



# TOWN OF NAGS HEAD

## AGENDA

TOWN OF NAGS HEAD BOARD OF COMMISSIONERS  
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM  
WEDNESDAY, MAY 1, 2019, 9:00 A.M.

---

**A. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**B. ADOPTION OF AGENDA**

**C. RECOGNITION**

1. Recognition

NEW EMPLOYEE - Customer Service Rep/Cashier Shannon Krzyzanowski – April 1, 2019

FIVE YEARS – Fleet Mechanic Peter Woickelman – April 28, 2014

FIFTEEN YEARS – Permitting Coordinator Lily Nieberding – April 19, 2004

TWENTY YEARS – Water Quality Coordinator Todd Krafft – April 13, 1999

TWENTY YEARS – Facilities Maintenance Technician Janis Farmer – April 30, 1999

PROCLAMATION - NATIONAL POLICE WEEK - May 12 - 18, 2019

Documents:

[5 C RECOGNITION SUMMARY.PDF](#)  
[5 C RECOGNITION POLICE WK PROC.PDF](#)

**D. PUBLIC COMMENT**

**E. CONSENT AGENDA**

1. Consideration Of Budget Adjustment #11 To FY 18/19 Budget

Documents:

[5 E1 BUDGET ADJUSTMENT SUMMARY.PDF](#)  
[5 E1 BUD ADJ AMEND MEMO.PDF](#)  
[5 E1 BUD ADJ WORKSHEETS.PDF](#)

2. Consideration Of Tax Adjustment Report

Documents:

[5 E2 TAX ADJUST REPORT SUMMARY.PDF](#)  
[5 E2 TAX ADJ TOWN-WIDE REPORT.PDF](#)  
[5 E2 TAX ADJ MSD REPORT.PDF](#)

3. Approval Of Minutes

Documents:

[5 E3 MINUTES SUMMARY.PDF](#)  
[5 E3 MINUTES 19-JAN 24-25 BOC RETREAT MINS.PDF](#)  
[5 E3 MINUTES 19-APR-03 BOC MINS.PDF](#)

4. Consideration Of Amendment No. 1 To Dark Fiber License Agreement With MCNC Connectivity

Documents:

[5 E4 FIBER LEASE AGREEMENT SUMMARY.PDF](#)  
[5 E4 FIBER LEASE AGREEMENT.PDF](#)

5. Request For Public Hearing To Consider

Citizen comment on the Town Manager's proposed operating budget for July 1, 2019 – June 30, 2020, proposed CIP requests for FY 19/20 through FY 23/24, and updated Consolidated Fee Schedule

Documents:

[5 E5 RPH BUDGET CITIZEN COMMENT SUMMARY.PDF](#)

6. Request For Public Hearing To Consider

A conditional use/site plan amendment request by Tale of the Whale Restaurant for the extension of their existing pier to accommodate a docking facility with four (4) transient boat slips

Documents:

[5 E6 RPH TALE OF THE WHALE SUMMARY.PDF](#)

**F. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR**

1. Project Updates

FOCUS Technical Committee - UDO  
Stormwater Projects

Documents:

[5 F1 PROJECT UPDATES SUMMARY.PDF](#)  
[5 F1 PROJ UPDATE UDO MEMO.PDF](#)  
[5 F1 PROJ UPDATE STORMWATER 1.PDF](#)  
[5 F1 PROJ UPDATE STORMWATER 2.PDF](#)  
[5 F1 PROJ UPDATE STORMWATER 3.PDF](#)

2. Consideration Of Amendment To The Site Plan

by Gemcap Development of a major change to the approved site plan to include the addition of concrete bulkhead along the northern side of the parking area of the Sherwin-Williams 6,000 square foot retail structure located at 6813 S Croatan Highway

Documents:

5 F2 1 SITE PLAN SHERWIN WILL SUMMARY.PDF  
5 F2 2 SITE PLAN SHERWIN WILL STAFF REPORT.PDF  
5 F2 3 SITE PLAN SHERWIN WILL LETTER TO BRIAN MOORE.PDF  
5 F2 4 SITE PLAN SHERWIN WILL AS BUILT.PDF  
5 F2 5 SITE PLAN SHERWIN WILL RETAINING WALL DETAIL.PDF  
5 F2 6 SITE PLAN SHERWIN WILL IMAGE.JPEG  
5 F2 7 SITE PLAN SHERWIN WILL IMAGE.JPEG  
5 F2 8 SITE PLAN SHERWIN WILL IMAGE.JPEG  
5 F2 9 SITE PLAN SHERWIN WILL IMAGE.JPEG  
5 F2 10 SITE PLAN SHERWIN WILL IMAGE.JPEG  
5 F2 11 SITE PLAN SHERWIN WILL IMAGE.JPEG

**G. OLD BUSINESS TABLED FROM PREVIOUS MEETINGS**

1. From April 3rd Board Meeting -  
Presentation of proposed zoning ordinance text amendment pertaining to Accessory Dwelling Units (ADU's) within the Town  
- Request for Public Hearing (tentative)

Documents:

5 G1 ADU SUMMARY SHEET.PDF  
5 G1 ADU MEMO.PDF  
5 G1 ADU DRAFT ORDINANCE.PDF  
5 G1 ADU ZONING NEIGHBORHOODS.PDF  
5 G1 ADU BOB MULLER MEMO TO PLNG BD.PDF  
5 G1 ADU SUPPLEMENTAL MEMO.PDF

**H. NEW BUSINESS**

1. Committee Reports

Documents:

5 H1 COMMITTEE REPORTS SUMMARY.PDF

**I. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY**

**J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER**

1. Presentation/Distribution Of Manager's Recommended Budget For FY 19/20

Documents:

5 J1 TM REC BUDGET PRES SUMMARY.PDF

2. Update On Beach Nourishment 2019 Project

Documents:

5 J2 TM 2019 BN UPDATE SUMMARY.PDF

3. Enforcement Of The Ordinance Pertaining To Tents On The Beach in the upcoming summer season

Documents:

[5 J3 TM BEACH RENTAL EQUIPMENT SUMMARY.PDF](#)  
[5 J3 TM BEACH RENTAL EQUIPMENT MEMO.PDF](#)  
[5 J3 TM BEACH RENTAL EQUIPMENT ORD.PDF](#)

4. Request For Closed Session  
in accordance with GS 143-318.11(a)(5) to consider the acquisition of property located  
at 115 McCall Court in S Nags Head

Documents:

[5 J4 TM MCCALL COURT PROPERTY SUMMARY.PDF](#)

**K. BOARD OF COMMISSIONERS AGENDA**

**L. MAYOR'S AGENDA**

**M. OTHER BUSINESS**

**N. ADJOURNMENT**

**O. FULL AGENDA In .PDF Format With Bookmarks**

1. FULL AGENDA In .PDF Format With Bookmarks

Documents:

[19-MAY-01 AGENDA - BOOKMARKED.PDF](#)

---

**5401 S. Croatan Hwy, Nags Head, NC 27959**  
**252-441-5508**