



TOWN OF NAGS HEAD

AGENDA

TOWN OF NAGS HEAD BOARD OF COMMISSIONERS
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM
WEDNESDAY, MAY 4, 2022, 9:00 A.M.

A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

B. ADOPTION OF AGENDA

C. RECOGNITION

1. RECOGNITION

NEW EMPLOYEE - Facilities Maintenance Technician Kevin Ford – April 1, 2022

NEW EMPLOYEE - Payroll Specialist Fay Sims - April 11, 2022

NEW EMPLOYEE - Facilities Maintenance Technician Corvaunti Gibbs - April 25, 2022

FIVE YEARS - Firefighter/EMT Ben Williams - April 3, 2017

FIFTEEN YEARS - Facilities Maintenance Technician Chad Forrester - April 9, 2007

ADVANCED LAW ENFORCEMENT CERTIFICATE – Detective Mike Alvarez

PROCLAMATION - Police Officer's Week - May 11 - 17, 2022

Documents:

[5 C RECOGNITION SUMMARY.PDF](#)

[5 C RECOGNITION POLICE WEEK PROC.PDF](#)

D. PUBLIC COMMENT

E. CONSENT AGENDA

1. Consideration Of Budget Amendment #12 To FY 21/22 Budget

Documents:

[5 E1 BUDGET AMEND TO FY 21-22 SUMMARY.PDF](#)

[5 E1 BUD AMEND WORKSHEETS.PDF](#)

2. Consideration Of Tax Adjustment Report

Documents:

[5 E2 TAX ADJUST REPORT SUMMARY.PDF](#)

[5 E2 TAX ADJ REPORT MSD.PDF](#)

[5 E2 TAX ADJ REPORT TOWN-WIDE.PDF](#)

3. Approval Of Minutes

Documents:

[5 E3 MINUTES SUMMARY.PDF](#)
[5 E3 MINUTES APR 6 2022 BOC MINS.PDF](#)
[5 E3 MINUTES APR 6 2022 BOC BW MINS.PDF](#)

4. Consideration Of Vehicle Use Policy

Documents:

[5 E4 VEHICLE USE POLICY SUMMARY.PDF](#)
[5 E4 VEHICLE USE POLICY.PDF](#)

5. Consideration Of SCADA Redundancy Proposal

Documents:

[5 E5 SCADA SYSTEM REDUNDANCY SUMMARY.PDF](#)
[5 E5 SCADA SYSTEM UPGRADE PROPOSAL.PDF](#)

6. Request For Public Hearing

to consider citizen comment on the Town Manager's proposed operating budget for July 1, 2022 – June 30, 2023, proposed CIP requests for FY 22/23 through FY 26/27, and updated Consolidated Fee Schedule

Documents:

[5 E6 RPH CITIZEN COMMENT ON PROPOSED BUDGET SUMMARY.PDF](#)

7. Request For Public Hearing

to consider a text amendment to the Unified Development Ordinance submitted by George E. Goodrich to vary/increase the maximum allowable gross floor area permitted within individual dwelling units within a conforming Cottage Court

Documents:

[5 E7 RPH GOODRICH TEXT AMEND SUMMARY.PDF](#)

F. PUBLIC HEARINGS

1. Public Hearing To Consider Adoption Of System Development Fee

Documents:

[5 F1 PH SYS DEV FEE SUMMARY.PDF](#)
[5 F1 PH SYS DEV FEE PN.PDF](#)
[5 F1 PH SYS DEV FEE MEMO.PDF](#)
[5 F1 PH SYS DEV FEE REPORT FINAL.PDF](#)
[5 F1 PH SYS DEV FEE ORD.PDF](#)
[5 F1 PH SYS DEV FEE CFS PAGE.PDF](#)

G. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR

1. Update From Planning Director

Documents:

5 G1 PLANNING DIR REPORT SUMMARY.PDF
5 G1 PLANNING DIR REPORT.PDF

2. Consideration Of Adoption Of The Decentralized Wastewater Management Plan

Documents:

5 G3 DECENTRAL WW MGMT PLAN SUMMARY.PDF
5 G3 DWMP ADOPTION DOC.PDF

H. NEW BUSINESS

1. Committee Reports

Documents:

5 H1 COMMITTEE REPORTS SUMMARY.PDF

2. Consideration Of Town Board/Committee Appointments

Documents:

5 H2 BOARD-COMM APPOINTMENTS SUMMARY.PDF
5 H2 BD-COMM BOA CURRENT.PDF
5 H2 BD-COMM BOA CANDIDATES.PDF
5 H2 BD-COMM FIREMENS RELIEF CURRENT.PDF

3. Consideration Of Request From Community Care Clinic - Time Specific 10 A.m.

Documents:

5 H3 CCC REQUEST SUMMARY.PDF
5 H3 CCC LETTER OF REQUEST.PDF
5 H3 CCC LEASE REQUIREMENTS.PDF
5 H3 CCC LEASE AGREEMENT.PDF
5 H3 CCC LEASE EXT.PDF

4. Consideration Of Request From Dominion Energy

Documents:

5 H4 ROW DOMINION SUMMARY.PDF
5 H4 ROW DOMINION EASEMENT.PDF

I. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY

J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER

1. Request To Approve

Nags Head Cove and Nags Head Acres sidewalk projects
- Consideration of Budget Amendment

Documents:

[5 J1 TM SIDEWALK PROJECTS SUMMARY.PDF](#)
[5 J1 TM SIDEWALK PROJECTS MAP.PDF](#)
[5 J1 TM SIDEWALK PROJECTS BID TAB.PDF](#)
[5 J1 NH COVE-NH ACRES SIDEWALK BUD WORKSHEET.PDF](#)

2. Soundside Road Traffic Update
 - Consideration of Budget Amendment

Documents:

[5 J2 TM SOUNDSIDE ROAD SUMMARY.PDF](#)
[5 J2 SOUNDSIDE ROAD BUD WORKSHEET.PDF](#)

3. Consideration Of Adoption Of Updated Traffic Control Map

Documents:

[5 J3 TM TCM ADOPTION SUMMARY.PDF](#)
[5 J3 TM TCM POLICE MEMO.PDF](#)
[5 J3 TM TCM ADOPTION ORD.PDF](#)
[5 J3 TM TCM DRAFT MAP.PDF](#)

4. Consideration Of Request to revise Planning and Development Dept. organizational chart and Grade Lisr

Documents:

[5 J4 PLANNING ORGANIZATION SUMMARY.PDF](#)
[5 J4 PLANNING GRADE LIST UPDATE.PDF](#)
[5 J4 PLANNING ORG CHART.PDF](#)

5. Presentation Of Town Manager's Recommended Budget

Documents:

[5 J5 TM PRES OF RECOMM BUDGET SUMMARY.PDF](#)

6. Request For Closed Session pursuant to GS 143-318.11(a)(3), to consult with the Town Attorney re: matters protected by attorney/client privilege and to preserve that privilege re: the Cherry, Inc oceanfront house located at 10211 E Sea Gull Drive

Documents:

[5 J6 TM RCS SUMMARY.PDF](#)

K. BOARD OF COMMISSIONERS AGENDA

L. MAYOR'S AGENDA

M. OTHER BUSINESS

N. ADJOURNMENT

5401 S. Croatan Hwy, Nags Head, NC 27959
252-441-5508