



**BOC ACTIONS  
WEDNESDAY, OCTOBER 6, 2021**

**1.** Call to order - Mayor Pro Tem Siers called the meeting to order at 9 am [Mayor Cahoon was not in attendance.].

**2.** Agenda - The Board passed a motion to approve the October 6<sup>th</sup> agenda as presented.

**3.** Recognition

New Employees - Public Facilities Maintenance Supervisor Mike Norris introduced Water Service Technician Kenneth Chapman and Sanitation Equipment Operator Edwin Maldonado who were welcomed by the Board to Town employment.

Fifteen Years - Police Chief Phil Webster introduced Officer Trey Lipscomb who was congratulated by the Board for fifteen years of service.

Proclamation - The Fire Prevention Week (Oct 3 - 9, 2021) proclamation was read and proclaimed.

**4.** Public Comment - No one spoke during Public Comment.

**5.** Consent Agenda - The Consent Agenda was approved as presented and consisted of the following:

Budget Adjustment #4 to FY 21/22 Budget

Tax Adjustment Report

Approval of minutes

Three-year contract with Zambelli for Town fireworks display

Resolution declaring tax exempt vehicle reimbursement financing

Request for Public Hearing - to add "Beach Recreation Equipment Rentals & Sales" as permitted use

Request for Public Hearing - to allow temporary accommodations for outdoor dining

Resolution in support of the adopted CAMA Land Use Plan (housekeeping item)

**6.** Planning Director - Interim Planning Director Kelly Wyatt presented her Planning Director's update which was well received.

**7.** Stormwater Ordinance - Senior Environmental Planner Kate Jones presented an update - Her report was well received by Board members who said that they look forward to an easy-to-understand proposal that can move forward after staff's continued meetings with homebuilders.

**8.** Estuarine Shoreline Plan - The Board passed a motion authorizing execution of the contract for the Estuarine Shoreline Plan in the amount of \$139,500 as presented.

**9.** W Soundside Road waterline extension - The Board passed a motion to adopt the resolution accepting maintenance of the Thomas B. Alexander Subdivision Plat Soundside Road waterline extension as presented.

**10.** From Sep 1<sup>st</sup> Board meeting - Town Manager Andy Garman summarized his, Town Engineer David Ryan, and Public Works Director Eric Claussen's memo re: Seachase Drive Sidewalk & Pedestrian Safety Projects.

Board consensus:

Continue with Hwy 158 to Baymeadow (on s side of Seachase) sidewalk extension project  
Continue working with NCDOT for lighted pushbutton sign at SVDT/Seachase  
NCDOT traffic studies re: Hwy 158/Gray Eagle and NC12/SOIR are still ongoing  
Install sidewalk from Hwy 158 to Village Golf Club  
Replace solar lights that are out at crosswalks so pedestrians/bicyclists can be seen  
Include solar lights at crosswalks located in dark areas in next year's budget  
Board members were interested in seeing completion of these projects prior to Easter 2022.

**11.** Committee reports

Comr. Renée Cahoon - there was a recent Governmental Access Channel Committee meeting that she did not attend; a report will be provided at the next Board meeting.

Mayor Pro Tem Siers - the Town's Stormwater Committee will be reactivated by Town Engineer David Ryan in the next couple of months - [Mayor Pro Tem Siers is the Board liaison on this committee.]

Comr. Brinkley - The next Jennette's Pier Advisory Committee meeting is scheduled for Wed, October 27<sup>th</sup>.

Comr. Fuller - Specific tasks for the Dare County Tourism Board Event Site Committee have been completed and he doesn't know if the committee will continue to meet.

**12.** Board/Committee appointments/reappointments

Board of Adjustment - The Board passed a motion to delay this appointment until the next Board meeting.

Personnel Grievance Panel - The Board passed a motion to reappoint Tina Adderholdt to another term.

Planning Board - The Board passed a motion to reappoint Megan Lambert to another term when her current term expires in November 2021.

The Town Clerk is to notify all appointees of the Board's actions.

**13.** Town Attorney Leidy - Mayor Pro Tem Siers said that the attorney's request for Closed Sessions will be considered at the appropriate time - when all can be considered at one time.

**14.** Town Manager Garman - Project updates

Update on Harvey site/Soundside Event Site Recreation Working Group - Town Manager Garman summarized results from the working group that convened a few weeks ago to discuss a joint Harvey site/Soundside Event Site that would create a wind/water/recreational area for a number of non-motorized activities.

Update on Sign Inventory and Traffic Control Map - Town Manager Garman provided an update on the progress of the Traffic Control Map. Public Works is building a GIS sign inventory/database - Public Works Director Eric Claussen is proposing to bar code all the Town's signs so all info can easily be viewed. An

additional value built into this project is an asset inventory and an enhancement of the Town's on-line GIS. It is expected that the sign inventory will be completed by early November 2021 and at that time the update of the Traffic Control Map will begin with completion of a draft map expected by the end of 2021.

Update on Bulk Waste/Pickup Process - Town Manager Garman reported that the Board had previously appointed Comr. Fuller to a Bulk Pickup Committee and the committee has met. It was determined that Easter will be included in the dates for bulk pickup as that is an important time for property owners to prepare their houses for the summer rental season. The Town's web site includes the schedule as well as additional bulk info - Board members spoke in favor of the proposed bulk collection process and schedule.

**15.** Closed Session/Open Session - The Board entered Closed Session at 10:04 a.m. and re-entered Open Session at 11:25 a.m.

**16.** Comr. Renée Cahoon - Follow-up to Sidewalks/Crosswalks discussion - Staff is to communicate with the Village HOA re: lowering the speed limit on Seachase; for consideration at the November Board meeting along with the Police Dept's evaluation of this change.

**17.** Comr. Renée Cahoon - Large party houses - the Town needs to take the next step to address problems with large party houses as the rights of others nearby are being infringed upon; she specifically mentioned 6937 S Virginia Dare Trail; issues include parking on the multi-use path and noise.

**18.** Comr. Renée Cahoon - Trash on Virginia Dare Trail - She pointed out a problem with trash on Virginia Dare Trail in the same locations that had problems previously – this area has been addressed multiple times and is still an issue - the Town needs to get trash under control.

**19.** Comr. Renée Cahoon - She was awakened by her trash carts being rolled out this morning when that should take place in the evening per the Town's ordinance - she also noted that she rolls her own carts out.

**20.** Comr. Renée Cahoon - She pointed out that she has observed that many of the visitors coming to the area this summer do not observe traffic rules, multi-use path ordinances, crosswalk laws, etc.

**21.** Comr. Brinkley - National Night Out - Comr. Brinkley expressed his appreciation to the Town's Police Department for last night's National Night Out at Dowdy Park.

**22.** Mayor Pro Tem Siers - Neighborhood Entrance Safety - Mayor Pro Tem Siers expressed the need for a study of neighborhood entrances as related to pedestrian/bicycle safety.

**23.** Mayor Pro Tem Siers - Upcoming Fire Prevention Night - He is looking forward to seeing everyone Oct 7<sup>th</sup> at 5:30 pm at the Doug Remaley Fire Station #16, for Fire Prevention Night/Open House.

**24.** Adjournment - The Board adjourned at 11:50 a.m.