



## AGENDA

**TOWN OF NAGS HEAD BOARD OF COMMISSIONERS  
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM  
WEDNESDAY, JANUARY 4, 2023, 9:00 A.M.  
REGULAR SESSION**

(NOTE: Please note that since requirements put in place for COVID have expired, written comments received prior to a Board of Commissioners meeting, not associated with a legislative or quasi-judicial public hearing, will be entered into the meeting minutes but will not be read aloud.)

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**A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**

**B. ADOPTION OF AGENDA**

**C. RECOGNITION**

1. Recognition

Documents:

[1 C RECOGNITION SUMMARY.PDF](#)

**D. PUBLIC COMMENT**

**E. CONSENT AGENDA**

1. Consideration Of Budget Amendment #9 To FY 22/23 Budget

Documents:

[1 E1 BUDGET AMEND TO FY 22-23 SUMMARY.PDF](#)

[1 E1 BUDGET AMEND WORKSHEET.PDF](#)

2. Consideration Of Tax Adjustment Report

Documents:

[1 E2 TAX ADJUST REPORT SUMMARY.PDF](#)

[1 E2 TAX ADJ MSD REPORT.PDF](#)

[1 E2 TAX ADJ TOWN WIDE REPORT.PDF](#)

3. Approval Of Minutes

Documents:

[1 E3 MINUTES SUMMARY.PDF](#)

[1 E3 MINS NOV 18 2022 BOC RETREAT MINS.PDF](#)

- 1 E3 MINS DEC 7 2022 BOC MINS.PDF
- 1 E3 MINS DEC 21 2022 BOC MINS.PDF

4. Consideration Of Modification To Consolidated Fee Schedule (Town Fee)

Documents:

- 1 E4 CFS SUMMARY.PDF
- 1 E4 CFS TOW FEE INCREASE MEMO.PDF
- 1 E4 CFS SCHEDULE PAGE.PDF

5. Consideration Of FY 23 Audit Contract With Potter & Co

Documents:

- 1 E5 FY23 AUDIT CONTRACT RENEWAL SUMMARY.PDF
- 1 E5 FY23 AUDIT CONTRACT RENEWAL.PDF

**F. PUBLIC HEARINGS**

1. Public Hearing To Consider Proposed Financing For The FY 2023 Projects (Public Services Facilities And Advanced Metering Infrastructure System)

Documents:

- 1 F1 PH PS COM-METERS PROJECTS SUMMARY.PDF
- 1 F1 PH PS COM-METERS PH NOTICE PN.PDF
- 1 F1 PH PS COM-METERS PROJECTS INITIAL RESOLUTION.PDF
- 1 F1 PH PS COM-METERS DEED OF TRUST RESOLUTION.PDF
- 1 F1 PH PS COMPLEX OAKLEYCOLLIER REC LTR.PDF
- 1 F1 PH PS COMPLEX BID TAB.PDF
- 1 F1 PH AMI WATER METER MEMO.PDF
- 1 F1 PH AMI WATER METER BID TAB.PDF
- 1 F1 PH PS COMPLEX OAKLEYCOLLIER PRES.PDF
- 1 F1 PH PS COMPLEX DEC PRES.PDF

2. Public Hearing To Consider UDO Text Amendment Pertaining To Multifamily Uses Within The C-2 District

Documents:

- 1 F2 PH MULTI-FAMILY SUMMARY.PDF
- 1 F2 PH MULTI-FAMILY PN.PDF
- 1 F2 PH MULTI-FAMILY MEMO AND ORD.PDF
- 1 F2 PH MULTI-FAMILY STATEMENT OF CONSID.PDF

3. Public Hearing To Consider A Special Use/Site Plan Amendment Submitted By Chris Greening On Behalf Of TW's Bait And Tackle

for the reduction of three (3) required parking spaces with the use of bicycle racks pursuant to Section 10.15.2.5 of the Unified Development Ordinance. The property is zoned C-2, General Commercial and is located at 2230 S Croatan Highway, Nags Head

Documents:

- 1 F4 PH TWS BIKE RACK REDUCTION SUMMARY.PDF

1 F4 PH TWS BIKE RACK REDUCTION PN.PDF  
1 F4 PH TWS BIKE RACK REDUCTION MEMO.PDF

**G. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR**

1. Update From Planning Director

Documents:

1 G1 PLANNING DIR SUMMARY.PDF  
1 G1 PLANNING DIR REPORT.PDF

2. Presentation Of Draft Estuarine Shoreline Management Plan - Time Specific 10 Am

Documents:

1 G2 EST SHORELINE PLAN SUMMARY.PDF  
1 G2 EST SHORELINE PLAN MEMO.PDF

**H. NEW BUSINESS**

1. Report From Town Auditor, Potter & Co - Via Zoom Platform - Time Specific 10:30 Am

Documents:

1 H1 AUDITOR REPORT SUMMARY.PDF  
1 H1 AUDIT FY 23 FINANCIAL STATEMENTS.PDF

2. Committee Reports

Documents:

1 H2 COMMITTEE REPORTS SUMMARY.PDF

3. Annual Appointment Of Board Of Adjustment Chair/Vice-Chair

Documents:

1 H3 BOA CHAIR APPOINT SUMMARY.PDF  
1 H3 BOA CHAIR CURRENT ROSTER.PDF

4. Discussion/Consideration Of New Ocean Rescue Pay Plan

Documents:

1 H4 OCEAN RESCUE ALLOCATION SUMMARY.PDF  
1 H4 OCEAN RESCUE MEMO.PDF  
1 H4 OCEAN RESCUE ALLOCATION PAY PLAN.PDF

5. Consideration Of Text Amendment To Town Code Chapter 42 Re: Barricades

Documents:

1 H5 TC TEXT AMEND RE BARRICADES SUMMARY.PDF  
1 H5 TC TEXT AMEND RE BARRICADES MEMO.PDF  
1 H5 TC TEXT AMEND RE BARRICADES 42-98.PDF

**I. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY**

**J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER**

1. Discussion Of Donation Of Property Located At 119 E Seagull Drive To The Town

Documents:

[1 J1 TM PROPERTY DONATION SUMMARY.PDF](#)  
[1 J1 TM PROPERTY DONATION LETTER.PDF](#)

**K. BOARD OF COMMISSIONERS AGENDA**

**L. MAYOR'S AGENDA**

1. Consideration Of NCLM Business Meeting Voting Delegate

Documents:

[1 L1 MAYOR NCLM VOTING SUMMARY.PDF](#)  
[1 L1 MAYOR NCLM VOTING DELEGATE GOALS.PDF](#)  
[1 L1 MAYOR NCLM VOTING EMAIL.PDF](#)

**M. CLOSED SESSIONS**

1. Request For Closed Session Pursuant To GS 143-318.11(A)(6) Re: Personnel

Documents:

[1 M1 CS RCS SUMMARY.PDF](#)

**N. OTHER BUSINESS**

**O. ADJOURNMENT**

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**5401 S. Croatan Hwy, Nags Head, NC 27959**  
**252-441-5508**