



BOC ACTIONS
WEDNESDAY, JANUARY 7, 2026

1. Call to order - Mayor Cahoon called the meeting to order at 09:00 a.m. A moment of silence was followed by the Pledge of Allegiance.
2. Agenda – The Board approved the January 7th agenda as amended moving the new employee recognition to February.
3. Recognition –
TEN YEARS – Town Manager Andy Garman introduced Town Clerk Brittany Phillips, who was recognized for ten years of service.

TWENTY YEARS – Public Services Director Nancy Carawan introduced Sanitation Equipment Operator II Tony Windham, who was recognized by the Board for twenty years of service.

RETIREMENT – Police Chief Perry Hale introduced former Police Officer/School Resource Officer Shane Allen, who was thanked and congratulated by the Board on his retirement.
4. Public Comment –
John Cece – Nags Head resident – spoke on his perceived inequality of funding for the proposed 2026 Beach Nourishment Project.

David Bowden – Nags Head resident – requested the Board develop and consider an ordinance to prevent engine braking AKA “Jake” braking within town limits.
5. Consent Agenda – The Consent Agenda was approved as presented and consisted of the following:
 - Consideration of Budget Amendment #5 to FY 25/26 Budget
 - Consideration of Tax Adjustment Report
 - Approval of Minutes
6. Planning Director – Planning Director Kelly Wyatt summarized her monthly report and was thanked by the Board for her efforts. She gave a special thank you to all those who helped make the Candy Cane Hunt a successful event.
7. Planning Director – Deputy Planning Director Joe Costello updated the Board on the Estuarine Shoreline Management Plan which including the areas of Villa Dunes Dr, Nags Head Woods Preserve, W Soundside Rd, and the Harvey site which includes the Soundside Event Site. The Board approved staff to move forward with the revised ESMP approach as outlined in the staff report. This approach includes focusing efforts on the resiliency berm area of Soundside Rd and no longer considering offshore breakwaters as part of the RCCP grant funding.
8. Committee Reports
 - Comr. Vaughan – noted that she was appointed to the Dare County Tourism Board on Monday,

January 5th. She has orientation this week and her first meeting next week.

- Comr. Sanders – had nothing to add to Deputy Planning Director Costello’s update on Estuarine Shoreline Management.

- Mayor Pro Tem Lambert – acknowledged Planning Director Wyatt’s update on the Septic Health Advisory committee and noted that the Government Education Access Channel will be meeting in January and will be discussing America’s 250th celebration.

- Mayor Cahoon – stated that he had been invited by the NC League of Municipalities to attend a Washington, D.C. Fly-in to advocate for towns and resiliency projects funding. He hopes to have the opportunity to emphasize that beach renourishment should remain eligible for FEMA funding in the event of damage to engineered beaches.

- 9.** Ocean Rescue Pay Plan – The Board adopted the updated pay plan to increase Ocean Rescue Lifeguard rates by \$.50/hour, increase the pay escalation for returning guards by \$.25/hour, and increase the supervisor rate by \$1.25/hour and the associated budget amendment of \$10,369 plus tax.
- 10.** Reflective Address Signs Program – The Board approved the Consolidated Fee Schedule, adding the reflective address signs as presented.
- 11.** Workforce Housing – The Board approved the execution of the annual agreement for property management services by the Town Manager and the Ocean Rescue Housing Policy.
- 12.** Appointments/Reappointments to Town Boards/Committees - The Board reappointed both current sitting BOA Chair and Vice-Chair members, Margaret Suppler as BOA Chair and Bobby Gentry as BOA Vice-Chair. The Board reappointed Anne Farmer to the Firemen’s Relief Fund Board.
- 13.** Closed Session – The Board entered Closed Session to consider Jul 2025 – Dec 2025 Closed Session minutes and their disposition pursuant to GS 143-318.11(a)(1) and to consult with the Town Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege, to include the Cherry, Inc litigation and potential legal issues associated with beach nourishment pursuant to GS 143-318.11(a)(3). The time was 10:04 a.m.
- 14.** Open Session - The Board re-entered Open Session at 10:48 a.m. Attorney Leidy reported that the Board approved the Jul 2025 – Dec 2025 Closed Session minutes and their disposition as presented and no other action was taken.
- 15.** Adjournment - The Board passed a motion to adjourn at 10:48 a.m.