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Commissioner  
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**Bob Sanders**  
Commissioner

## Board of Commissioners Policy

### Use of Town Parks

#### Facilities covered

- *Town Park* located at 415 Health Center Dr.
- *Harvey Sound Access Site* located at 6912 S. Croatan Hwy.
- *Whalebone Park* located at 7300 S. Va. Dare Trail

#### Principles of use

- The Town has priority in the use of the Parks and reserves the right to cancel the non-Town use of these facilities.
- The Town expects users to respect the Parks and to leave them in good condition, clean and ready for use when they leave.
- There is to be no alcohol at the Parks, except as otherwise permitted as part of a Town authorized event.
- **Smoking or use of tobacco products are strictly prohibited.**
- To ensure the security of the Parks, they may only be used during daylight hours. Park hours are 6 am – 9 pm.
- Grills are not to be used under any pavilion or structure.
- At Town Park and the Harvey Sound Access, reservations guarantee the use of the pavilion **and grills** only. The **restrooms**, playground area, soccer field area and sound access area will remain open for public use. No other facilities may be reserved at any of the parks.
- **At Town Park, staking of equipment in the soccer field i.e., tents, soccer goals are prohibited; equipment must be weighted to prevent damage to irrigation lines.**
- Pyrotechnic devices (fireworks) are prohibited unless part of a town-authorized event.
- Pets must be on a leash at all times. Owners must clean up after pets.
- The Town will provide electricity to users of the reserved facilities upon request. Available power consists of one ground-fault interrupter receptacle on a stand-alone 15-amp circuit (there are two

double outlets controlled by one GFIR on a 20-amp circuit at the Harvey Site). There will be a \$5.00 non-refundable charge for providing electricity to facility users.

- *These facilities are not intended to accommodate large groups for weddings or receptions. The parks cannot be reserved for weddings or receptions. This would not prohibit weddings/receptions, simply cannot be reserved.*

### **Priority of use**

- Town of Nags Head Board of Commissioners.
- Town Boards and Committees.
- Town staff.
- Non-Town related individuals and groups with reservations and other non-Town related individuals and groups.

### **Approval, scheduling, and associated issues**

- Groups not associated with the Town may reserve a Park up to 60 days in advance of the use date. Reservations require a \$50 deposit, which will be refunded after the event, provided the Park was left in good order.
- No "for profit" uses will be permitted at any of the facilities covered by this policy.
- The Town Manager or their designee must approve all reservations.
- The Manager's decision may be appealed to the Board of Commissioners at their next regularly scheduled meeting.