



## AGENDA

TOWN OF NAGS HEAD BOARD OF COMMISSIONERS  
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM  
WEDNESDAY, FEBRUARY 1, 2023, 9:00 A.M.

*(NOTE: Please note that since requirements put in place for COVID have expired, written comments received prior to a Board of Commissioners meeting, not associated with a legislative or quasi-judicial public hearing, will be entered into the meeting minutes but will not be read aloud.)*

---

**A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**

**B. ADOPTION OF AGENDA**

**C. RECOGNITION**

1. RECOGNITION

PRESENTATION – The Wall That Heals

- Dare Co Vice-Chairman Wally Overman / Veterans Services Officer Patty O'Sullivan

NEW EMPLOYEE - Facilities Maintenance Technician Joseph Garner - January 30, 2023

TWENTY YEARS - Fire Dept Office Manager Jacquin (Jackie) Hart - January 16, 2003

Documents:

[2 C RECOGNITION SUMMARY.PDF](#)

**D. PUBLIC COMMENT**

**E. CONSENT AGENDA**

1. Consideration Of Budget Amendment #10 To FY 22/23 Budget

Documents:

[2 E1 BUDGET AMEND TO FY 22-23 SUMMARY.PDF](#)

[2 E1 BUDGET AMEND TO FY 22-23 WORKSHEETS.PDF](#)

2. Consideration Of Tax Adjustment Report

Documents:

[2 E2 TAX ADJUST REPORT SUMMARY.PDF](#)

[2 E2 TAX ADJUST TOWN WIDE TAX ADJ REPORT.PDF](#)

[2 E2 TAX ADJUST MSD TAX ADJ REPORT.PDF](#)

3. Request To Advertise Delinquent Taxes

Documents:

2 E3 TAXES ADVERTISE DELINQ TAXES SUMMARY.PDF  
2 E3 TAXES ADVERTISE DELINQ TAXES MEMO.PDF

4. Approval Of Minutes

Documents:

2 E4 MINUTES SUMMARY.PDF  
2 E4 JAN 4 2023 BOC MINS.PDF

**F. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR**

1. Update From Planning Director

Documents:

2 F1 PLANNING DIR SUMMARY.PDF  
2 F1 PLANNING DIR UPDATE MEMO.PDF

2. Update/Request For Public Hearing To Consider

Documents:

2 F2 RPH AND HIST CHAR AREA UPDATE SUMMARY.PDF  
2 F2 RPH AND HIST CHAR AREA UPDATE MEMO.PDF  
2 F2 RPH HISTORIC CHAR C-5 ORD AMENDING TOWN CODE.PDF  
2 F2 RPH HISTORIC CHAR C-5 ORD AMENDING UDO.PDF  
2 F2 RPH HISTORIC CHAR DISTRICT USES CHART.PDF  
2 F2 RPH AND HIST CHAR AREA UPDATE MAP.PDF

3. Consideration Of Final Estuarine Shoreline Management Plan

Documents:

2 F3 EST SHORELINE PLAN ADOPTION SUMMARY.PDF  
2 F3 EST SHORELINE PLAN ADOPTION MEMO.PDF

4. Presentation From Jordan Burns, National Renewable Energy Laboratory (NREL)  
Re: ETIPP Project Update - **Time Specific 10:00 a.m.**

Documents:

2 F4 ETIPP PRES SUMMARY.PDF  
2 F4 ETIPP PRES MEMO.PDF

**G. OLD BUSINESS TABLED FROM PREVIOUS MEETINGS**

1. From Jan 4th Board Meeting

- Consideration of Deed of Trust as collateral for financing
- Adoption of Resolution for final approval of FY 23 Projects (Public Services Complex and Smart Meter Infrastructure) financing application

Documents:

[2 G1 FY 23 PROJECTS FINANCING APPROVAL SUMMARY.PDF](#)  
[2 G1 FY 23 PROJECTS DEED OF TRUST FOR COLLATERAL.PDF](#)  
[2 G1 FY 23 PROJECTS APPROVAL OF FINANCING RES.PDF](#)

## **H. NEW BUSINESS**

1. Presentation From NCDOT Re: Town Paving And Drainage Projects  
**Time Specific 10:30 a.m.**

Documents:

[2 H1 NCDOT PRES SUMMARY.PDF](#)

2. Presentation From Pedestrian Project Advisory Committee – Final Report  
**Time Specific 11:00 a.m.**

Documents:

[2 H2 PED PROJ ADV COMM SUMMARY.PDF](#)  
[2 H2 PED PROJ ADV COMM MEMO.PDF](#)  
[2 H2 PED PROJ ADV COMM FINAL REPORT.PDF](#)

3. Committee Reports

Documents:

[2 H3 COMMITTEE REPORTS SUMMARY.PDF](#)

4. Consideration Of Appointments To The Septic Health Advisory Committee

Documents:

[2 H4 SEPTIC HEALTH ADV COMM APPOINT SUMMARY.PDF](#)  
[2 H4 SEPTIC COMMITTEE APPS.PDF](#)

5. Discussion Of Old Nags Head Place Drainage Re-Bid Results

Documents:

[2 H5 ONHP DRAINAGE SUMMARY.PDF](#)

## **I. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY**

## **J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER**

1. Updates From The Town Manager
  - Resolution re: legislation prohibiting beach holes
  - Discussion of vendor regulations
  - Discussion of Budget Calendar modifications

Documents:

[2 J1 TM PROJECT UPDATES SUMMARY.PDF](#)  
[2 J1 TM PROHIBIT BEACH HOLES RES.PDF](#)

**K. BOARD OF COMMISSIONERS AGENDA**

**L. MAYOR'S AGENDA**

**M. CLOSED SESSIONS**

1. Request For Closed Sessions

- To consider personnel matter in accordance with GS 143-318.11(a)(6)
  
- To consult with the Town Attorney to preserve attorney/client privilege in accordance with GS 143-318.11(a)(3)

Documents:

[2 M1 CS RCS SUMMARY.PDF](#)

**N. OTHER BUSINESS**

**O. ADJOURNMENT**

---

**5401 S. Croatan Hwy, Nags Head, NC 27959  
252-441-5508**