



# TOWN OF NAGS HEAD

## AGENDA

TOWN OF NAGS HEAD BOARD OF COMMISSIONERS  
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM  
*WEDNESDAY, JANUARY 8, 2020 9:00 A.M.*

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**A. CALL TO ORDER / MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE**

**B. ADOPTION OF AGENDA**

**C. RECOGNITION**

1. RECOGNITION

FIVE YEARS – Principal Planner Holly White – December 15, 2014

PRESENTATION – Heroic Action Award – Lifeguard Austin Fallon

RETIREMENT – Public Safety Office/Systems Manager Lisa Ward

**D. PUBLIC COMMENT**

**E. CONSENT AGENDA**

1. Consideration Of Budget Adjustment #7 To FY 19/20 Budget

--. Consideration Of Budget Adjustment #7 To FY 19/20 Budget

Documents:

[1 E1 BUDGET ADJUSTMENT SUMMARY.PDF](#)

[1 E1 BUD ADJ NO 7 REPORT.PDF](#)

2. Consideration Of Tax Adjustment Report

--. Consideration Of Tax Adjustment Report

Documents:

[1 E2 TAX ADJUST REPORT SUMMARY.PDF](#)

[1 E2 TAX ADJ MSD REPORT.PDF](#)

[1 E2 TAX ADJ TOWN-WIDE REPORT.PDF](#)

3. Approval Of Minutes

--. Approval Of Minutes

Documents:

[1 E3 MINUTES SUMMARY.PDF](#)

[1 E3 NOV 18 2019 BOC MSD WORKSHOP MINS.PDF](#)

4. Modification To Town Code Chapter 44 Utilities Re: Water Billing

--. Modification To Town Code Chapter 44 Utilities Re: Water Billing

Documents:

[1 E4 MODIFY SEC 44 UTILITIES SUMMARY.PDF](#)  
[1 E4 MODIFY SEC 44 UTILITIES WATER PAYMENTS ORD.PDF](#)

5. Consideration Of Revised Septic Health Initiative Program Policy Re: The Repair/Replacement Loan Program

--. Consideration Of Revised Septic Health Initiative Program Policy Re: The Repair/Replacement Loan Program

Documents:

[1 E5 SEPTIC HEALTH SUMMARY SHEET.PDF](#)  
[1 E5 SEPTIC HEALTH INITIATIVE PGM POLICY REV.PDF](#)

6. Request For Public Hearing To Consider Vested Right Site Plan For The Outer Banks Hospital,

4923 & 4927 S. Croatan Highway, 4922, 4926 & 4928 Passage Way, submitted by Quible and Associates P.C. on behalf of Outer Banks Hospital; the application involves the demolition of the Urgent Care Facility and construction of a 10,400 square foot addition (Infusion Facility) to the existing Radiation Therapy building. As part of the application, the applicant is seeking a Conditional Use Permit to reduce the number of required parking spaces and modify certain parking requirements, and to rezone the properties at 4922, 4926 & 4928 Passage Way from the SPD-C Single-Family Two District to the SPD-C Hotel District

--. Request For Public Hearing

Documents:

[1 E6 RPH OBH CANCER CENTER SUMMARY.PDF](#)

**F. PRESENTATIONS**

1. Report From Auditor – Annual Report – Teresa Osborne, CPA  
Beach Nourishment Funding Update - Dare County Mgr/Attorney Bobby Outten

Documents:

[1 F PRESENTATIONS SUMMARY.PDF](#)  
[1 F PRESENTATION NH 2019 PAFR.PDF](#)

**G. PUBLIC HEARINGS**

1. Public Hearing To Consider Proposed Text Amendments:

To the Unified Development Ordinance pertaining to off-street parking requirements associated with alternative and reduced parking, including bicycle parking, and associated conditional use permitting requirements

Documents:

1 G1 PH UDO PARKING REQMTS SUMMARY.PDF  
1 G1 PH UDO PARKING REQMTS PN.PDF  
1 G1 PH UDO PARKING REQMTS ATTACH.PDF

## **H. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR**

### 1. Update On Short-Term Rental (STR) Registrations

Documents:

1 H1 STR SUMMARY.PDF  
1 H1 STR MEMO.PDF

### 2. Consideration Of A Preliminary Plat

for a Major Subdivision, known as Coastal Villas, for an approximately 9.86 acre property, zoned R-2 - Medium Density Residential, owned by Nags Head Construction (applicant), located on the west side of US 158, approximately 300 feet south of the intersection of W. Soundside Road and US 158 (Parcel# 006749004; PIN# 989108886987); the Preliminary Plat proposes to create 17 lots, along with an associated street and other required improvements

Documents:

1 H2 SITE PLAN COASTAL VILLAS SUMMARY.PDF  
1 H2 PRE PLAT COASTAL VILLAS MEMO.PDF

### 3. Consideration Of A Major Site Plan For Gone Coastal Shopping Center

7531 S. Virginia Dare Trail, submitted by Jim and Stephanie Selckmann, to construct a 6-foot-tall fence along the eastern property boundary and relocate dumpster. The property is zoned C-2, General Commercial, is located in the CO - Commercial-Outdoor Recreational Uses overlay district

**THE APPLICANT HAS REQUESTED A CONTINUANCE TO MARCH 2020**

### 4. Consideration Of A Major Site Plan For The Christmas Mouse

2401 S. Croatan Highway, submitted by House Engineering, P.C. on behalf of Robeca, LLC; the application involves the redevelopment of the site, including the construction of a 8,682 sq. ft. building for retail use. The property is zoned C-2, General Commercial

Documents:

1 H4 CHRISTMAS MOUSE SUMMARY.PDF  
1 H4 CHRISTMAS MOUSE BOC MEMO.PDF  
1 H4 CHRISTMAS MOUSE PDF PACKAGE BOC.PDF

## **I. NEW BUSINESS**

### 1. Committee Reports

Documents:

1 J1 COMMITTEE REPORTS SUMMARY.PDF

## **J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY**

## **K. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER**

1. Discussion Of Dominion Energy Nags Head/Manteo Causeway Plan

Documents:

[1 L1 TM CAUSEWAY ROW LETTER FROM DOM ENERGY SUMMARY.PDF](#)  
[1 L1 TM CAUSEWAY ROW LETTER FROM DOM ENERGY.PDF](#)

**L. BOARD OF COMMISSIONERS AGENDA**

1. Comr. Renee Cahoon - Request For Closed Session:

To discuss personnel matter and Richardson Beach Nourishment Project easement condemnation in accordance with GS 143-318.11(a)(6) and (3)

Documents:

[1 M1 RENEE REQ CS.PDF](#)

**M. MAYOR'S AGENDA**

1. Review Of Jan 23-24, 2020 Board Retreat Agenda

Documents:

[1 N1 MAYOR RETREAT AGENDA SUMMARY.PDF](#)

2. Request For Closed Session To Consider Jul - Dec 2019 Closed Session Minutes In Accordance With GS 143-318.11(A)(1)  
to consider Jul – Dec 2019 Closed Session Minutes in accordance with GS 143-318.11(a)(1)

Documents:

[1 N2 MAYOR REQ CS - CS MINUTES SUMMARY.PDF](#)

**N. OTHER BUSINESS**

**O. ADJOURNMENT - TO BOC RETREAT On Jan 23rd At 9 Am At The Villas Clubhouse  
On Villa Dunes Drive**

**P. FULL AGENDA In .PDF Format With Bookmarks**

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**5401 S. Croatan Hwy, Nags Head, NC 27959  
252-441-5508**