



BOC ACTIONS
WEDNESDAY, FEBRUARY 4, 2026

- 1.** Call to order - Mayor Cahoon called the meeting to order at 09:00 a.m. A moment of silence was followed by the Pledge of Allegiance.

- 2.** Agenda – The Board approved an amended February 4th agenda, moving the New Employee Recognition of Terrence Whitley, the Update on the Estuarine Shoreline Management Plan, and the Review of Town Legislative Agenda items to March. Mayor Cahoon noted that Mayor Pro Tem Lambert was not present and is excused.

- 3.** Recognition –
NEW EMPLOYEE – Police Chief Perry Hale introduced Police Officer Cody Douglas, who was welcomed by the Board to Town employment.

NEW EMPLOYEE – Fire Chief Randy Wells introduced Firefighter Steven Gray, who was welcomed by the Board to Town employment.

FIVE YEARS – Public Services Director Nancy Carawan introduced Fleet Mechanic Luis Nieves, who was recognized by the Board for five years of service.

FIVE YEARS – Dep. Town Mngr./Finance Director Amy Miller introduced IT Administrator Karen Snyder, who was recognized by the Board for five years of service.

TEN YEARS – Town Manager Andy Garman introduced Dep. Town Mngr./Finance Director Amy Miller, who was recognized by the Board for ten years of service.

PROCLAMATION – Annual Safety Week – Deputy Fire Chief Shane Hite reviewed next month’s Annual Safety Week activities – The Board adopted the Proclamation declaring March 1 - 7, 2026 Safety Week as presented.

Mayor Cahoon commended Public Services and Fire Department personnel for their effective response during the recent snowstorm, including a fire response under hazardous conditions, and thanked staff who responded for their dedication and service to keeping Nags Head safe.

- 4.** Public Comment –
John Cece – Nags Head resident – spoke on his perceived inequality of funding for the proposed 2026 Beach Nourishment Project. He gave the Board a spreadsheet to clarify his comments.

Randy Cartwright – Nags Head resident – requested that the Board review, and amend if needed, the Group Demonstration ordinance to ensure constitutional compliance.

- 5.** Consent Agenda – The Consent Agenda was approved as presented and consisted of the following:
 - Consideration of Budget Amendment #6 to FY 25/26 Budget

- Consideration of Tax Adjustment Report
 - Request to Advertise Delinquent Taxes
 - Approval of Minutes
 - Consideration of Resolution Authorizing Litigation to Confirm and If Necessary Condemn Beach Nourishment Easements
 - Request for Public Hearing to Consider a Special Use Permit/Site Plan Review submitted by Albemarle & Associates, Ltd on behalf of Coastal Bluewater Capital, LLC and TW's Bait and Tackle for a Group Development to be Located at 2230 S. Croatan Highway, Nags Head
 - Request for Public Hearing to Consider a Text Amendment to the Unified Development Ordinance (UDO) Submitted by Albemarle & Associates, Ltd. on behalf of Dare County to Amend the Lighting Ordinance for Publicly Owned and Publicly Accessible Pickleball Courts
- 6.** Planning Director – Planning Director Kelly Wyatt summarized her monthly report and was thanked by the Board for her efforts.
- 7.** RECESS/RECONVENE – The Board took a brief recess at 9:35 a.m. and reconvened at 9:40 a.m.
- 8.** Annual Audit Report - Deputy Town Manager/Finance Officer Amy Miller introduced Emily Mills, a partner with DMJPS, who presented the town's annual comprehensive financial report via pre-recorded video. Mills reported that the firm issued an unmodified opinion on the town's financial statements as of June 30, 2025, which is the highest level of assurance independent auditors can issue.
- 9.** Committee Reports
- Comr. Vaughan – reported on the January 15th Dare County Tourism Board meeting noting that the boardwalk at the Soundside Event site was on schedule for completion in late February. A contractor has been hired to repair the electrical platform that was damaged, with completion expected by late spring. They are currently accepting event grant applications during the first two weeks of February. Occupancy tax collection was reported as flat compared to the previous year, with meals revenue up slightly at 2.5%.
- 10.** 2026 Beach Nourishment Project – The Board approved the Notice of Award to Weeks Marine for the 2026 Beach Nourishment Project, authorized the Town Manager to execute the construction contract in the amount of \$36,412,600 contingent upon the Town Attorney's review, and adopted Beach Nourishment Maintenance Capital Project Ordinance Amendment #18.
- 11.** Town America 250 Activities – Town Clerk Brittany Phillips summarized the report on the Dare County's America 250 Celebration and the Town events planned to celebrate the 250th anniversary of the signing of the Declaration of Independence.
- 12.** Group Demonstration Ordinance – The Board adopted an amendment to the ordinance for group demonstration permit requirements. They changed the small group exception to no more than 30 individuals instead of its previous requirement of no more than 15.
- 13.** Mayor Cahoon – The Mayor noted that the DC Fly-in he mentioned at last month's meeting was cancelled due to weather.

- 14.** Closed Session – The Board entered Closed Session to consult with the Town Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege, to include the Cherry, Inc litigation and potential legal issues associated with beach nourishment pursuant to GS 143-318.11(a)(3). The time was 10:19 a.m.
- 15.** Open Session - The Board re-entered Open Session at 10:45 a.m. Attorney Leidy reported that the Board discussed matters that are protected by attorney/client privilege, but no other actions were taken.
- 16.** Adjournment - The Board passed a motion to adjourn at 10:45 a.m.