



**BOC ACTIONS
WEDNESDAY, FEBRUARY 7, 2024**

1. Call to order - Mayor Cahoon called the meeting to order at 9 a.m. He recognized former mayor Bob Muller in the audience.
2. Agenda – The Feb 7th agenda was approved as presented; Mayor Pro Tem Siers was not present and excused.
3. Recognition

Public Services Director Nancy Carawan introduced new employee Sanitation Equipment Operator Larry Bunting who was welcomed by the Board to Town employment.

Fire Chief Randy Wells introduced Fire Engineer/EMT Guy Crocker who was recognized by the Board for five years of service.

Fire Chief Randy Wells introduced Fire Lieutenant Diego Dayan who was recognized by the Board for twenty-five years of service.

PROCLAMATION – Annual Safety Week – Deputy Fire Chief Shane Hite reviewed next month’s Annual Safety Week activities - The Board adopted the Proclamation declaring March 4 – 8, 2024 Safety Week as presented.

4. Public Comment – Bob Muller; Nags Head resident; he expressed his appreciation for the improvements the Town made to the dog park; he displayed slides showing the bus-stop type of structure installed by the Town; he thanked the Public Services Director and department for keeping up the park as well as they do.
5. Public Comment – John Kenny; Nags Head resident; he made some suggestions for the Board to consider: 1) an off season switch to once/week instead of twice/week for trash collection; this would allow staff to do other tasks; 2) the need for repaving Villa Dunes Drive; 3) beaches are eroding quickly; he has spoken with someone who built a reef in the ocean in New Zealand – the reef consisted of double sand bags anchored off shore to break down wave action; this would also extend the season for surfers. Staff is to provide the street repaving schedule to Mr. Kenny, per Mayor Cahoon.

6. Consent Agenda - The Consent Agenda was approved as presented and consisted of the following:

Consideration of Budget Amendment #8 to FY 23/24 Budget
Consideration of Tax Adjustment Report
Request to advertise delinquent taxes
Approval of minutes
Personnel Policy Change - Holiday Schedule amendment
Amendment to the Beach Nourishment Maintenance Capital Project Ordinance
Resolution to accept the American Rescue Plan Grant - SOOIR Stormwater Infrastructure Improvements
Request for Public Hearing - to consider text amendments to the UDO re: prohibiting drive-thru restaurants

7. Public Hearing - to consider Special Use/Site Plan review submitted by Quible & Associates, P.C. and Beacon Architecture and Design PLLC, for the construction of a Trade Center. The property is zoned C-3, Commercial Services and is located on Lot 2a of the Charles L. Sineath Subdivision (PIN# 989317113533), vacant lot directly behind TW's Bait and Tackle – The Board approved the Special Use/Site Plan as presented with the findings and conditions as follows:

- The use will not materially endanger the public health and safety if located where proposed and developed according to the plan as submitted.
- The use, as proposed, will not overburden the firefighting capabilities and the municipal water supply capacity of the Town as such facilities and capabilities will exist on the completion date of the conditional use for which application is made.
- The conditional use will be in harmony with the existing development and uses within the area in which it is to be located.
- Adequate utilities, access roads, drainage, parking, or necessary facilities have been or are being provided.
- Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.

8. Public Hearing - to consider various text amendments to the Unified Development Ordinance as it relates to multi-family development – The Board passed a motion to table this item and to receive recommendations from staff, with Board input, for a small task force working group for appointment - along with a recommended charge/schedule – at the Board of Commissioners next meeting.

9. Fire Planning Committee - Dep Fire Chief Shane Hite presented the final report from the Town's Fire Planning Committee which was well received.

10. Beach Nourishment Project Consultant Presentation – Town Engineer David Ryan explained that, annually, the Town subcontracts surveying and engineering services to perform an annual beach condition survey and engineering data analysis in accordance with the Town's Beach Monitoring & Maintenance Plan.

Beth Sciaudone, Ph.D., PE and Ayse Karanci, PhD, PE from the consulting firm of Moffat & Nichol presented the findings of the condition surveys. Copies of the 2023 Annual Beach Monitoring Survey Evaluation document were distributed to all Board members. Town Manager Garman stated that staff is basing upcoming budget discussions on the input provided during today's presentation.

11. Planning Director - Planning Director Kelly Wyatt presented her monthly Planning Director's report which was well received.

12. From Jan 3rd Board meeting – EOP Plan - Fire Chief Randy Wells summarized his request for final acceptance/approval of the Emergency Operations Plan (EOP) which was presented to the Board for review at the January 2024 meeting. The Board approved the Plan as presented.

13. Committee reports

Comr. Brinkley – Septic Health Committee – he was on a previously scheduled trip and unable to attend a recent meeting but an update was provided by Planning Director Wyatt; Jennette's Pier Advisory Committee – he was unable to attend the most recent meeting due to illness but will report on actions at the next meeting.

Comr. Sanders – Estuarine Shoreline Committee – an update was provided by Planning Director Wyatt; Jockey’s Ridge State Park 50th Anniversary Committee - he and Town Manager Garman attended the first meeting – events for the anniversary are being scheduled for June 5 - 8, 2025.

Comr. Lambert – New Elected Officials Orientation - she attended the workshop last month; Gov-Ed Committee – she was unable to attend the recent meeting due to a previously scheduled trip but saw that the LPDI grant was approved and another meeting has been scheduled for end of February.

14. Board/Committee appointments – The Board reappointed Megan Vaughan to another term on the Planning Board.

15. Overview of Ocean Rescue - Ocean Rescue Captain Chad Motz provided an update on the 2023 Ocean Rescue Operations. In addition, he discussed changing the Beach Warning Flag System (to align with National/International standards) and Town Code, as appropriate. Lifeguard pay was also discussed and the need to stay competitive. Board members spoke in favor of the new flag system. The ordinance amending the Town Code to incorporate the new flag system will be returned after attorney review for Board consideration at the March Board meeting.

The Board passed a motion to increase lifeguard pay this upcoming (2024) summer season to \$19/hour.

16. Town Manager Garman – He summarized an updated Strategic Plan based on discussions during the November 2023 Board Retreat. Board members spoke in favor of the Board Retreat and staff’s involvement as well as implementation of the community survey in the Strategic Plan. Mayor Cahoon suggested getting a message to the public as to how the Board listened to the community survey – by matching up plans being made and the survey results. Town Manager Garman agreed and stated that it may also encourage those who did not participate in the community survey to participate in the future.

17. Town Manager Garman - Town Engineer David Ryan presented an update of the Public Services Facility – a tour of the facility for Board members is scheduled for today following the meeting. He reported that progress is being made in all buildings throughout the complex. Solar panels have been installed on all buildings. He also noted that there is a slight schedule delay due to some of the electrical installation. Occupation of the Administration building is scheduled for April 2024.

18. Town Manager Garman – He provided an update on the first Dare County Housing Task Force meeting; draft minutes as well as a draft mission statement were provided. The next meeting is scheduled for Feb 20th.

19. Mayor Cahoon – He attended the recent Water Summit in Greenville which was a full day of information – the summit focuses on resilience against floods; future meetings would be beneficial for staff and a Board member to attend.

20. Mayor Cahoon – He attended the recent Governor’s Offshore Wind Energy Resources Task Force meeting in Charlotte; the main purpose of the task force is to make sure North Carolina gets a cut of the action from offshore wind energy. The meeting was held in Charlotte as that was where the vendor supplying the cable is located and a presentation was provided - the next meeting will be held in Raleigh.

21. Closed/Open Session – The Board entered Closed Session at 12:25 p.m. to discuss the possible acquisition of real property in accordance with GS 143-318.11(a)(5) – and re-entered Open Session at 12:50 p.m.

22. Adjournment - Mayor Cahoon recessed the Board meeting to a tour of the Public Services Facility beginning at 1:20 p.m. at the Public Services site – and to adjourn after that time. The time was 12:52 p.m.