

**BUDGET AMENDMENT REQUEST
FY 2020-2021**

**BUDGET AMENDMENT NO. 16
AMENDMENT 16.1
USE OF FUNDS**

SOURCE OF FUNDS

CODE	ACCOUNT	AMOUNT		CODE	ACCOUNT	AMOUNT
61-430002	Water Fund Nonoperating Revenues Intergovernmental grant (restricted American Rescue Plan Act)	435,000.00		961-590087	Water Fund Expenses Restricted net position	435,000.00
TOTAL CHARGES		\$ 435,000.00		TOTAL CREDITS		\$ 435,000.00

JUSTIFICATION

First distribution-American Rescue Plan Act funds.
Funds will be restricted in the water fund until funds are spent for utility infrastructure in fiscal year 21/22,
towards the Old Nags Head Cove ACP replacements.

ADMINISTRATIVE SERVICES 6/8/2021
RECOMMENDED BY _____ DATE

APPROVED BY BOC: _____ DATE

POSTED TO GENERAL LEDGER:

INITIALS _____

**BUDGET AMENDMENT REQUEST
FY 2020-2021**

**BUDGET AMENDMENT NO. 16
AMENDMENT 16.2
USE OF FUNDS**

SOURCE OF FUNDS

CODE	ACCOUNT	AMOUNT		CODE	ACCOUNT	AMOUNT
900-599900	General Fund Contingency Manager's Contingency	7,500.00		580-544900	General Fund Expenditure Public Works Sanitation Recycling	7,500.00
TOTAL CHARGES		\$ 7,500.00		TOTAL CREDITS		\$ 7,500.00

JUSTIFICATION

Recycling subscription supplements requested to initiate subscription service. Additional funds are needed to supplement the recycling pulls/roll offs at Town of Nags Head self service facilities as well as recycling pick up at Town of Nags Head locations.

ADMINISTRATIVE SERVICES 6/8/2021
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**BUDGET AMENDMENT REQUEST
FY 2020-2021**

**BUDGET AMENDMENT NO. 16
AMENDMENT 16.3
USE OF FUNDS**

SOURCE OF FUNDS

CODE	ACCOUNT	AMOUNT		CODE	ACCOUNT	AMOUNT
900-599900	General Fund Contingency Manager's Contingency	9,221.00		580-577400	General Fund Sanitation Vehicle Maintenance	5,000.00
				580-543100	Fuel	4,221.00
TOTAL CHARGES		\$ 9,221.00		TOTAL CREDITS		\$ 9,221.00

JUSTIFICATION

Sanitation-
Expected shortfall for fuel due to rising costs and vehicle maintenance due to aging fleet.

ADMINISTRATIVE SERVICES 6/8/2021
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**BUDGET AMENDMENT REQUEST
FY 2020-2021**

**BUDGET AMENDMENT NO. 16
Amendment 16.4
USE OF FUNDS**

SOURCE OF FUNDS

CODE	ACCOUNT	AMOUNT		CODE	ACCOUNT	AMOUNT
10-421000	General Fund Revenues Occupancy Taxes	35,000.00		585-542800	General Fund Expenditure Public Works Sanitation Tipping fees	35,000.00
TOTAL CHARGES		\$ 35,000.00		TOTAL CREDITS		\$ 35,000.00

JUSTIFICATION

Tipping fees are estimated to be in excess of \$850,000 based on the latest billing and fuel surcharge. This department cannot be over budget at June 30, 2021.

ADMINISTRATIVE SERVICES _____ 6/8/2021
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**BUDGET AMENDMENT REQUEST
FY 2020-2021**

**BUDGET AMENDMENT NO. 16
Amendment 16.5
USE OF FUNDS**

SOURCE OF FUNDS

CODE	ACCOUNT	AMOUNT		CODE	ACCOUNT	AMOUNT
10-421000	General Fund Revenues Occupancy Taxes	15,000.00		470-544000	General Fund Expenditure Legal Professional fees	15,000.00
TOTAL CHARGES		\$ 15,000.00		TOTAL CREDITS		\$ 15,000.00

JUSTIFICATION

Legal fees are estimated to be in excess of \$130,000.
This department cannot be over budget at June 30, 2021.

ADMINISTRATIVE SERVICES _____ 6/8/2021
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**BUDGET AMENDMENT REQUEST
FY 2020-2021**

**BUDGET AMENDMENT NO. 16
Amendment 16.6
USE OF FUNDS**

SOURCE OF FUNDS

CODE	ACCOUNT	AMOUNT		CODE	ACCOUNT	AMOUNT
61-447000	Water Fund Operating Revenues Water utility sales	30,000.00		810-544800	Water Fund Water Operations Purchases for resale	30,000.00
TOTAL CHARGES		\$ 30,000.00		TOTAL CREDITS		\$ 30,000.00

JUSTIFICATION

Water purchases for resale are estimated to be in excess of \$950,000.
This is based on latest billed usage, an increase in the price per 1000 gallons, and increased usage town-wide.

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**BUDGET AMENDMENT REQUEST
FY 2020-2021**

**BUDGET AMENDMENT NO. 16
AMENDMENT 16.7
USE OF FUNDS**

SOURCE OF FUNDS

CODE	ACCOUNT	AMOUNT		CODE	ACCOUNT	AMOUNT
10-498500	General Fund Revenues Committed Fund Balance (Firing Range)	2,825.00		610-543605	General Fund Expenditure Police M/R Firing Range	2,825.00
TOTAL CHARGES		\$ 2,825.00		TOTAL CREDITS		\$ 2,825.00

JUSTIFICATION

Encumber committed fund balance from the prior fiscal year towards maintenance and repairs at the Police firing range to be carried forward to fiscal year 21/22 per Resolution No. 20-06-013 Committed Fund Balance-Firing Range.

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**BUDGET AMENDMENT REQUEST
FY 2020-2021**

**BUDGET AMENDMENT NO. 16
AMENDMENT 16.8
USE OF FUNDS**

SOURCE OF FUNDS

CODE	ACCOUNT	AMOUNT		CODE	ACCOUNT	AMOUNT
10-421000	General Fund Revenues Occupancy Taxes	69,000.00		530-510200	General Fund Expenditure Facilities Maintenance Salary-regular	9,000.00
				610-510200	Police Salary-regular	35,000.00
				730-510200	Fire Salary-regular	25,000.00
818-510200	Water Fund Expenditure Distribution Salary-regular	7,000.00		810-510200	Water Fund Expenditure Operations Salary-regular	7,000.00
TOTAL CHARGES		\$ 76,000.00		TOTAL CREDITS		\$ 76,000.00

JUSTIFICATION

To account for town-wide vacation pay outs and overtime resulting from vacant positions.

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**BUDGET AMENDMENT REQUEST
FY 2020-2021**

**BUDGET AMENDMENT NO. 16
Amendment 16.9
USE OF FUNDS**

SOURCE OF FUNDS

CODE	ACCOUNT	AMOUNT		CODE	ACCOUNT	AMOUNT
10-421000	General Fund Revenues Occupancy Taxes	20,000.00		530-532300	General Fund Expenditure Public Works Facilities Utilities	20,000.00
TOTAL CHARGES		\$ 20,000.00		TOTAL CREDITS		\$ 20,000.00

JUSTIFICATION

Utilities were under-budgeted by approximately \$20,000.

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**BUDGET AMENDMENT REQUEST
FY 2020-2021**

**BUDGET AMENDMENT NO. 16
AMENDMENT 16.10
USE OF FUNDS**

SOURCE OF FUNDS

CODE	ACCOUNT	AMOUNT		CODE	ACCOUNT	AMOUNT
10-421000	General Fund Revenues Tax Occupancy Taxes	9,000.00		610-510200	General Fund Expenditure Police Salary-regular	7,000.00
				730-510200	Fire Salary-regular	2,000.00
TOTAL CHARGES		\$ 9,000.00		TOTAL CREDITS		\$ 9,000.00

JUSTIFICATION

Pay out admin. and comp. time prior to the pay and class study implementation.
Comp time pay out would leave no less than a 40-hour comp. time balance.
Admin. time would be brought to a zero balance.

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