



**BOC ACTIONS  
WEDNESDAY, MAY 1, 2024**

**1.** Call to order - Mayor Cahoon called the meeting to order at 9 a.m. Mayor Cahoon welcomed Attorney Womble who was substituting for Town Attorney John Leidy. Mayor Cahoon asked that everyone consider, during a moment of silence, the following officers who were killed while attempting to serve warrants earlier this week in Charlotte-Mecklenberg: CMPD Officer Joshua Eyer, US Dep Marshal Thomas Weeks Jr, Police Officer William Elliott, and Police Officer Sam Poloche.

**2.** Agenda – The Board approved the May 1<sup>st</sup> agenda as presented.

**3.** Recognition

Finance Officer/Dep Town Manager Amy Miller introduced Customer Service Rep Shannon Krzyzanowski who was recognized by the Board for five years of service.

Public Services Director Nancy Carawan introduced Senior Fleet Mechanic Peter "Pete" Woickelman who was recognized by the Board for ten years of service.

Public Services Director Nancy Carawan introduced Facilities Maintenance Crew Leader Janis Farmer who was recognized and congratulated for 25 years of service.

Proclamation – The Board adopted the proclamation recognizing National Police Officer's Week as May 12 – 18, 2024 as presented. Police Chief Hale spoke of Sgt. Earl Murray's death in the line of duty May 15, 2009; the 15-year anniversary of Sgt. Murray's passing makes this recognition this week even more important. Mayor Cahoon agreed and he and Board members spoke of the job done by police officers every day.

**4.** Public Comment -

Debbie Swick, Southern Shores resident, president of Ban Balloon Releases organization; she spoke in favor of the ordinance and resolution on today's agenda banning the release of balloons on Town property; she speaks at Town and County councils as balloons need to be relearned and people need to be re-educated; wildlife to include whales continue to be lost due to balloons; she expressed her appreciation to the Board for both the resolution and especially for the ordinance on their agenda today.

**5.** Consent Agenda - The Consent Agenda was approved as presented and consisted of the following:

Budget Amendment #11 to FY 23/24 Budget

Tax Adjustment Report

Approval of minutes

Modification to Consolidated Fee Schedule

Request for Public Hearing to consider citizen comment on the Manager's proposed operating budget for FY25

Request for Public Hearing to consider text amendment to prohibit driving or parking on residential septic systems

Request for Public Hearing to consider text amendment submitted by Jordan Harrell of Jernigan Oil Company, Inc. to allow LED, digital displays for Fueling Stations

**6.** Update from Planning Director - Planning Director Kelly Wyatt provided a monthly update.

**7.** Committee Reports

Comr. Lambert – Government Access Channel Committee – met last week and Town Public Information Officer Roberta Thuman also attended; Comr. Lambert encouraged everyone to view the Jockey’s Ridge video.

Mayor Pro Tem Siers – the Dare County Housing Task Force met and Donna Creef and Malcolm Fearing were voted Chair and Vice Chair, respectively, of what is now a standalone committee.

Comr. Brinkley - Septic Health Advisory Committee – Comr. Brinkley added some figures provided by Septic Health Coordinator Conner Twiddy: six loans, 90 inspections, and 98 water credits have been issued to date with the program.

Comr. Brinkley – The Town Multi-Family Ordinance Working Group met and will meet again May 24<sup>th</sup> prior to a report to the Board in June.

Comr. Brinkley - Jennette’s Pier Advisory Council next meets May 23<sup>rd</sup>.

Comr. Sanders – Jockey’s Ridge 50<sup>th</sup> Anniversary celebration - a lot of behind the scenes work is being done.

Mayor Cahoon – he recently met with the Friends of Jockey’s Ridge Chair; State Sen. Bobby Hanig has proposed legislation for consideration during the short session. The legislation would restore the original protections from the 1970’s for Jockey’s Ridge State Park.

**8.** Appointment/Reappointment to Town Boards/Committees – The Board reappointed Rose Lay to the Firemen’s Relief Fund Board and reappointed Ginny Flowers and Samantha Lock to additional terms on the Arts and Culture Committee.

**9.** Ban on releasing balloons – The Board adopted the ordinance incorporating a ban on the release of balloons on Town property with amended language for paragraph B (2) as follows: “Hot air balloons that are controlled by an operator on board or on ground and are recovered after launching”. The Board also adopted the resolution opposing the release of balloons within the Town as presented.

**10.** Multi-use path signage - It was Board consensus to experiment with pavement markings in a high traffic area in an older part of the multi-use path to see if better pedestrian/cyclist behavior is observed. Mayor Pro Tem Siers expressed his appreciation of staff being proactive on this issue.

**11.** Sanitation Vehicle cameras – The Board approved the request for the purchase/installation of security dash cameras inside/outside sanitation vehicles as presented.

**12.** Town Manager Garman – The Board approved the request for a Public Services Dept Sanitation Equipment Operator and for a part-time/seasonal Planning and Development position.

**13.** Town Manager Garman - Town Engineer David Ryan provided an update on the new Public Services Facility. A lot of progress was made in the last month in the Administration Building and yesterday furniture was put in place; The Water Distribution Building is almost ready for occupancy; No definitive move-in date for the Administration Building due to a delay in delivery of the interior doors.

**14.** Town Manager Garman - Dep Town Manager/Finance Officer Amy Miller distributed the Manager’s Recommended Budget to Board members. Town Manager Garman provided a few highlights to include:

- No tax or water rate increase
- COLA proposed for 4%; Continue with employee within grade increases
- Town Hall and Fire Station Master Plan – to be finalized in the next few months
- Ocean Rescue housing at the former Outer Banks Medical Center (OBMC) building
- Fund the Fire Dept Working Group recommendations
- Asbestos waterline replacement
- S Old Oregon Inlet Road drainage project scheduled for fall 2024
- Alternate power source for traffic signals
- Pedestrian signal at the Soundside Event site in partner with DCTB and DOT
- Next Beach Nourishment Project in summer of 2027 - planning to start in 2025
- New vehicles for Public Services and Police Departments

**15.** Comr. Brinkley - Comr. Brinkley brought up the two fires in Nags Head this past week where both structures were saved by the efforts of the Town's Fire Dept, Police Dept, and several Mutual Aid Fire Depts. All Board members spoke of the excellent job done in saving the two structures with no injuries.

**16.** Mayor Pro Tem Siers – Mayor Pro Tem Siers acknowledged the good work being done by the Town's Multi-Family Ordinance Working Group and the Town's Planning Dept, as he has heard from the community; the working group continues to meet in order to review/suggest changes to the proposed ordinance.

**17.** Next Budget Workshop - It was Board consensus to schedule the Budget Workshop for Tuesday, May 21<sup>st</sup> at 10:30 am in the Town Hall First Floor Police Training Room.

**18.** Closed Session – The Board entered Closed Session to discuss possible acquisition of real property located at 4222 S Croatan Highway, to consult with the Town Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege, to include the Cherry, Inc litigation and the pending litigation re: Dare County municipalities vs the State of NC zoning authority. The time was 10:21 a.m.

**19.** Open Session - The Board re-entered Open Session at 11:24 a.m.

**20.** Adjournment – The Board recessed to Tuesday, May 21<sup>st</sup> at 10:30 a.m. in the Police Training Room. The time was 11:25 a.m.