



# TOWN OF NAGS HEAD

## AGENDA

TOWN OF NAGS HEAD BOARD OF COMMISSIONERS  
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM  
WEDNESDAY, MARCH 3, 2021; 9:00 A.M.  
REGULAR SESSION

*In light of the COVID-19 case numbers and in order to maintain the safety of Town residents, the Board of Commissioners, and Town staff, the Board meeting scheduled for 9:00 a.m. on Wednesday, March 3, 2021 will be conducted electronically and can be accessed by the public via the Zoom platform.*

*In order to view and listen to the Board meeting remotely, please register here:  
[https://nagsheadnc.zoom.us/webinar/register/WN\\_-goVW9nUT9SaM-vXFd\\_X\\_Q](https://nagsheadnc.zoom.us/webinar/register/WN_-goVW9nUT9SaM-vXFd_X_Q)*

*Please email your comments for the Public Comment portion or for the Public Hearing here: [Publiccomment030321@nagsheadnc.gov](mailto:Publiccomment030321@nagsheadnc.gov)*

*(Emailed comments will also be accepted during the Board meeting until the end of the Public Comment portion of the meeting AND up to 24 hours after the Public Hearing is concluded) Comments should include your name and address and should be limited to five minutes when read aloud.*

---

**A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**

**B. ADOPTION OF AGENDA**

**C. RECOGNITION**

1. RECOGNITION

FIFTEEN YEARS - Police Sergeant Christopher Braddy - Jan 31, 2006

TEN YEARS - Fire Captain Matthew Swain - Mar 2, 2011

Documents:

[3 C RECOGNITION SUMMARY.PDF](#)

**D. PUBLIC COMMENT**

**E. CONSENT AGENDA**

1. Consideration Of Budget Adjustment #12 To FY 20/21 Budget

Documents:

[3 E1 BUDGET ADJ TO FY 20-21 SUMMARY.PDF](#)

[3 E1 BUDGET ADJ WORKSHEETS.PDF](#)

2. Consideration Of Tax Adjustment Report

Documents:

[3 E2 TAX ADJUST REPORT SUMMARY.PDF](#)  
[3 E2 TAX ADJ REPORT TOWN-WIDE.PDF](#)  
[3 E2 TAX ADJ REPORT MSD.PDF](#)

3. Report Of Preliminary Tax Delinquent List

Documents:

[3 E3 TAX DELINQUENT LIST SUMMARY.PDF](#)  
[3 E3 PRELIM DELINQUENT TAX LISTING.PDF](#)

4. Approval Of Minutes

Documents:

[3 E4 MINUTES SUMMARY.PDF](#)  
[3 E4 JAN 27 BOC MINUTES.PDF](#)  
[3 E4 FEB 3 BOC BW MINUTES.PDF](#)  
[3 E4 FEB 17 BOC MINUTES.PDF](#)

5. Consideration Of FY 2020/2021 Audit Contract

Documents:

[3 E5 AUDIT SUMMARY.PDF](#)  
[3 E5 AUDIT ENGAGEMENT LETTER.PDF](#)  
[3 E5 AUDIT CONTRACT.PDF](#)

6. Consideration Of Extension Of Emergency Paid Sick Leave (EPSL) Policy

Documents:

[3 E6 COVID EPSL EXT SUMMARY.PDF](#)  
[3 E6 COVID EPSL EXT TO 5-31-21.PDF](#)

7. Request For Public Hearing

to consider text amendments to the Unified Development Ordinance pertaining to outdoor lighting and lighting for signage

Documents:

[3 E7 RPH OUTDOOR AND SIGN LIGHTING SUMMARY.PDF](#)  
[3 E7 RPH OUTDOOR AND SIGN LIGHTING PROPOSED AMEND.PDF](#)

**F. PUBLIC HEARINGS**

1. Continued From Feb 3rd Board Meeting

Public Hearing to consider text amendments to the UDO pertaining to nonconforming hotels and accessory uses in association with preexisting fishing piers

Documents:

[3 F1 PH NONCONFORM HOTELS AND ACC PIERS SUMMARY.PDF](#)  
[3 F1 PH NONCONFORM HOTELS AND ACC PIERS PN.PDF](#)

[3 F1 PH NONCONFORM HOTELS AND ACC PIERS MEMO TO BOC.PDF](#)  
[3 F1 PH NONCONFORM HOTELS AND ACC PIERS MEMO TO PB.PDF](#)

**G. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR**

1. Update From Planning Director

Documents:

[3 G1 PD DIRECTOR REPORT SUMMARY.PDF](#)  
[3 G1 PD DIR REPORT MEMO.PDF](#)  
[3 G1 PD DIR REPORT CRS MEMO.PDF](#)  
[3 G1 PD DIR REPORT ISO-CRS MEMO.PDF](#)

**H. OLD BUSINESS TABLED FROM PREVIOUS MEETINGS**

1. From Feb 3rd Board Meeting - Discussion Of Fresh Pond/Area Of Environmental Concern (AEC)

Documents:

[3 H1 FRESH POND-AEC SUMMARY.PDF](#)  
[3 H1 FRESH POND AEC DCM EMAIL.PDF](#)  
[3 H1 FRESH POND AEC DWR 401 CERTIFICATION MEMO.PDF](#)  
[3 H1 FRESH POND AEC 15A NCAC 07H .0405.PDF](#)

**I. NEW BUSINESS**

1. Committee Reports

Documents:

[3 I1 COMMITTEE REPORTS SUMMARY.PDF](#)

**J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY**

**K. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER**

1. Update On Fire Station #21 Repairs

Documents:

[3 K2 FS 21 SUMMARY.PDF](#)  
[3 K2 FS 21 REPAIRS BUD AMENDMENT.PDF](#)

**L. BOARD OF COMMISSIONERS AGENDA**

1. Comr. Renée Cahoon  
- Consideration of GEACC 2021-2022 Annual Budget

Documents:

[3 L1 RENEE CAHOON GEACC 2021-2022 BUDGET SUMMARY.PDF](#)  
[3 L1 RENEE CAHOON GEACC 2021-2022 BUDGET APPROVAL REQUEST.PDF](#)

**M. MAYOR'S AGENDA**

1. Future Town Envision

Documents:

[3 M1 MAYOR ENVISION THE TOWN SUMMARY.PDF](#)

2. Resolution To Rescind Executive Order 10052 Re: Suspension Of J-1 Visas

Documents:

[3 M2 MAYOR RESCIND PRES EXEC ORDER SUMMARY.PDF](#)

[3 M2 MAYOR RESCIND PRES EXEC ORDER RES.PDF](#)

**N. OTHER BUSINESS**

**O. ADJOURNMENT**

**P. FULL AGENDA In .PDF Format With Bookmarks**

---

**5401 S. Croatan Hwy, Nags Head, NC 27959**  
**252-441-5508**