



Agenda Item Summary Sheet

Item No: **E-4**

Meeting Date: **March 1, 2023**

Item Title: Consideration of a change order to the Oakley Collier contract for construction administration services for Public Services Project

Item Summary:

To date, the design team of Oakley Collier has completed the design phase, construction documentation and bidding phases in support of the Public Services Complex redevelopment project. Now that the financing for the project is in place, we can proceed to the construction phase.

A level of construction administration will be required by the design team to coordinate construction activities with the selected contractor. Oakley Collier has submitted a change order in the amount of \$220,000 for this effort. A not to exceed amount for reimbursable expenses is also provided with the change order for a total amount of \$242,000. The professional service fees are consistent with the overall fee schedule submitted with the initial programming of the project.

Staff requests Board of Commissioners authorization for the Town Manager to execute Amendment to Professional Services Agreement #3 with Oakley Collier Architects, PA.

Number of Attachments: 1

Specific Action Requested:

Provided for Board review and approval.

Submitted By: Town Engineer David Ryan

Date: February 23, 2023

Finance Officer Comment:

Total OCA purchase orders to date-Public Services Complex (including change order/\$20,000 out of pocket reimbursable):

- \$1,508,200

Total estimated design fees:

- \$1,580,000 (not including \$20,000 out of pocket reimbursable)
- \$1,600,000 (including \$20,000 out of pocket reimbursable)

Signature: Amy Miller

Date: February 23, 2023

Town Attorney Comment:

N/A

Signature: John Leidy

Date: February 23, 2023

Town Manager Comment and/or Recommendation:

I concur.

Signature: Andy Garman

Date: February 23, 2023