



TOWN OF
NAGS HEAD

TOWN OF NAGS HEAD BOARD OF COMMISSIONERS
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM
WEDNESDAY, MAY 15, 2019
BUDGET WORKSHOP MINUTES

A. May 15, 2019 Budget Workshop Minutes

Documents:

[19-MAY-15 BOC BUDGET WORKSHOP MINS.PDF](#)

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**MINUTES
TOWN OF NAGS HEAD
BOARD OF COMMISSIONERS BUDGET WORKSHOP
WEDNESDAY, MAY 15, 2019**

The Nags Head Board of Commissioners met in the Board Room of the Nags Head Municipal Complex located at 5401 S Croatan Highway in Nags Head, North Carolina on Wednesday, May 15, 2019 at 12:35 pm.

Board members Present: Mayor Ben Cahoon; Mayor Pro Tem Susie Walters; Comr. Renée Cahoon; Comr. Webb Fuller; and Comr. Michael Siers

Board members Absent: None

Others present: Town Manager Cliff Ogburn; Andy Garman; Amy Miller; and Town Clerk Carolyn Morris

Call To Order

Mayor Cahoon called the Budget Workshop to order at 12:35 p.m.

Comr. Fuller

The chart of five, 10, and 15 year expenditures/revenues provided to Board members concerns him because he doesn't feel the Town will be receiving revenues as listed. He is concerned from a tax rate basis – he questioned how the number of expenditures can be limited. He made the following comments:

- Personnel – he cannot support a Dep Public Works Director position
- Planning – he feels this department is overstaffed
- Tax - He supports a one-cent but not a two-cent tax increase
- Recycling - Recycling needs to be revisited at some point

Mayor Pro Tem Walters

No burning issues at this time; her questions re: maintenance were previously answered.

Comr. Renée Cahoon

- Hiring of a Dep Public Works Director should be delayed
- Planning – she feels this department is overstaffed
- At a recent Board Retreat reducing the Town's footprint was discussed – increasing some items in the proposed budget does not reduce the Town's footprint
- Dues and subscriptions – last few years there has been a 50% increase – Staff will review.
- Volunteer firefighters had a jump from \$14,000 to \$19,000 – Staff will review.
- She is not in favor of the Police Dept proposal to switch vehicles to white
- She is not in favor of a two-cent tax increase
- She questioned where were the Powell Bill funds spent this year if no street paving took place; Ms. Miller explained that funds were used for street supplies, etc.

Comr Siers

- He feels there is a lot of talk but not a lot getting done
- There is trimming that can be done but wants to see more work getting done

Comr. Fuller

- Dowdy Park movie signs – Town is against signage but has allowed several to stay up; Town Manager Ogburn is to contact those responsible to remove the signs

Mayor Pro Tem Walters

- Dep Public Works Director – if hired, needs to be someone who can transition into the position with a high energy level and the expertise to make it happen; wants to make the decision based on position, not on a particular person

Mayor Cahoon

- Budget reductions are based on historical actuals and he wants to see a plan if going to reduce
- Reviewing expenses – he asked what would it take to present a plan to reduce expenditures
- He suggested delaying the short-term rental process for tracking/accountability to more fully involve not just the Tax Collector but the Planning Dept also.

In summary, Town Manager Ogburn is to:

Remove the Short-Term Rental software,
Remove the Dep Public Works Director and Sanitation Equipment Operator positions,
Find an additional \$27,000 to remove,
Forward a list of reductions to the Board.

The Board will vote on the proposed budget with a one-cent tax reduction (from two-cent tax increase recommendation to a one-cent tax increase recommendation).

Adjournment

The Board Workshop adjourned at 1:50 p.m.

Date Approved: **June 5, 2019**

Carolyn F. Morris, Town Clerk

Mayor: Benjamin Cahoon