



BOC ACTIONS
WEDNESDAY, DECEMBER 17, 2025

1. Call to order - Mayor Cahoon called the meeting to order at 09:00 a.m.
2. Agenda – The Board approved the December 17th agenda as presented.
3. Public Comment – There was no one present who wished to speak during Public Comment.
4. Consent Agenda – The Consent Agenda was approved as presented and consisted of the following:
 - Consideration of Resolution Authorizing the Surplus and Donation of Police Department Items to the College of the Albemarle's Basic Law Enforcement Training Program
 - Consideration of Local Government Commission Audit Contract Amendment
5. Beach Nourishment Project Timing – Fall Beach Monitoring Survey – Engineer David Ryan introduced Beth Sciaudone, Ph.D., P.E., of Moffatt & Nichol, who presented a summary of the fall beach monitoring survey results, as well as the proposed bid structure and project design for the 2026 or 2027 Beach Nourishment Project. Engineer Ryan then reported on the number of sand relocation permits by reach, as requested at the last meeting.
6. Beach Nourishment Project Funding Options – Deputy Town Manager/Finance Officer Amy Miller introduced Andrew Carter of DEC Associates who reviewed three funding options for the upcoming Beach Nourishment Project to the Board. The Board authorized the Town Manager to issue a notice of intent to award the 2026 Beach Nourishment Project to Weeks Marine for the base bid of \$34,934,100 and add alternates 1A and 2A at \$965,000 each for a total of \$36,864,100.
7. Attorney Leidy requested a Closed Session be added to the January 7, 2026 agenda to discuss potential legal issues that could incur during beach nourishment.
8. Town Manager Garman announced the Board Retreat dates of February 26th and 27th. He noted that the facilitator would be following up with each Board member individually and a proposed agenda would be forthcoming.
9. Mayor Pro Tem Lambert – Wished everyone a Merry Christmas and gave a special thank you to town staff that are working the holidays.
10. Comr. Harrison – Praised the town's festive appearance and thanked everyone involved in making it possible.
11. Mayor Cahoon – Invited everyone to attend the Candy Cane Hunt tonight at 5:00 p.m. at Dowdy Park.
12. Adjournment - The Board passed a motion to adjourn at 10:27 a.m.