Of Town Manager's Recommended Budget

Documents:

[5 J5 TM PRES OF RECOMM BUDGET SUMMARY.PDF](#)

6. Request For Closed Session
pursuant to GS 143-318.11(a)(3), to consult with the Town Attorney re: matters
protected by attorney/client privilege and to preserve that privilege re: the Cherry, Inc
oceanfront house located at 10211 E Sea Gull Drive

Documents:

[5 J6 TM RCS SUMMARY.PDF](#)

K. BOARD OF COMMISSIONERS AGENDA

L. MAYOR'S AGENDA

M. OTHER BUSINESS

N. ADJOURNMENT

**5401 S. Croatan Hwy, Nags Head, NC 27959
252-441-5508**