



# Agenda Item Summary Sheet

Item No: **I-3**  
Meeting Date: August 3, 2022

**Item Title:** Consideration of revised Town Park Policy

**Item Summary:**

At the August 3rd Board of Commissioners meeting, staff is requesting that the below modifications to the Use of Town Parks policy be approved.

Staff would request the following additions/modifications to the policy:

- *Smoking or use of tobacco products are strictly prohibited.*
- *At Town Park, staking of equipment in the soccer field i.e., tents, soccer goals are prohibited; equipment must be weighted to prevent damage to irrigation lines.*
- At Town Park and the Harvey Sound Access, reservations guarantee the use of the pavilion *and grills* only. The *restrooms*, playground area, soccer field area and sound access area will remain open for public use.

In recent months, large groups using the park for weddings/receptions have created issues including overflowing trash, excess noise for the neighborhood, and lack of parking for other users of the park. Staff believes it was not the intent of these facilities to be used for such purposes. Staff would suggest that we minimize the occurrence of weddings and wedding receptions by no longer allowing these parks to be reserved for such uses. It is less likely that large groups would plan an event at a facility that cannot be reserved. At this time, we would prefer not to prohibit weddings or limit the size of events. Staff recommends adding the following language to the policy.

- *These facilities are not intended to accommodate large groups for weddings or receptions. The parks cannot be reserved for weddings or receptions. This would not prohibit weddings/receptions, simply cannot be reserved.*

The Use of Town Parks policy is attached for review.

Number of Attachments: 1

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**Specific Action Requested:**

Request approval.

Submitted By: Administration

Date: July 27, 2022

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**Finance Officer Comment:**

Signature: Amy Miller

Date: July 27, 2022

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**Town Attorney Comment:**

Signature: John Leidy

Date: July 27, 2022

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**Town Manager Comment and/or Recommendation:**

I concur with these policy modifications.

Signature: Andy Garman

Date: July 27, 2022