



TOWN OF NAGS HEAD

AGENDA

TOWN OF NAGS HEAD BOARD OF COMMISSIONERS
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM
WEDNESDAY, JUNE 2, 2021, 9:00 A.M.

The Board meeting scheduled for 9:00 a.m. on Wednesday, June 2, 2021 will be conducted in-person at the Nags Head Municipal Complex.

A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

B. ADOPTION OF AGENDA

C. INTRODUCTION OF 2021 SEASON LIFEGUARDS

Documents:

[6 C INTRO TO LIFEGUARDS SUMMARY.PDF](#)

D. RECOGNITION

1. RECOGNITION

NEW EMPLOYEE - Eric Claussen, Public Works Director - April 12, 2021

FIVE YEARS - Police Officer JC Mitchell - May 10, 2016

TEN YEARS - Police Officer/School Resource Officer David Allen - May 17, 2011

RETIRED EMPLOYEE - Public Works Director Ralph Barile

PRESENTATION - PAY/CLASSIFICATION STUDY - The Maps Group - TIME SPECIFIC 1:30 P.M.

Documents:

[6 D RECOGNITION SUMMARY.PDF](#)

E. PUBLIC COMMENT

F. CONSENT AGENDA

1. Consideration Of Budget Adjustment #15 To FY 20/21 Budget

Documents:

[6 F1 BUDGET ADJ TO FY 20-21 SUMMARY.PDF](#)

[6 F1 BUDGET ADJ TO FY 20-21 WORKSHEETS.PDF](#)

2. Consideration Of Tax Adjustment Reports

Documents:

[6 F2 TAX ADJUST REPORT SUMMARY.PDF](#)
[6 F2 TAX ADJ REPORT MSD.PDF](#)
[6 F2 TAX ADJ REPORT TOWN-WIDE.PDF](#)

3. Approval Of Minutes

Documents:

[6 F3 MINUTES SUMMARY.PDF](#)
[6 F3 MINUTES MAY 5 2021.PDF](#)
[6 F3 MINUTES MAY 12 2021.PDF](#)
[6 F3 MINUTES MAY 19 2021.PDF](#)

4. Consideration Of Annual Write-Off Of Uncollectible Water Accounts

Documents:

[6 F4 UNCOLLECTIBLE WATER SUMMARY.PDF](#)
[6 F4 UNCOLLECTIBLE WATER MEMO.PDF](#)
[6 F4 UNCOLLECTIBLE WATER LISTING.PDF](#)

5. Consideration Of Codification Of Gas Franchise Ordinance

Documents:

[6 F5 CH 44 UTILITIES GAS FRANCH SUMMARY.PDF](#)
[6 F5 CH 44 UTILITIES GAS FRANCH ORD.PDF](#)

6. Consideration Of Resolution Authorizing Exchange Between Nags Head And Hatteras Fire Dept

Documents:

[6 F6 EXCH EQUIP EXCHANGE SUMMARY.PDF](#)
[6 F6 EXCH EQUIP EXCHANGE PN.PDF](#)
[6 F6 EXCH EQUIP EXCHANGE GS 160A-271.PDF](#)
[6 F6 EXCH EQUIP EXCHANGE RES.PDF](#)

7. Consideration Of Resolution Authorizing Formal Bids To Be Advertised Electronically

Documents:

[6 F7 ADVERTISE FOR FML BIDS ELECTRONICALLY SUMMARY.PDF](#)
[6 F7 ADVERTISE FOR FML BIDS ELECTRONICALLY RES.PDF](#)

8. Consideration Of Resolution Authorizing Receipt Of American Rescue Plan Act Funds

Documents:

[6 F8 AMER RESCUE FUNDS SUMMARY.PDF](#)
[6 F8 AMER RESCUE FUNDS RES.PDF](#)

9. Consideration Of Resolution Authorizing Higher Federal Micro-Purchase Thresholds

Documents:

[6 F9 MICRO-PURCHASE THRESHOLD SUMMARY.PDF](#)
[6 F9 MICRO-PURCHASE THRESHOLD RES.PDF](#)

10. Consideration Of Updated Banking Resolution

Documents:

[6 F10 BANK OFFICIALS SUMMARY.PDF](#)
[6 F10 BANK OFFICIALS RES.PDF](#)

G. PUBLIC HEARINGS

1. Public Hearing To Consider Citizen Comment
on the Town Manager's proposed operating budget for July 1, 2021 – June 30, 2022,
proposed CIP requests for FY 21/22 through FY 25/26, and updated Consolidated Fee
Schedule

Documents:

[6 G1 PH BUDGET PUBLIC HEARING SUMMARY.PDF](#)
[6 G1 PH BUDGET PUBLIC HEARING PN.PDF](#)
[6 G1 PH BUDGET REC CHANGES MEMO.PDF](#)
[6 G1 PH BUDGET PUBLIC HEARING CIP.PDF](#)
[6 G1 PH BUDGET PUBLIC HEARING CFS.PDF](#)

2. Public Hearing To Consider Various Text Amendments
to update the Unified Development Ordinance as required by N.C.G.S. 160D

Documents:

[6 G2 PH UDO 160D SUMMARY.PDF](#)
[6 G2 PH UDO 160D MEMO ATTACH.PDF](#)

3. Public Hearing To Consider A Text Amendment
pertaining to lot coverage associated with dumpster conversions from side load to
front load pick up

Documents:

[6 G3 PH DUMPSTER LOT COVERAGE SUMMARY.PDF](#)
[6 G3 PH DUMPSTER LOT COVERAGE MEMO.PDF](#)
[6 G3 PH DUMPSTER LOT COVERAGE ORD.PDF](#)

**H. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE
PLANNING AND DEVELOPMENT DIRECTOR**

1. Update From Planning Director

Documents:

[6 H1 PD UPDATE REPORT SUMMARY.PDF](#)
[6 H1 PD UPDATE REPORT.PDF](#)

2. Consideration Of American Flood Coalition Membership

Documents:

[6 H2 AMER FLOOD COALITION SUMMARY.PDF](#)
[6 H2 AMERICAN FLOOD COALITION MEMO.PDF](#)
[6 H2 AMERICAN FLOOD COALITION POLICIES.PDF](#)
[6 H2 AMERICAN FLOOD COALITION SLIDES.PDF](#)
[6 H2 AMERICAN FLOOD COALITION FAQ.PDF](#)
[6 H2 AMERICAN FLOOD COALITION RES.PDF](#)

I. OLD BUSINESS TABLED FROM PREVIOUS MEETINGS

1. From May 5th Board Meeting
Public Hearing held May 5th - Second Reading - Consideration of establishment of four proposed municipal service districts for beach erosion control, flood and hurricane protection works, and flood control and drainage projects

Documents:

[6 I1 MSD CREATION ORD 2ND TIME SUMMARY.PDF](#)
[6 I1 MSD CREATION ORD MAP.PDF](#)
[6 I1 MSD CREATION ORD 2ND TIME ORD.PDF](#)

J. NEW BUSINESS

1. Committee Reports

Documents:

[6 J1 COMMITTEE REPORTS SUMMARY.PDF](#)

2. Consideration Of Appointment To Arts & Culture Committee

Documents:

[6 J2 ARTS AND CULTURE APPOINT SUMMARY.PDF](#)
[6 J2 ARTS AND CULTURE APPOINT TRACK CHART.PDF](#)
[6 J2 ARTS AND CULTURE COMMITTEE POLICY.PDF](#)

3. Consideration Of Renewal Of Contract With Town Of Kill Devil Hills For Maintenance Of Eighth Street Beach Access

Documents:

[6 J3 TNH AND KDH EIGHTH ST RENEWAL SUMMARY.PDF](#)
[6 J3 TNH AND KDH EIGHTH ST RENEWAL AGREE.PDF](#)

4. Consideration Of Police Officer Recruit Program

Documents:

[6 J4 PD RECRUIT SUMMARY.PDF](#)
[6 J4 PD RECRUIT OFFICER PROGRAM MEMO.PDF](#)
[6 J4 PD POLICE OFFICER RECRUIT JOB DESC.PDF](#)
[6 J4 PD RECRUIT TRAINING AGREEMENT.PDF](#)

5. Storm Debris Removal
 - Debris Removal Contract Renewal
 - Debris Monitoring Contract Renewal

Documents:

[6 J5 STORM DEBRIS REMOVAL SUMMARY.PDF](#)
[6 J5 STORM DEBRIS REMOVAL SANTEE.PDF](#)
[6 J5 STORM DEBRIS REMOVAL TETRATECH.PDF](#)

K. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY

L. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER

1. Update On July 4th Fireworks

Documents:

[6 L1 TM FIREWORKS SUMMARY.PDF](#)

2. Beach Nourishment

- 2021 Annual Beach Condition Survey Contract / 2021 Annual Monitoring Contract
- Year 2 Multi-Decadal Master Plan - Borrow Area Investigation Contract

- Consideration of Beach Nourishment Capital Project Ordinance and associated Budget Amendment #15A for funding from Capital Reserve Fund

Documents:

[6 L2A TM BN BEACH COND MONITORING SUMMARY.PDF](#)
[6 L2A TM BN BEACH PROFILES SUMMER 2021.PDF](#)
[6 L2A TM BN TASK 9 ANNUAL MONITORING 2021.PDF](#)
[6 L2B TM BN DECADAL MASTER PLAN SUMMARY.PDF](#)
[6 L2B TM BN DECADAL MASTER PLAN SCOPE.PDF](#)
[6 L2C TM BN NEW CAP PROJECT ORD SUMMARY.PDF](#)
[6 L2C TM BN NEW CAP PROJECT AMEND 15A.PDF](#)
[6 L2C TM BN NEW CAP PROJECT ORD.PDF](#)

3. Discussion Of Town-Owned Property At Soundside Event Site

Documents:

[6 L3 SOUNDSIDE EVENT SITE SUMMARY.PDF](#)
[6 L3 SOUNDSIDE EVENT SITE AGREEMENT.PDF](#)
[6 L3 SOUNDSIDE EVENT SITE RES.PDF](#)

M. BOARD OF COMMISSIONERS AGENDA

1. Comr. Webb Fuller - Discussion Of Beach Driving Season

Documents:

[6 M1 FULLER BCH DRIVING SUMMARY.PDF](#)

2. Comr. Renée Cahoon

- Request for Closed Session to discuss a legal matter and to preserve attorney/client privilege in accordance with GS 143-318.11(a)(3)

Documents:

[6 M2 RCAHOON RCS SUMMARY.PDF](#)

N. MAYOR'S AGENDA

1. Future Town Envision

Documents:

[6 N1 MAYOR ENVISION THE TOWN SUMMARY.PDF](#)

2. Discussion Of Re-Engaging Developmental Associates, Inc. For Town Manager Search

Documents:

[6 N2 MAYOR DEV ASSOC SUMMARY.PDF](#)

O. OTHER BUSINESS

P. ADJOURNMENT

Q. FULL AGENDA In .PDF Format With Bookmarks

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252-441-5508**