

Police and Animal Control – Overview, Goals, and Objectives

Overview

A full-service law enforcement agency, which proudly serves our community, Nags Head's Police Department strives to contribute to creating a better quality of life through proactive policing, with an emphasis on community relations while placing its highest value on the preservation of human life, the protection of property, and service to humankind.

The Department is comprised of the following units: Administration, Patrol, Criminal Investigations, and Animal Control.

The Administrative Unit consists of the police chief, deputy police chief, lieutenant, office/systems manager and the office assistant. The Unit performs the administrative duties of the Police Department such as record keeping, computer operations, training coordination and budget preparation.

Patrol is comprised of sergeants and officers. Sergeants supervise the patrol officers on their shifts, as well as participate in patrol activities. Patrol officers are responsible for preventative patrol, traffic enforcement and response to calls for service. This unit also includes two K-9's capable of drug detection and search/rescue, and the school resource officer assigned to Nags Head Elementary School.

The Criminal Investigation Unit consists of an investigative sergeant and three designated police officers who perform in-depth investigations of felony and serious misdemeanor crimes to build successful cases for prosecution. This unit also investigates violations of the state and federal Controlled Substance Act and prepares cases for prosecution in both state and federal courts.

Animal Control conducts an effective animal control, animal protection, and rabies mitigation program. The full-time animal control/law enforcement officer investigates animal bites, animals running at large, feral animal colonies, and nuisance animal problems. The Unit provides for the placement and monitoring of animal traps and the transport of animals taken into the custody to the Dare County Animal Shelter. In addition, Animal Control returns domestic animals to their rightful owner(s) and investigates animal-related complaints to ensure the public's safety.

Goals

- Continually improve cooperative working relationships with residents, visitors, and business owners through educational and innovative programs. (BOC Values 3, 4, 5, 6)
- Continue to identify alternative funding sources for departmental programs and resources. (BOC Values 2, 3, 4, 6)
- Promote clean, safe, secure, and livable neighborhoods through proactive police activities that increase the overall safety of our residents, visitors, and business owners. (BOC Values 1, 3, 4, 5, 6)
- Continue to internally promote a service oriented department that works with our community to solve problems and create solutions. (BOC Values 2, 4)

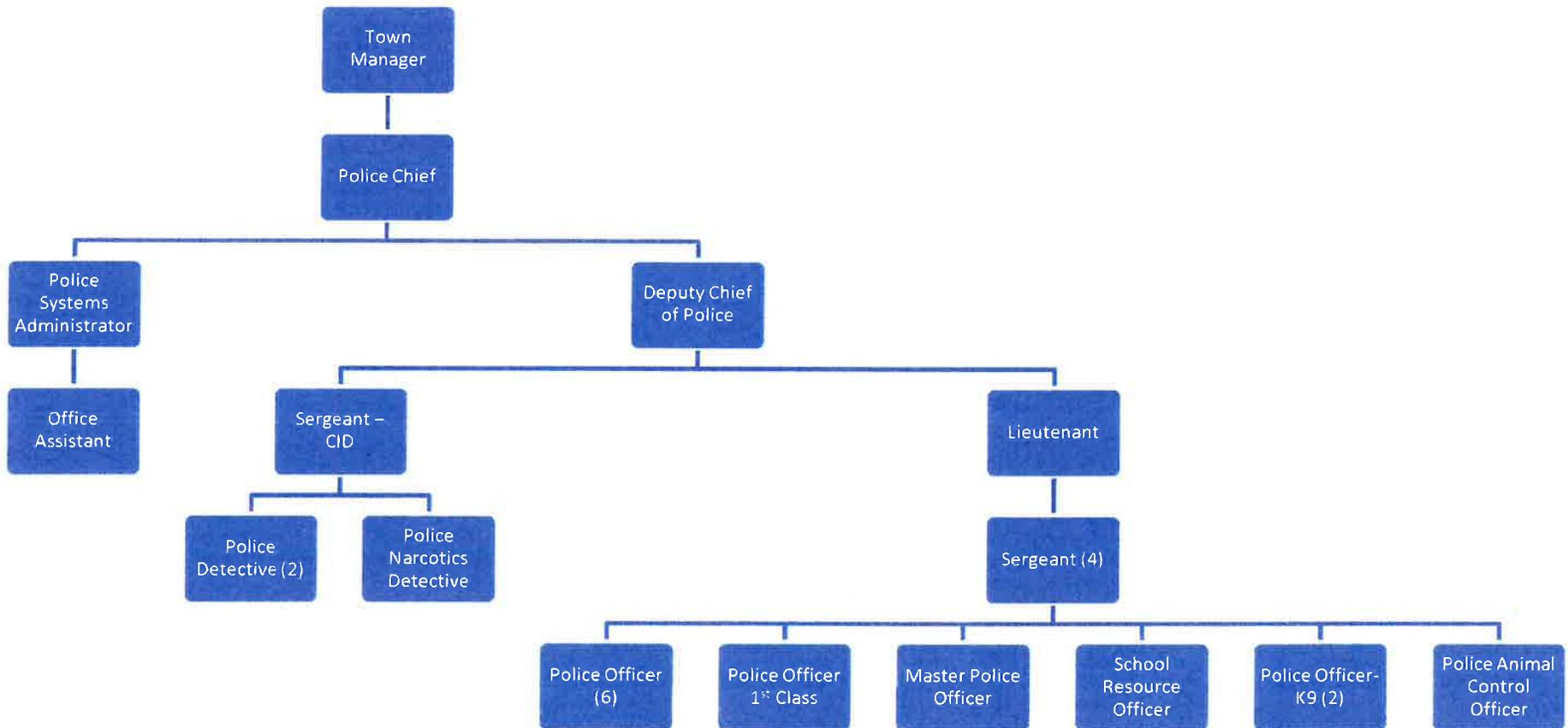
Objectives and Related Performance Indicators

- **Objective** -Modernize existing programs while creating new ones to further our community policing philosophy.
Performance Indicators –

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1. Continue to explore methods for increasing participation in our Community Watch Program, while building on our successes with events such as National Night Out and our annual Easter Egg Hunt.
 2. Continue to improve upon the Citizen's Police Academy by using knowledge acquired from the previous classes to help strengthen our community relationships.
 3. Explore opportunities to establish new programs for adults and children that promote our community policing philosophy and continue events such as Coffee with a Cop at local establishments.
 4. Use our bicycle registration program to promote community policing atmosphere, and assist in return of unclaimed bicycles.
- **Objective** - Pursue grant and partnership opportunities using local, state, and federal resources to increase our service level to the community.
Performance Indicators –
 1. Continue a close working relationship with the Governor's Crime Commission, while researching all grant opportunities that may increase our level of service.
 2. Meet with police personnel to determine needs and what may qualify for grant funding.
 3. Continue the close working relationship with the Dare County Sheriff's Office in all areas including narcotics enforcement and criminal investigations to provide a higher level of service to our community.
 4. Build upon the new partnership with the Federal Agencies to further expand investigations to provide higher level of service.
 - **Objective** – Promote a safe and secure Town utilizing educational programs that enhance traffic and pedestrian safety.
Performance Indicators –
 1. Continue current pedestrian and bicycle safety programs at Nags Head Elementary while expanding avenues that further educate our citizens and visitors.
 2. Continue to work closely with the North Carolina Department of Transportation to identify and improve conditions contributing to traffic accidents/pedestrian safety (i.e. successes in acquiring bike helmets and lights through a grant with North Carolina Department of Transportation).
 3. Continue to partner with other Town departments, the Outer Banks Bicycle and Pedestrian Safety Coalition, and the Safe Routes to School initiative to educate our residents and visitors on traffic and pedestrian safety (i.e: Bike and Walk to School Days).
 - **Objective** - Increase citizen education and information sharing strategies
Performance Indicators –
 1. Continue the effective use of internet based outlets, such as the department's website, the Nags Head Community Information Exchange Program, Facebook and Twitter, to detect and deter crimes, and inform and educate our residents and visitors on current public safety issues.
 2. Utilize the police officer assigned to patrol our beaches during the summer months to further educate our visitors and citizens.
 3. Through the Town's public information officer, continue the use of video technology in creation of Public Service Announcements to further promote education of our citizens/visitors while increasing public safety awareness.

Police Department Organization and Staffing



Police – Budget Highlights

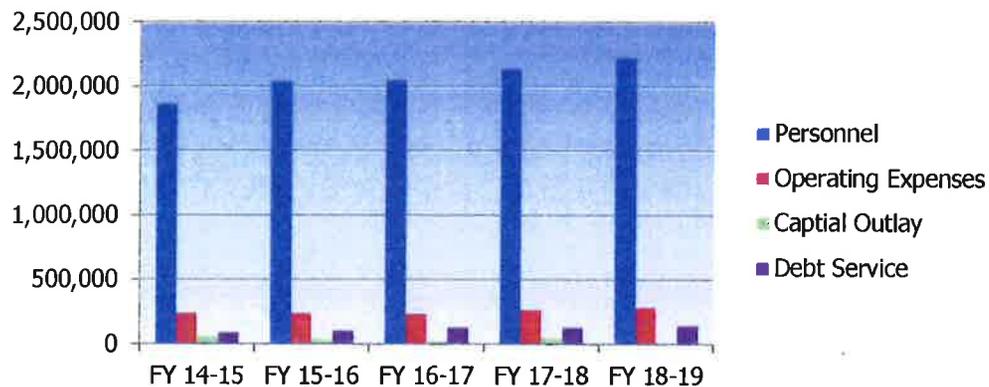
Highlights

- New debt includes the purchase of three vehicles at \$149,480, financed over three years at 4% at \$50,754 per year. This cost includes a police body camera to be purchased with each vehicle. Additionally, a \$5,630 debt payment funded from police facility fees capital reserve for the L3 mobile-vision servers is included.
- Funding in the amount of \$64,507 is included for the state statute-required police separation allowance for three retired officers.

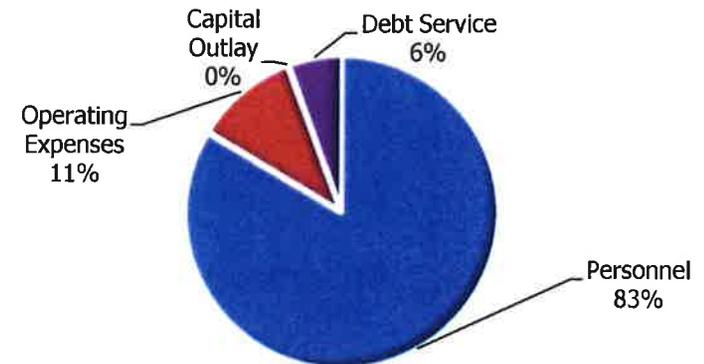
Expenditures by Function

		FY 2017-2018		FY 2018-2019	Percent
		<u>Adopted</u>		<u>Recommended</u>	<u>Change</u>
Personnel Services	\$	2,140,664	\$	2,224,009	3.89%
Operating Expenses	\$	269,241	\$	286,482	6.40%
Capital Outlay	\$	54,486	\$	3,000	-94.49%
Debt Service	\$	132,925	\$	148,359	11.61%
Total	\$	2,597,316	\$	2,661,850	2.48%

Fiscal Year 2018-2019 Recommended Expenditures and Adopted Expenditure History



Fiscal Year 2018-2019 Recommended Expenditures by Function



**Town of Nags Head
Recommended Budget
For the Fiscal Year 2018-2019**

Department:

Police

Account Description	Departmental Requested 2018-2019	Manager's Recommended 2018-2019	Financial Plan 2018-2019	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Estimated Actual Expenditures 2017-2018	Actual Expenditures 2016-2017	Actual Expenditures 2015-2016
PERSONNEL SERVICES								
SALARIES- REGULAR PAY	\$ 1,361,571	\$ 1,361,571	\$ 1,357,009	\$ 1,333,404	\$ 1,432,043	\$ 1,420,344	\$ 1,367,879	\$ 1,346,857
SALARIES - LONGEVITY PAY	35,252	35,252	36,903	34,473	-	-	-	-
OVERTIME PAY	26,100	26,100	26,100	26,100	-	-	-	-
HOLIDAY PAY	38,066	38,066	38,066	38,066	-	-	-	-
FICA TAX	111,766	111,766	111,543	109,551	109,551	108,656	99,425	97,971
GROUP HEALTH INSURANCE	343,767	343,767	352,255	330,713	330,713	322,342	307,669	289,204
RETIRES GROUP HEALTH INSUR	50,432	50,432	49,322	40,446	40,446	40,216	37,815	35,502
RETIREMENT	8,780	8,780	8,545	8,249	8,249	8,249	7,770	6,919
RETIREMENT LAW ENFORCEMENT	114,279	114,279	114,531	108,874	108,874	108,874	100,394	88,831
401 K	2,266	2,266	2,243	2,182	2,182	2,182	2,122	2,051
401 K LAW ENFORCEMENT	67,223	67,223	67,134	65,984	65,984	65,984	62,574	62,037
POLICE SEPARATION ALLOWANCE	64,507	64,507	67,570	42,622	42,622	42,622	44,261	45,000
Subtotal Personnel Services	\$ 2,224,009	\$ 2,224,009	\$ 2,231,221	\$ 2,140,664	\$ 2,140,664	\$ 2,119,469	\$ 2,029,909	\$ 1,974,372
OPERATIONS								
TRAINING	\$ 29,283	\$ 25,615	\$ 21,283	\$ 25,615	\$ 26,910	\$ 21,236	\$ 20,967	\$ 21,223
BUILDING/EQUIPMENT RENTAL	9,475	9,475	8,775	9,049	9,049	9,049	8,624	8,708
TELEPHONE	14,807	14,807	14,927	14,339	14,339	13,943	13,416	13,678
TELEPHONE - CELL PHONE STIPEND	9,540	9,540	9,540	9,540	9,540	8,180	8,914	5,908
POSTAGE	1,950	1,950	1,950	1,950	1,950	1,000	959	969
ADVERTISING	300	300	300	300	300	50	49	-
PRINTING	998	998	998	998	998	251	425	479
FUEL COSTS	63,000	63,000	61,000	61,000	61,000	50,000	47,898	44,709
DEPARTMENT SUPPLIES	51,229	48,184	43,015	41,016	43,340	43,340	40,485	39,560
OTHER SUPPLIES	7,560	7,560	7,060	7,060	7,060	7,060	6,955	6,324
MAINT/REPAIR EQUIPMENT	34,397	34,397	33,402	29,138	29,138	29,138	25,776	24,563
MAINT/REPAIR FIRING RANGE	1,150	1,150	1,150	1,150	1,150	12,528	9,385	20,143
VEHICLE MAINTENANCE	28,025	28,025	32,325	28,375	28,855	23,362	22,836	16,285
UNIFORMS	16,653	16,653	16,653	16,883	16,883	12,600	11,043	21,185
PROFESSIONAL FEES	16,135	16,135	16,135	16,135	16,135	13,000	12,064	13,173
CONTRACTED SERVICES	5,030	5,030	3,030	3,030	5,030	3,060	1,405	962
DUES AND SUBSCRIPTIONS	1,663	1,663	1,663	1,663	1,663	1,152	1,022	1,309
SPECIAL INVESTIGATIONS	2,000	2,000	2,000	2,000	2,000	1,333	-	-
Subtotal Operations	\$ 293,195	\$ 286,482	\$ 275,206	\$ 269,241	\$ 286,718	\$ 250,282	\$ 232,223	\$ 239,179

**Town of Nags Head
Recommended Budget
For the Fiscal Year 2018-2019**

Department:

Police

Account Description	Departmental Requested 2018-2019	Manager's Recommended 2018-2019	Financial Plan 2018-2019	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Estimated Actual Expenditures 2017-2018	Actual Expenditures 2016-2017	Actual Expenditures 2015-2016
<i>CAPITAL OUTLAY</i>								
CAPITAL OUTLAY EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 134,405	\$ 122,214
CAPITAL OUTLAY GOV CRIME COMM	-	-	-	50,486	42,427	42,427	24,500	-
CAPITAL OUTLAY VEHICLE	3,000	3,000	3,000	4,000	180,291	180,291	-	-
<i>Subtotal Capital Outlay</i>	\$ 3,000	\$ 3,000	\$ 3,000	\$ 54,486	\$ 222,718	\$ 222,718	\$ 158,905	\$ 122,214
<i>DEBT SERVICE</i>								
L/P PRINCIPAL	\$ 143,992	\$ 143,992	\$ 136,105	\$ 130,964	\$ 136,594	\$ 136,594	\$ 130,446	\$ 149,224
L/P INTEREST	4,367	4,367	5,443	1,961	1,961	1,961	1,602	1,772
<i>Subtotal Debt Service</i>	\$ 148,359	\$ 148,359	\$ 141,548	\$ 132,925	\$ 138,555	\$ 138,555	\$ 132,048	\$ 150,996
TOTALS	\$ 2,668,563	\$ 2,661,850	\$ 2,650,975	\$ 2,597,316	\$ 2,788,655	\$ 2,731,024	\$ 2,553,085	\$ 2,486,761

**Town of Nags Head
Recommended Budget
For the Fiscal Year 2018-2019**

Police

Description of Capital Items	Department Requested 2018-2019	Manager's Recommended 2018-2019	Financial Plan 2018-2019
<i>New Lease Payments</i>			
1. 3 Vehicles totaling \$146,480 (includes body cameras)*	\$ 50,754	\$ 50,754	\$ 48,879
<i>Total New Lease Payments</i>	\$ 50,754	\$ 50,754	\$ 48,879
<i>Capital Outlay Vehicle</i>			
1. Excise tax on new vehicles	\$ 3,000	\$ 3,000	\$ 3,000
<i>Total Capital Outlay Vehicle</i>	\$ 3,000	\$ 3,000	\$ 3,000

* surplus two (2) 2007 Dodge Chargers and one (1) 2010 Ford Crown Victoria