



# TOWN OF NAGS HEAD

## AGENDA

TOWN OF NAGS HEAD BOARD OF COMMISSIONERS  
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM  
**WEDNESDAY, FEBRUARY 3, 2021; 9:00 A.M.**  
REGULAR SESSION (COVID-19)

In light of the increasing COVID-19 numbers and in order to maintain the safety of Town residents, the Board of Commissioners, and Town staff, the Board meeting scheduled for 9:00 a.m. on Wednesday, February 3, 2021 will be conducted electronically and can be accessed by the public via the Zoom platform.

The public should adhere to local and state health guidelines.

In order to view and listen to the Board meeting remotely, please register here:  
[https://nagsheadnc.zoom.us/webinar/register/WN\\_TrwKEWOpTfakjCiq2AdJhw](https://nagsheadnc.zoom.us/webinar/register/WN_TrwKEWOpTfakjCiq2AdJhw)

Please email your comments for the Public Comment portion or for the Public Hearings here:  
[publiccomment020321@nagsheadnc.gov](mailto:publiccomment020321@nagsheadnc.gov)

(Emailed comments will also be accepted during the Board meeting until the end of the Public Comment portion of the meeting AND up to 24 hours after each Public Hearing is concluded for comments related to any of the Public Hearings) - Comments should include your name and address and should be limited to five minutes when read aloud.

If you would like to participate in any of the Public Hearings, please contact Carolyn F Morris at [carolyn.morris@nagsheadnc.gov](mailto:carolyn.morris@nagsheadnc.gov) or at 252-449-2009 until 9 am on February 3, 2021  
(The town will provide a means to participate in the meeting remotely using video conferencing software)

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### A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

### B. ADOPTION OF AGENDA

### C. RECOGNITION

#### 1. RECOGNITION

FIFTEEN YEARS - Facilities Maintenance Supervisor Ed Hawley - Jan 23, 2006  
FIVE YEARS - Finance Director Amy Miller - Jan 25, 2016

PRESENTATION - Annual Report from Jennette's Pier Executive Director Mike Remige

PRESENTATION - Findings from iFlood app - Rachel Housego

Documents:

[2 C RECOGNITION SUMMARY.PDF](#)

### D. PUBLIC COMMENT

## **E. CONSENT AGENDA**

### 1. Consideration Of Budget Adjustment #10 To FY 20/21 Budget

Documents:

[2 E1 BUDGET ADJ TO FY 20-21 SUMMARY.PDF](#)  
[2 E1 BUDGET ADJ WORKSHEETS.PDF](#)

### 2. Request To Advertise Delinquent Taxes

Documents:

[2 E3 REQ TO ADV DELINQUENT TAXES SUMMARY.PDF](#)  
[2 E3 REQ TO ADV DELINQUENT TAXES MEMO.PDF](#)

### 3. Approval Of Minutes

Documents:

[2 E4 MINUTES SUMMARY.PDF](#)  
[2 E4 MINUTES JAN 6 2021 BOC MINS.PDF](#)  
[2 E4 MINUTES JAN 20 2021 BOC MINS.PDF](#)

### 4. Consideration Of Updated Vehicle Use Policy Re: Cell Phone Use While Driving

Documents:

[2 E5 UPDATED VEHICLE USE POLICY SUMMARY.PDF](#)  
[2 E5 UPDATED VEHICLE USE POLICY.PDF](#)

### 5. Consideration Of Amendment #1 To Beach Nourishment Maintenance Capital Project Ordinance

Documents:

[2 E6 BN CAP PROJECT ORD AMEND 1 SUMMARY.PDF](#)  
[2 E6 BN CAP PROJECT ORD AMEND 1 ORD.PDF](#)

### 6. Consideration Of Request To Apply For Assistance To Firefighter Grant

Documents:

[2 E7 ASSIS TO FIREFIGHTER GRANT SUMMARY.PDF](#)  
[2 E7 ASSIS TO FIREFIGHTER GRANT MEMO TO TM.PDF](#)

### 7. Consideration Of Updates To The Town Of Nags Head Vegetative Planting Guidelines

Documents:

[2 E8 VEGETATIVE GUIDELINES SUMMARY.PDF](#)  
[2 E8 VEGETATIVE GUIDELINES MEMO.PDF](#)

## **F. PUBLIC HEARINGS**

1. Public Hearing To Consider Text Amendments to the UDO pertaining to nonconforming hotels and accessory uses in association with preexisting fishing piers

Documents:

[2 F1 PH NONCONFORM HOTELS PIERS SUMMARY.PDF](#)  
[2 F1 PH NONCONFORM HOTELS PIERS PN.PDF](#)  
[2 F1 PH NONCONFORM HOTELS PIERS MEMO.PDF](#)  
[2 F1 PH NONCONFORM HOTELS PIERS UDO ORD.PDF](#)

2. Public Hearing To Consider A Conditional Use Permit And Major Site Plan review submitted by Ralph Buxton of RDB Holdings, LLC for the construction of approximately 196 feet of new dock for Kitty Hawk Water Sports, located at 6920 S. Croatan Highway, Nags Head, NC. The property is zoned C-2, General Commercial and is located within the Commercial-Outdoor Recreational Uses Overlay District and the Ocean and Sound Waters District

**A continuance has been requested by the applicant for this item.**

Documents:

[2 F2 PH KITTY HAWK WATER SPORTS SUMMARY.PDF](#)

#### **G. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR**

1. Update From Planning Director

Documents:

[2 G1 PD DIRECTOR REPORT SUMMARY.PDF](#)  
[2 G1 PD REPORT.PDF](#)

2. Receive Report On Review Of Town Outdoor Lighting Regulations; Consider Initiating Further Actions

Documents:

[2 G2 OUTDOOR LIGHTING SUMMARY.PDF](#)  
[2 G2 OUTDOOR LIGHTING MEMO.PDF](#)  
[2 G2 OUTDOOR LIGHTING SURVEY RESULTS.PDF](#)

#### **H. NEW BUSINESS**

1. Committee Reports

Documents:

[2 H1 COMMITTEE REPORTS SUMMARY.PDF](#)

2. Consideration Of Appointments/Reappointments To Planning Board / Board Of Adjustment

Documents:

[2 H2 APPOINTMENTS SUMMARY.PDF](#)  
[2 H2 APPOINTMENTS BOA CHART CURRENT.PDF](#)  
[2 H2 APPOINTMENTS BOA CHART CANDIDATES.PDF](#)  
[2 H2 APPOINTMENTS PL-B CHART.PDF](#)  
[2 H2 APPOINTMENTS PL-B CANDIDATES.PDF](#)

**I. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY**

**J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER**

1. Beach Nourishment Project

- Consideration of initiation of Municipal Service District process
- Request for formal action to proceed with Beach Nourishment Project

Documents:

[2 J1 TM BN MSD-PROJECT ACTIONS SUMMARY.PDF](#)  
[2 J1 TM BN MSD PROPOSAL MAP ATT 1.PDF](#)  
[2 J1 TM BN CREATE MSDS.PDF](#)  
[2 J1 TM BN PROJECT ACTIONS MEMO ATT 2.PDF](#)  
[2 J1 TM BN PROJECT GEO-TECH SCOPE ATT 2A.PDF](#)  
[2 J1 TM BN PROJECT GEO-TECH BUD ADJ.PDF](#)

**K. BOARD OF COMMISSIONERS AGENDA**

**L. MAYOR'S AGENDA**

1. Future Town Envision

Documents:

[2 L1 MAYOR ENVISION THE TOWN SUMMARY.PDF](#)

**M. OTHER BUSINESS**

**N. ADJOURNMENT - Recess To Budget Planning Workshop**

**O. FULL AGENDA In .PDF Format With Bookmarks**

1. FULL AGENDA In .PDF Format With Bookmarks

Documents:

[21-FEB-03-FINAL BOOKMARKED AGENDA.PDF](#)

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**5401 S. Croatan Hwy, Nags Head, NC 27959**  
**252-441-5508**