



AGENDA

**TOWN OF NAGS HEAD BOARD OF COMMISSIONERS
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM
WEDNESDAY, OCTOBER 4, 2023, 9:00 A.M.**

A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

B. ADOPTION OF AGENDA

C. RECOGNITION

1. RECOGNITION

NEW EMPLOYEE - Police Officer Davis Bradley - July 24, 2023

NEW EMPLOYEE - Dep Planning Director Joe Costello - September 5, 2023

NEW EMPLOYEE - Firefighter/EMT Jose Ramirez - September 24, 2023

TEN YEARS - Firefighter/EMT Trey Simmons - September 23, 2013

PROCLAMATION - Fire Prevention Week - October 8 - 14, 2023

Documents:

[10 C RECOGNITION SUMMARY.PDF](#)

[10 C RECOGNITION FIRE PREV WK PROC.PDF](#)

D. PUBLIC COMMENT

E. CONSENT AGENDA

1. Consideration Of Budget Amendment #4 To FY 22/23 Budget

Documents:

[10 E1 BUDGET AMEND TO FY 23-24 SUMMARY.PDF](#)

[10 E1 BUDGET AMEND TO FY 23-24 WORKSHEETS.PDF](#)

2. Consideration Of Tax Adjustment Report

Documents:

[10 E2 TAX ADJ REPORT SUMMARY.PDF](#)

[10 E2 TAX ADJUST REPORT MSD.PDF](#)

[10 E2 TAX ADJUST REPORT TOWN-WIDE.PDF](#)

3. Approval Of Minutes

Documents:

[10 E3 MINUTES SUMMARY.PDF](#)
[10 E3 MINUTES SEP 6 2023 BOC MINS.PDF](#)
[10 E3 MINUTES SEP 26 2023 BOC MINS.PDF](#)

F. PUBLIC HEARINGS

1. Public Hearing To Consider

text amendment to Sections 6.5, Classification and Review of Unlisted Uses, Section 66, Table of Uses and Activities, and Article 7, Supplemental Regulations as it pertains to listing Pawn Shops and Pawn Brokers as expressly prohibited uses within the Town and listing the appraisal and purchase of precious metals as an acceptable accessory use to retail jewelry shops

- Consideration of updated Consolidated Fee Schedule

Documents:

[10 F1 PH PAWN SHOPS PRECIOUS METALS SUMMARY.PDF](#)
[10 F1 PH PAWN SHOPS PRECIOUS METALS MEMO-ORD.PDF](#)
[10 F1 PH PAWN SHOPS PRECIOUS METALS PN.PDF](#)
[10 F1 PH PAWN SHOPS PRECIOUS METALS STATEMENT.PDF](#)
[10 F1 PH PAWN SHOPS PRECIOUS METALS CFS PAGE.PDF](#)

G. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR

1. Update From Planning Director

Documents:

[10 G1 PLANNING DIRECTOR SUMMARY.PDF](#)
[10 G1 PLANNING DIRECTOR REPORT.PDF](#)

2. Site Plan Review

submitted by House Engineering, P.C. for construction of a four-story, 90-unit Hotel (Inn at Whalebone). The property is zoned SPD-C, Village Hotel is located within the Hotel Overlay District and is located at 6632 W. Pheasant Avenue

Documents:

[10 G2 INN AT WHALEBONE SUMMARY.PDF](#)
[10 G2 INN AT WHALEBONE MEMO.PDF](#)
[10 G2 INN AT WHALEBONE TRAFFIC ANALYSIS.PDF](#)

H. OLD BUSINESS TABLED FROM PREVIOUS MEETINGS

1. From Aug 2nd Board Meeting

Public Hearing was held – Consideration of resolution to consider the permanent closing of a portion of Old Nags Head Woods Road identified as “All that portion of Old Nags Head Woods Road that crosses Lot 3 ‘Division for Ralph Buxton, et al’ owned by Stanford M. White, south of the 15’ access easement, which is approximately 130 feet north of the southern lot line, and that portion of Old Nags Head Woods Road that crosses Lot 4 ‘Division for Ralph Buxton, et al’ owned by Louisa Farr”

Documents:

10 H1 ONHW RD CLOSING SUMMARY.PDF
10 H1 ONHW RD INTENT TO CLOSE RES.PDF
10 H1 ONHW RD CLOSING RES.PDF
10 H1 ONHW RD PLAT.PDF
10 H1 ONHW RD NCGS 160A-299.PDF

2. From Sep 6th Board Meeting
Appointment of members to the Fire Staffing Analysis Working Group

Documents:

10 H2 FIRE STAFFING WG SUMMARY.PDF

I. NEW BUSINESS

1. Committee Reports

Documents:

10 I1 COMMITTEE REPORTS SUMMARY.PDF

2. Consideration Of Appointment To Septic Health Advisory Committee

Documents:

10 I2 APPT TO SEPTIC HEALTH COMM SUMMARY.PDF

3. Consideration Of Award Of Bid For Old Nags Head Place Drainage Project

Documents:

10 I3 BID AWARD ONHP DRAIN PROJ SUMMARY.PDF
10 I3 BID AWARD ONHP DRAIN PROJ MEMO.PDF
10 I3 BID AWARD ONHP DRAIN PROJ BID TAB.PDF

4. Discussion Of Beach Nourishment Master Plan – Moffatt & Nichol Representatives
Time Specific 10:30 a.m.

Documents:

10 I4 BN MASTER PLAN DISC SUMMARY.PDF
10 I4 BN MASTER PLAN.PDF

J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY

K. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER

1. Update On Public Services Facility

Documents:

10 K1 TM PUBLIC SVCS FAC UPDATE SUMMARY.PDF

2. Consideration Of Interlocal Agreement With Dare County For Proposed EMS Station

Documents:

[10 K2 TM DARE CO NH FIRE EMS SUMMARY.PDF](#)
[10 K2 TM DARE CO NH FIRE EMS INTERLOCAL.PDF](#)
[10 K2 TM DARE CO NH FIRE EMS STN LEASE.PDF](#)

3. Consideration Of Earl Murray Jr. Employee Of The Year Policy

Documents:

[10 K3 TM EOY POLICY SUMMARY.PDF](#)
[10 K3 TM EOY POLICY MEMO.PDF](#)
[10 K3 TM EOY POLICY AND NOMINA POLICY.PDF](#)

4. Update On Bulk Collection

Documents:

[10 K4 TM BULK COLL SUMMARY.PDF](#)

5. Community Cleanup Day – Saturday, October 28, 2023

Documents:

[10 K5 TM CLEAN-UP DAY SUMMARY.PDF](#)

6. Consideration Of Jockey's Ridge State Park Access Memorandum Of Understanding (MOU)

Documents:

[10 K6 TM MOU JRSP SUMMARY.PDF](#)
[10 K6 TM MOU JRSP AGREEMENT.PDF](#)

7. Update On Community Survey Results

Documents:

[10 K7 TM COMM SURVEY SUMMARY.PDF](#)

L. BOARD OF COMMISSIONERS AGENDA

M. MAYOR'S AGENDA

1. Discussion Of The State Appropriation Bill Of 2023

Documents:

[10 M1 MAYOR STATE BUDGET BILL SUMMARY.PDF](#)

N. CLOSED SESSIONS

1. Attorney Leidy - Request For Closed Session pursuant to GS 143-318.11(a)(3) to preserve attorney/client privilege in discussion of the State Appropriation Bill of 2023

Documents:

[10 N1 CS STATE BUDGET BILL SUMMARY.PDF](#)

2. Town Manager Garman – Request For Closed Session
pursuant to GS 143-318.11(a)(3) to preserve attorney/client privilege in discussion of possible acquisition of a portion of the property located at 111 W Seachase Drive and in discussion of lease of Town property located at 105 W Seachase Drive (former BB&T bldg)

Documents:

[10 N2 CS PROPERTY SEACHASE SUMMARY.PDF](#)

O. OTHER BUSINESS

P. ADJOURNMENT

**5401 S. Croatan Hwy, Nags Head, NC 27959
252-441-5508**