



TOWN OF NAGS HEAD

AGENDA

TOWN OF NAGS HEAD BOARD OF COMMISSIONERS
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM
WEDNESDAY, MARCH 4, 2020; 9:00 A.M.

A. CALL TO ORDER / MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

B. ADOPTION OF AGENDA

C. RECOGNITION

1. RECOGNITION

NEW EMPLOYEE – Information Technology Assistant Karen Snyder – February 5, 2020

TEN YEARS – Dep Police Chief Perry Hale – March 2, 2010

SAFETY WEEK PROCLAMATION – March 9–13, 2020 – Fire Chief Randy Wells will present the **attached** proclamation declaring March 9-13 as **Safety Week**. Safety Committee members will also be present.

PRESENTATION – Deputy Planning Director Kelly Wyatt will present the Dowdy Park 2019 Year in Review and plans for the 2020 Season (please see **attached** memo). Arts and Culture Committee members are expected to be present.

PRESENTATION – Community Clean Up – March 28, 2020. Public Works will invite all to participate in the 2nd Annual Community Clean Up event at Dowdy Park (please see **attached** poster).

Documents:

[3 C RECOGNITION SUMMARY.PDF](#)
[3 C SAFETY WEEK PROCLAMATION.PDF](#)
[3 C ARTS AND CULTURE UPDATE MEMO.PDF](#)
[3 C COMMUNITY CLEANUP POSTER.PDF](#)

D. PUBLIC COMMENT

E. CONSENT AGENDA

1. CONSIDERATION OF BUDGET ADJUSTMENT #9 TO FY 19/20 BUDGET

Documents:

[3 E1 BUDGET ADJUSTMENT SUMMARY.PDF](#)
[3 E1 BUD ADJ NO 9 WORKSHEETS.PDF](#)

2. CONSIDERATION OF TAX ADJUSTMENT REPORT

Documents:

[3 E2 TAX ADJUST REPORT SUMMARY.PDF](#)
[3 E2 TAX ADJ REPORT TOWN-WIDE REPORT.PDF](#)
[3 E2 TAX ADJ REPORT MSD REPORT.PDF](#)

3. REPORT OF TAX DELINQUENT LIST TO BE ADVERTISED

Documents:

[3 E3 TAX DELINQUENT LIST SUMMARY.PDF](#)
[3 E3 TAX DELINQUENT LIST.PDF](#)

4. APPROVAL OF MINUTES

Documents:

[3 E4 MINS SUMMARY.PDF](#)
[3 E4 MINS FEB 5 2020 BOC MINS.PDF](#)

5. CONSIDERATION OF RESOLUTION CLARIFYING DARE COUNTY CONTROL GROUP / TOWN MEMORANDUM OF AGREEMENT OF OCT 2015

Documents:

[3 E5 CLARIFY DARE CO MOA SUMMARY.PDF](#)
[3 E5 CLARIFY DARE CO MOA RES.PDF](#)

6. CONSIDERATION OF RESOLUTION AUTHORIZING AN INSTALLMENT FINANCE DIRECT BORROWING CONTRACT TO FINANCE THE VEHICLES AND EQUIPMENT IDENTIFIED IN THE FY 2019/2020 BUDGET

Documents:

[3 E6 FINANCING VEHICLES EQUIPMENT SUMMARY.PDF](#)
[3 E6 FINANCING VEHICLES-EQUIP-MEMO.PDF](#)
[3 E6 FINANCING BANK PROPOSAL 3 PMTS.PDF](#)
[3 E6 FINANCING BANK PROPOSAL 5 PMTS.PDF](#)
[3 E6 FINANCING VEHICLES EQUIP RFP.PDF](#)
[3 E6 FINANCING AMORT SCH 3 PMTS.PDF](#)
[3 E6 FINANCING AMORT SCH 5 PMTS.PDF](#)
[3 E6 FINANCING VEHICLES-EQUIP-3YR RES.PDF](#)
[3 E6 FINANCING VEHICLES-EQUIP-5YR RES.PDF](#)

7. REQUEST FOR PUBLIC HEARING

TO CONSIDER THE ADOPTION OF A RESOLUTION AUTHORIZING THE TOWN TO ENTER INTO AN INSTALLMENT PURCHASE CONTRACT IN AN AMOUNT NOT TO EXCEED \$1,449,793 TO FINANCE THE COST OF THE SIDEWALK PEDESTRIAN PATH, FUEL TANK CONVERSION, AND DOWDY PARK IMPROVEMENTS AS IDENTIFIED IN THE FY 2019/2020 BUDGET

Documents:

[3 E7 RPH INSTALL PURCH CONTRACT SUMMARY.PDF](#)

8. REQUEST FOR PUBLIC HEARING
TO CONSIDER A TEXT AMENDMENT TO THE UNIFIED DEVELOPMENT
ORDINANCE SUBMITTED BY A PROPERTY OWNER TO EXPAND THE PRINCIPAL
SALE ITEMS FROM OUTDOOR STANDS TO INCLUDE RESERVATIONS AND
TICKETS FOR EVENTS/ACTIVITIES

Documents:

[3 E8 RPH OUTDOOR STANDS SUMMARY.PDF](#)
[3 E8 RPH OUTDOOR STANDS ORD.PDF](#)

9. REQUEST FOR PUBLIC HEARING
TO CONSIDER A TEXT AMENDMENT TO THE UNIFIED DEVELOPMENT
ORDINANCE TO CORRECT IDENTIFIED ERRORS

Documents:

[3 E9 RPH UDO CORRECTIONS SUMMARY-ORD.PDF](#)

F. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR

1. UPDATE FROM PLANNING DIRECTOR

Documents:

[3 F1 PD UPDATE SUMMARY.PDF](#)
[3 F1 PD UPDATE MEMO.PDF](#)
[3 F1 PD FLOOD MAP MTG POSTER.PDF](#)

G. OLD BUSINESS / ITEMS TABLED FROM PREVIOUS MEETINGS

- FROM JAN 8, 2020 BOARD MEETING - Consideration of Southridge Subdivision Coastal Villas Subdivision Preliminary Plat - **The Applicant Has Requested A Continuance To The May 6, 2020 BOC meeting**
- FROM JAN 8, 2020 BOARD MEETING - Consideration of a Major Site Plan for Gone Coastal Shopping Center, 7531 S Virginia Dare Trail, submitted by Jim and Stephanie Selckmann - **The Applicant Has Requested A Continuance To The April 15, 2020 BOC meeting**

H. NEW BUSINESS

1. COMMITTEE REPORTS

Documents:

[3 H1 COMMITTEE REPORTS SUMMARY.PDF](#)

2. CONSIDERATION OF RECOMMENDATIONS FOR SERVICES
- BEACH SURVEYING SERVICES
 - COASTAL ENGINEERING AND DESIGN SERVICES

Documents:

[3 H2 BEACHCONSULTANTRECOMMENDATION SUMMARY.PDF](#)
[3 H2 BEACHCONSULTANTRECOMMENDATION MEMO 2.PDF](#)

3. DISCUSSION/CONSIDERATION OF PROPOSED MUNICIPAL SERVICE DISTRICTS

Documents:

[3 H3 MSD CREATION SUMMARY.PDF](#)
[3 H3 MSD CREATION REPORT.PDF](#)
[3 H3 MSD CREATION TIMELINE.PDF](#)
[3 H3 MSD CREATION CURRENT MAP.PDF](#)
[3 H3 MSD CREATION PROPOSED MAP.PDF](#)
[3 H3 MSD CREATION PUBLIC HEARING NOTICE.PDF](#)

4. CONSIDERATION OF BOARD / COMMITTEE APPOINTMENTS

- BOARD OF ADJUSTMENT
- PERSONNEL GRIEVANCE PANEL

Documents:

[3 H4 BOARD-COMM APPOINT SUMMARY.PDF](#)
[3 H4 CANDIDATE CHART-BOA.PDF](#)
[3 H4 CURRENT CHART-BOA.PDF](#)
[3 H4 CURRENT CHART-PERSONNEL GRIEVANCE.PDF](#)

I. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY

J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER

1. SANITATION AND RECYCLING - CONSIDERATION OF TRASH CART ROLLBACK ORDINANCE

Documents:

[3 J1 TM TRASH CART ROLLBACK SUMMARY.PDF](#)
[3 J1 TM TRASH CART ROLLBACK RESCIND ORD.PDF](#)

2. CONSIDERATION OF CONTRACT FOR BEACH SPRIGGING AND SANDFENCING

Documents:

[3 J2 TM BEACH SPRIG-FENCING SUMMARY.PDF](#)
[3 J2 TM BEACH SPRIG-FENCING PHOTOS.PDF](#)
[3 J2 TM BEACH SPRIG CAPITAL PROJECT AMEND 8 ORD.PDF](#)

3. DISCUSSION / CONSIDERATION TO REQUEST NCDOT REDUCE THE SPEED LIMIT ON NC 1243 FROM JUNCOS STREET BEACH ACCESS SOUTH TO NC HWY 12 FROM 45 MPH TO 35 MPH

Documents:

[3 J3 TM REQUEST NC1243 SPEED REDUCTION SUMMARY.PDF](#)
[3 J3 SNH NC1243 SPEED LIMIT POLICE MEMO.PDF](#)
[3 J3 TM REQUEST SPEED LIMIT REDUCTION PIC.PDF](#)

K. BOARD OF COMMISSIONERS AGENDA

L. MAYOR'S AGENDA

1. FUTURE TOWN VISION (FROM JANUARY 2020 BOARD RETREAT)

Documents:

[3 L1 MAYOR NH LEGACY GOALS SUMMARY.PDF](#)
[3 L1 MAYORS NH LEGACY GOALS MEMO.PDF](#)
[3 L1 MAYORS NH LEGACY GOALS ATTACH.PDF](#)
[3 L1 MAYOR NH LEGACY GOALS FROM BOC - JAN 2020 RETREAT.PDF](#)

2. REQUEST FOR CLOSED SESSION
IN ACCORDANCE WITH GS 143-318.11(a)6 RE: TOWN MANAGER'S REVIEW

Documents:

[3 L2 MAYOR REQ CS SUMMARY.PDF](#)

M. OTHER BUSINESS

N. ADJOURNMENT

O. FULL AGENDA In .PDF Format With Bookmarks

Documents:

[20-MAR-04 FINAL BOOKMARK BOC AGENDA.PDF](#)

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