



**BOC ACTIONS
WEDNESDAY, APRIL 2, 2025**

1. Call to order - Mayor Cahoon recognized former mayor Bob Muller, former mayor Renée Cahoon, and former commissioner Susie Walters before calling the meeting to order at 9:00 a.m. A moment of silence was followed by the Pledge of Allegiance.
2. Agenda – The Board approved the April 2nd agenda as presented.
3. Recognition – Fifteen Years – Police Chief Perry Hale was recognized by the Board for fifteen years of service.

Proclamation – Dark Sky Week – The Board adopted the Proclamation declaring April 21-28, 2025, Dark Sky Week as presented.

Proclamation – The Board declared April 2025 as Child Abuse Prevention Month as presented.

4. Public Comment

Public Comment – Bob Muller, Nags Head resident, thanked the Town for sending flowers to former Town Clerk, Connie Hardee prior to her recent passing. He also invited the Mayor and Commissioners to attend the 50th Anniversary Celebration of Jockey's Ridge State Park

5. Consent Agenda – The Consent Agenda was approved as presented and consisted of the following:
 - Budget Amendment #12 to FY 24/25 Budget
 - Consideration of Tax Adjustment Report
 - Approval of Minutes
 - Consideration of Cart Rollback Contracts for May-Jun and Jul-Oct 2025
 - Consideration of Amendment to Traffic Control Map re: *No Parking Between Signs - Tow Away Zone Engagement Hill Loop*
 - Consideration of Amendment to Traffic Control Map re: *Removal of No-Thru Trucks - Gray Eagle Street*
 - Consideration of Fair Housing Month Proclamation
 - Consideration of Resolution Honoring Wilbur Wright on his Birth Date and the Vital Cultural and Economic Contributions of the Wright Brothers to the Enduring "First in Flight" Legacy of Dare County and NC
 - Consideration of Resolution Authorizing the Purchase of Property Located at 4222 South Croatan Highway
6. Public Hearing to consider a Nags Head Unified Development Ordinance (UDO) text amendment request submitted by Attorney Crouse Gray, Jr. on behalf of Nags Head 87, LLC to increase the number of fueling dispensers allowed at fueling stations and to increase the allowable floor area of any convenience store associated with a fueling station within the C-2, General Commercial Zoning District. The Board voted unanimously to deny the UDO text amendment request as presented.

- 7.** Planning Director – Planning Director Kelly Wyatt summarized her monthly report and was thanked by the Board for her efforts.
- 8.** Planning Director Kelly Wyatt – The Board unanimously approved the site plan amendment submitted by The Keith Corporation and Timmons Group for the Construction of a Starbucks Restaurant at 7100 South Croatan Highway
- 9.** Committee Reports
 - Comr. Sanders – Thanked former mayor Muller for his mention of the Jockey’s Ridge State Park 50th Anniversary Celebration, which will take place June 5th-8th at the park.
 - Comr. Siers – The Dare Housing Task Force (Plans Subcommittee) has identified several properties owned by Dare County that could be used for employee and/or teacher housing. They are working on plans/proposals to bring recommendations forward for further action. The Dare County Tourism Board reports that occupancy is down but it is expected to revive this summer.
 - Comr. Lambert – Noted that Government Access Channel has not met, and Septic Health Advisory Committee meets next on April 30th.
 - Mayor Cahoon – Noted that the Jennette’s Pier Advisory Committee has not met.
- 10.** The Board unanimously approved the Living Shoreline Project Design Scope of Services Approval for the Soundside Event Site and Harvey Site and Capital Project Ordinance Amendment #8.
- 11.** The Board unanimously approved the Notice of Award to Barnhill Contracting Company for FY 24-25 Street Resurfacing, Water Main Improvements, and Drainage Improvements Project in the amount of \$1,715,382.17 and authorized the Town Manger to execute the construction contract contingent upon Town Attorney review.
- 12.** The Board unanimously approved Task Order 19 with Moffat & Nichol for bidding and construction administration for the 2026 or 2027 Beach Nourishment Project, the Beach Nourishment Maintenance Capital Project Ordinance Amendment #15, the Budget Amendment 12.2, and authorized the Town Manager to execute Task Order 19.
- 13.** Recess/Reconvene -The Board took a brief recess at 10:27 a.m. and reconvened at 10:38 a.m.
- 14.** The Board adopted the Resolution Requesting that the North Carolina General Assembly Expand Authority for Dare County and the Towns within Dare County to Construct Housing for Local Government Employees as presented.
- 15.** The Board unanimously approved Budget amendment 12.3 and authorized the Town Manager to enter into a contract for the US 158 (South Croatan Highway) repair due to a waterline leak.
- 16.** Town Manager Garman – The Board unanimously approved Amendment 01 to the Design Services Agreement for the New Fitness Center and Housing Facility and associated Budget Amendment 12.4.
- 17.** Town Manager Garman – Due to the uncertainty in the NC Legislature regarding zoning laws, it is Board consensus to wait to schedule an ADU Workshop with the Planning Board.

- 18.** Town Manager Garman – Town Engineer David Ryan presented the final update on the new Public Services Facility. The Board thanked David and all the Public Services staff that worked through the process.
- 19.** Mayor Cahoon – The Board passed a motion to move the June 4th meeting to June 11th at 9:00 a.m.
- 20.** Mayor Cahoon – The Board passed a motion to appoint Mayor Cahoon to represent the Town as the NCLM Board of Directors Voting Delegate.
- 21.** Adjournment - The Board passed a motion to take a short break and then recess to the FY 25/26 Budget Workshop. The time was 11:05 a.m.