



# Agenda Item Summary Sheet

Item No: **F-1**  
Meeting Date: **August 3, 2022**

**Item Title:** Public Hearing to consider a Special Use Permit/Site Plan Review submitted by Albemarle & Associates, Ltd. on behalf of BK Associates

**Item Summary:**

Special Use Permit/Site Plan Review submitted by Mike Morway of Albemarle & Associates, Ltd. on behalf of BK Associates for construction of three-story, mixed-use structure (office and residential) with parking beneath and all associated site improvements. The property is zoned C-2, General Commercial and is located at 4413 S. Croatan Highway, Nags Head.

**Staff Recommendation/Planning Board Recommendation**

Planning Staff recommends approval of the Special Use Permit/Site Plan Review conditioned on the items agreed upon in a correspondence from Mike Morway dated June 17, 2022 as it relates to Town Engineer comments concerning Stormwater Management, Sediment and Erosion Control and Internal Traffic Circulation.

At their June 21, 2022, meeting the Planning Board voted unanimously to recommend approval of the Special Use Permit/Site Plan Review conditioned upon the items agreed upon in a correspondence from Mike Morway dated June 17, 2022. Note: All items included in the June 17<sup>th</sup> correspondence from Mike Morway have since been addressed and updated on the site plan submittal for Board of Commissioners review.

Number of Attachments: 3

**Specific Action Requested:**

Conduct the Public Hearing.

Submitted By: Planning and Development Date: July 26, 2022

**Finance Officer Comment:**

Signature: Amy Miller Date: July 26, 2022

**Town Attorney Comment:**

Signature: John Leidy Date: July 26, 2022

**Town Manager Comment and/or Recommendation:**

I concur with staff's recommendation.

Signature: Andy Garman Date: July 26, 2022