



**BOC ACTIONS  
WEDNESDAY, AUGUST 7, 2024**

1. Call to order - Mayor Cahoon called the meeting to order at 9 a.m.
2. Agenda – the Board approved the August 7<sup>th</sup> agenda as presented.
3. Recognition

- New Police Administrative Specialist Elizabeth Moran was welcomed by the Board to Town employment.
- Sr. Police Officer/Animal Control Officer Jimmy Pierce was recognized by the Board for 10 years of service.
- Police Systems Administrator Dee Johnson was recognized by the Board for 20 years of service.

Proclamation - Mr. Ralph Buxton presented a power point slide show of the history of the US Life Saving Service in North Carolina and the Outer Banks. The Board approved the Proclamation in support of the 150<sup>th</sup> Anniversary of the establishment of the US Life Saving Service in North Carolina as presented.

Presentation of Lifesaving Awards - Fire Chief Randy Wells described the response shown by the Town's team on June 9<sup>th</sup> near the Hollowell Street Beach Access when Mr. Clay White suffered cardiac arrest; the team's combined efforts saved Mr. White's life. The Whites were present and were appreciative of all involved. Ocean Rescue Captain Chad Motz presented lifesaving awards to lifeguards Hage, Lenz, Federline, Gilbertson and Dew; Fire Chief Wells presented lifesaving awards to Fire Captain Wolfe, Lt Tilley, and Engineer Phillips.

4. Public Comment - Colleen Hogan, Kingfisher Street; she would appreciate the Town designating as much No Parking as possible; Lakeside is chaotic and No Parking will help especially when the hotel is built.

Public Comment - Molly Harrison, Lakeside Street; the parking modifications suggested will be a good band aid right now but after the hotel is built may need to be extended for more areas such as further on Lakeside and on Bobwhite; Old Street is a flood zone which causes many to move to Lakeside for parking.

5. Consent Agenda – The Consent Agenda was approved as presented and consisted of the following:

Budget Amendment #2 to FY 24/25 Budget

Tax Documents: FY 23/24 Year End Tax Adjustment Reports, and Year End Tax Settlement Report

Approval of minutes

Resolution to declare surplus/disposition of old water meters

Addition to Fee Schedule re: EV Charger payment fee

Modification to Personnel Policy to incorporate Inclement Weather Policy

Sand Relocation and Dune Management Cost Share Program

- Continuation of year three of a three-year program
- Amendment to Beach Nourishment Maintenance Capital Project Ordinance

Request for Public Hearing re: text amendments to the UDO on the use of multi-family dwelling developments

Request for Public Hearing re: text amendments to the UDO for "Religious Complex" definition modification

Request for Public Hearing re: text amendments to the UDO re: SED-80 dormitory use

6. Planning Director – Planning Director Kelly Wyatt provided an update from the Planning Dept. In response to Mayor Cahoon, Ms. Wyatt provided a summary of the dune management and cost share program.

7. Todd D Krafft Septic Health Initiative - Environmental Planner Conner Twiddy and Dep Planning Director Joe Costello reviewed with Board members a power point presentation summarizing the Septic Health Initiative Program and the long range data collection and mapping efforts.

- 8.** From July 3<sup>rd</sup> – Roanoke Shores Subdivision – The Board adopted the ordinance amending the Traffic Control Map which designates No Parking Between Signs – Tow Away Zone on Lakeside as recommended by Police Chief Hale. Town Manager Garman stated that this area will be included for future flood review.
- 9.** From June 5<sup>th</sup> – Traffic Calming Policy – Comr. Lambert indicated the huge need for this process and Board members agreed. It was Board consensus to remove permanent installation of the radar speed device from Tier 3 and include both temporary and permanent installation of the radar speed device to Tier 2.
- 10.** Committee reports -  
Comr. Lambert – GACC/Current TV met on July 24<sup>th</sup> – the LPDI grant application was submitted and approved; Current TV wants to host a film festival where local films/films highlighting the Outer Banks would be shown.  
  
Comr. Brinkley – He thanked Planning Director Wyatt for the Septic Health Advisory Committee update.  
  
Comr. Sanders – He thanked Planning Director Wyatt for the Estuarine Access Shoreline Committee update.
- 11.** Fishing Tournaments - The Board adopted resolutions authorizing Fall 2024 Tournaments for the Nags Head Surf Fishing Club, Fraternal Order of Eagles, and the Outer Banks Association of Realtors as presented.
- 12.** Fishing practices ordinance – The Board adopted the ordinance regulating certain fishing practices designed to attract sharks from May 1<sup>st</sup> through October 31<sup>st</sup> as presented.
- 13.** Kite discussion from July 3<sup>rd</sup> - Town Manager Garman stated that he reached out to the Dare County Manager to see if kites flying on the oceanfront had caused an issue with helicopters. He said that Manager Outten indicated that according to Dare EMS Director it has not been an issue, due mainly to the elevation they usually fly and that they also do not usually fly along the oceanfront. Manager Garman has discussed this issue with Public Information Officer Thuman and some social media guidelines will be provided.
- 14.** Town Master Plan - Principals Tim Oakley and Ann Collier; and Project Designer Amanda Rider were attending via the Zoom Platform due to Tropical Storm Debby. The draft Master Plan was presented and reviewed with Board members. Town Manager Garman emphasized that staff needs to review, program everything out and make sure adequate space is provided. Mayor Cahoon said that the Master Plan presented today is a draft and the Board and staff are to further review and provide comments.
- 15.** Public Services Facility - Town Engineer David Ryan provided an update - the focus is on the largest building on the site - the combined Fleet Maintenance and Sanitation Building. The Board approved the Public Services Facility Change Order #6 as presented; they adopted the Capital Project Ordinance for the Public Works Complex (Amendment #4) as presented; and they adopted the Water Fund Ordinance for the Water Capital Project for Approved Water CIP Projects (Amendment #2) as presented.
- 16.** Comr. Lambert - Comr. Lambert expressed her concern re: parking requirements vs parking needs at hotels. It was Board consensus to direct staff to look at hotel parking standards with consideration of existing properties and consultation with the industry – include restaurants in the review.
- 17.** Mayor Cahoon - It was Board consensus to schedule a one-day Board Retreat for Friday, October 18<sup>th</sup> - Mayor Cahoon asked Board members to provide any topics of interest for discussion to Manager Garman.
- 18.** Closed/Open Session - The Board entered Closed Session at 12:01 p.m. to confer with the Town Attorney and re-entered Open Session at 12:38 p.m.
- 19.** Resolutions - The Board adopted resolutions authorizing sale of real property re: Town's interest in Soundside Event site to DCTB, and authorizing sale of real property at 105 Seachase Drive to Dare County.
- 20.** Adjournment - The Board passed a motion to adjourn at 12:41 p.m.