



Agenda Item Summary Sheet

Item No: **M-2**
Meeting Date: **August 5, 2020**

Item Title: Mayor Ben Cahoon - Discussion of September 2020 Board Retreat

Item Summary:

At the August 5th Board of Commissioners meeting, Mayor Cahoon will discuss with Board members the September 2020 Board Retreat to include Retreat dates, use of a facilitator and possible agenda items.

Below is a note, in part, from Interim Town Manager Greg Sparks concerning proposed facilitator Richard Fursman of HueLife:

Attached is a proposal for a two-day strategic visioning of the Board and management team, for September 23rd and 24th, with a third day, the 25th being a follow up with staff to work on the implementation plan. The company is HueLife, based in Minnesota. Richard Fursman, the partner is a former city manager who earned an EdD in Organizational Development and has 13 years of experience in training and facilitation. Mr. Fursman has conducted sessions with the West Des Moines City Council/Staff for two years, and the Eureka Council/Staff for three years. I believe that he brings a strong and effective combination of real life city government management and leadership with academic and training experience.

Number of Attachments: 1

Specific Action Requested:

Provided for Board discussion on August 5th.

Submitted By: Administration

Date: July 29, 2020

Finance Officer Comment:

Interim Town Manager Sparks confirmed with Finance Director Amy Miller that funds could be encumbered in FY 2020 to cover the cost (\$10,000) with a carryover purchase order.

Signature: Amy Miller

Date: July 29, 2020

Town Attorney Comment:

N/A

Signature: John Leidy

Date: July 29, 2020

Town Manager Comment and/or Recommendation:

I will respond to any questions/inquiries.

Signature: Greg Sparks

Date: July 29, 2020