



**AN ORDINANCE AMENDING THE TOWN CODE OF THE  
TOWN OF NAGS HEAD, NORTH CAROLINA AS IT PERTAINS  
TO CHAPTER 44 UTILITIES, SEC 44-35**

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Town of Nags Head, North Carolina, that section 44-35 of the Town Code shall be amended.

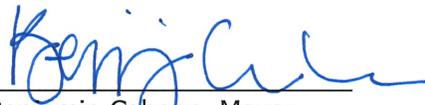
**PART I.** That **Chapter 44 UTILITIES**, Division 1. GENERALLY be amended as follows:

**Sec. 44-35. Payment of bills.**

Water bills shall be mailed on the 10<sup>th</sup> and 25<sup>th</sup> of each month depending on the cycle to which your address corresponds. When Town Hall is closed, they will be mailed on the previous business day. Each cycle will receive a bill every other month. A calendar is established at the beginning of each fiscal year outlining dates for billing, due date, penalty date, late notices and cut-off dates for each cycle. Water services charges are immediately due and become past due on the 5<sup>th</sup> and the 20<sup>th</sup>, respectively, of the following month. After the expiration of the appropriate water billing past due date, there shall be levied a late payment fee in an amount equal to ten percent of the principal amount of the bill. A non-payment fee will be added to the account per the consolidated fee schedule. Water services may be cut off for nonpayment on the 20<sup>th</sup> and the 5<sup>th</sup>, respectively, following the billing past due date. Without further notice, water services will be cut off seven (7) days after the nonpayment fee has been added to the account if the total amount due on the account has not been paid in full. and a non-payment fee per the consolidated fee schedule will be added to the account. If Town Hall is closed, bill due dates and nonpayment water services cut offs will be the following business day. Water services cannot be disconnected on Fridays, weekends, Town holidays, the day before a Town holiday, or the day before Town Hall is closed. In this event, non-payment fees will still be applied on the date that corresponds with the respective billing cycle and water service will be disconnected the following business day. Even when service is cut off, water customers retain the liability for the minimum charge for each billing period the service is discontinued. Payment of water bills may be enforced as provided in G.S. 160A-314.

**PART II. Effective Date.**

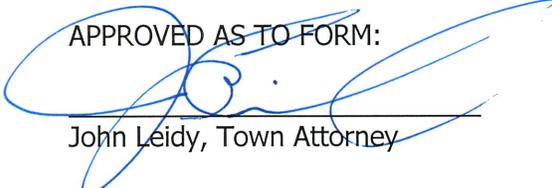
This ordinance amendment shall be in full force and effect upon the date of adoption by the Board of Commissioners.

  
Benjamin Cahoon, Mayor  
Town of Nags Head

ATTEST:

  
Brittany A Phillips, Town Clerk

APPROVED AS TO FORM:

  
John Leidy, Town Attorney

Date adopted: February 5, 2025

Motion to adopt by Commissioner \_\_\_\_\_

Motion seconded by Commissioner \_\_\_\_\_

Vote: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays

