



BOC ACTIONS
WEDNESDAY, JULY 2, 2025

1. Call to order - Mayor Cahoon called the meeting to order at 9:02 a.m. A moment of silence was followed by the Pledge of Allegiance.
2. Agenda – The Board approved the July 2nd agenda as presented.
3. Recognition –
FIFTEEN YEARS – Fire Chief Randy Wells introduced Fire Engineer Anthony Dillon who was recognized for fifteen years of service.
4. Public Comment – Chris Sawin - CEO Outer Banks Community Foundation addressed the board regarding a new disaster recovery initiative called the Trusted Partners Program. Sawin described the program's purpose as community outreach and buy-in during "blue skies" to prepare for potential future disasters. He explained that the program aims to build a network of contacts who can be quickly mobilized for fundraising and information dissemination in the event of a disaster. Sawin invited board members and the public to sign up for the program at obcf.org/trusted.
5. Consent Agenda – The Consent Agenda was approved as presented and consisted of the following:
 - Consideration of Budget Amendment #1 to FY 25/26 Budget
 - Consideration of Tax Adjustment Report
 - Consideration of Order to Collect Taxes
 - Consideration of Business License/Registration Fee Debt Release/Write-Offs
 - Approval of Minutes
 - Annual Write-Off of Uncollectible Water Accounts
 - Consideration of Resolution Authorizing Higher Federal Micro-Purchase Thresholds
 - Consideration of Town-Wide Multi-Year Copier Contract
6. Actions necessary to approve FY 2026 Project - Phase I of a Town Hall Campus Master Plan – Employee Wellness Facility and Apartments – The Board passed motions to approve the following documents as presented:
 - o Award construction contract to A.R. Chesson and authorized Town Manager to execute the construction contract contingent upon Town Attorney review
 - o Resolution Approving First National Bank Financing Terms-Phase I of a Town Hall Campus Master Plan – Employee Wellness Facility and Apartments
 - o Resolution Authorizing the Filing of an Application for Approval of a Financing Agreement-Phase I of a Town Hall Campus Master Plan – Employee Wellness Facility and Apartments
 - o Reimbursement Resolution - Phase I of a Town Hall Campus Master Plan – Employee Wellness Facility and Apartments
 - o Associated Budget Amendment
7. Public Hearing – The Board held the public hearing. After receiving no public comment, the Board unanimously granted permission to apply for a NC Public Beach and Coastal Waterfront Access grant to replace/upgrade the bathhouse at the Hargrove Street Public Beach Access.

- 8.** Planning Director – Planning Director Kelly Wyatt summarized her monthly report and was thanked by the Board for her efforts. A sand relocation grant report will be presented at the August meeting.
- 9.** Committee Reports
 - Mayor Pro Tem Siers – Reported that last month was Dare County Tourism Bureau's budget month, and they are still working on the stoplight at the Soundside event site. He noted that the Dare Community Housing Task Force has voted to move forward as a non-profit, and they have identified properties to build housing on.
 - Comr. Lambert – Reported on the Government Access Channel meeting noting an extension on an LDPI grant and continued discussions about a potential film festival. She then reminded citizens of the upcoming premiere of the Nags Head lifeguard film on July 15th at 7:00 p.m. at Jennette's Pier.
- 10.** Appointment to Town Board/Committee - The Board appointed Genevieve Stewart to the Arts & Culture Committee for a three-year term.
- 11.** The Board of Commissioners wished everyone a happy and safe Fourth of July and noted special appreciation to those who will be working.
- 12.** Mayor Cahoon – Mayor Cahoon informed the board that he would be in Washington, D.C. the following week to participate in discussions regarding offshore oil leasing plans. He will be meeting with members of Congress alongside representatives from Oceana and other organizations.
- 13.** Closed Session – The Board entered Closed Session to consider Jan 2025 – Jun 2025 Closed Session minutes and their disposition pursuant to GS 143-318.11(a)(1) and to consider a personnel issue pursuant to 143-318.11(a)(6). The time was 09:38 a.m.
- 14.** Open Session - The Board re-entered Open Session at 09:56 a.m.
- 15.** Attorney Leidy reported that the Board approved Jan 2025 – Jun 2025 Closed Session minutes and their disposition as presented, then discussed personnel matters but no other actions were taken.
- 16.** Adjournment - Mayor Cahoon reminding everyone to stay safe during the Fourth of July celebrations and the Board adjourned at 09:57 a.m.