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**Board of Commissioners Policy
Use of Town Park Policy
(Adopted May 3, 2006)
(Updated October 2, 2013)**

Facilities covered

- Town Park located at 415 Health Center Dr.
- Harvey Sound Access Site located at 6912 S. Croatan Hwy.
- Whalebone Park located at 7300 S. Va. Dare Trail

Principals of use

- The Town has priority in the use of the Park and reserves the right to cancel the use of this facility.
- The Town expects users to respect the Park and to leave it in good condition, clean and ready for use when they leave.
- There is to be no alcohol at the Park.
- To ensure the security of the Park, it may only be used during daylight hours. The Park closes at dark.
- Grills are not to be used under the pavilion.
- Reservations guarantee the use of the pavilion only. The playground area, soccer field area and sound access area will remain open for public use.
- Pyrotechnic devices (fireworks) are prohibited unless part of a town-authorized event.
- Pets must be on a leash at all times. Owners must clean up after pets.
- The Town will provide electricity to users of the facilities upon request. Available power consists of one ground-fault interrupter receptacle on a stand-alone 15-amp circuit (there are two double outlets controlled by one GFIR on a 20-amp circuit at the Harvey Site). There will be a \$5.00 non-refundable charge for providing electricity to facility users.

Priority of use

- Town of Nags Head Board of Commissioners
- Town Boards and Committees
- Town staff
- Non-Town related individuals and groups with reservations and other non-Town related individuals and groups.

Approval, scheduling and associated issues

- Groups not associated with the Town may reserve the Town Park up to 60 days in advance of the use date. Reservations require a **\$50** deposit, which will be refunded after the event, provided the Park was left in good order.
- No "for profit" uses will be permitted at either Town facility covered by this policy.
- The Town Manager or their designee must approve all reservations.
- The Manager's decision may be appealed to the Board of Commissioners at their next regularly scheduled meeting.